CAT (PROCEDURE) RULES, 1987

No. 141 RECEÜR.ED No. D (D.N.M* Cbe Gazette of *dig EXTRAORDINARY PART 11—Section 3—Sub-section (i) PUBLISHED BY AUTHORITY 6, 16, 1908 NEW DELHI, TUESDAY, JÆNUARY 6, 1987/PAUSA 16, 1908 Separate Paging is given tc this Part in order that it may be filed as a separate compilation 5 987 1985 (1985 . ft . 17 1985 (1985 13) 35 (2) (q), (g) 36 (zr) 1985 Érzifrfr) GI '86—1 (19 (3) THE GAZETTE OF INDIA : . 28 2 -firry 29 1) f*är Q' EXTRAORDINARY 11—SEC. q? EFTT, 11 5) qrtr 3 (i)'j 15 *ICT XTf-Äfi Q, 25 7. : *ITT q-p_r 50 3 f*5T (3) 19 tTtIT 9, afi I) (i) (il) äT7T fur f-a-z-q-rfrff - fir 4 IHE GAZETIE OF INDIA . EXTRAORDINARY [PART IL—SEC. R&zit (i) qrä (iii) (iv) 3;q-q q-rä Q, -fifi äT(T (5) äT<T q•iÄ ; (ii) (ii) (iii) q-«z 12. (2) wq-fa•zrq (1) qföT, 1908 (190S 5) 15 VI 5 qx, qfa O, *37T 13. 14. q-t-r _ 16. fiqZFT 11 (8) # üaif« 6 19. zrr 20. 21. 22. f*-ét fä-örq 24. THE GAZETTE OF INDIA • EXTRAORDINARY [PART 11—SEC. 3(i)] äTXT ft-fi-$-i fifi* ' qx fiztT 2-a-t 26. 1 .30 1. 30 2

5. OO äT(T (2) 7-fq-%T7.3F4 q? 29. *fil:, (iii) (vi) (viii) (ix) (xi) (xii) 7 30 •a-a •fk--q-rq :gq•- äTXT 31. QFr 33. QfiT?fi ill-r 8 1. 4

6. IHE C,rAZE1-rE OF : EXTRAORDINARY q-frfrrrz 1 98 5 9 fr-üT [PART 11 —SEC. 3(i)] (i) (ii) (iii) (iv) (v) (vi) 9 (i) (ii) (iii) (iv) (v) (vi) x;zpif (ii) a-r€rq *q-q-r ft-z q7, a3r (*q) -qt frTTfq 1 GI/ 86—2 10 THE GAZETTEE OF INDIA : EXTRAORDINARY [PART 11—SEC. 3(i)) (qit) Gi) (qft t) 1 1. QTT qaT 1 2 f! Rfrrßzut 3 1. 2. 3. 11 3ki)l 11 4(4) 19 • 12 THE GAZETTE OF INDIA 25(2) at üf4 I EXTRAORDINARY [PART 11—SZC. 3(i)] (i) (ii) (iii) (iv) (v) (vi) (vii) 11— 3(i)] MINISTRY- OF PERSONNEL, PUBLIC GRIEVAN- CES AND PENSIONS (Department of Personnel & Training) New Delhi, the 6th January, 1987 NOTIFICATION G.S.R. 17 (E) .—ln exercise of the powers conier- red by clause, (d), (e) and Qi) of sub-section (2) of sectiOn 35 and clause (c) of secuon 36 of the Adunnis- trative rribunals Act, 1985 (i 3 of 1985) arid •in sußrsession ot the Central Administrative Tribunal (Procedure) Rules, 1985, except as respects things done or omitted to be done before such supersession, the Central Government hereby makes Lhe toilowing rules. namely (l) Short title and commencement (l) -l"hese rules may be called the Central Administrative Iriburxal (Procedure) Ruies, 1987. i, 2) 'i hey shall come iiii0 force on the Filteenth day of January, i 987. Defrniuons.—hl the,e rules, unless the con- text otherwise requires (a) •Act" means the Administrative Tribunals Act, 1985 (13 of 1985) ; (b) "agent" means a person duly authorised by a party to present an application or a written reply on its behalf before the TYibunal ; (c) "applicant'• mean; a person making an application to the Tribuaal under section 19; (d) "Form" means a form specified in Ap- pendix A ; (e) *'Legal practitioner"- shall have the same meaning as is assigned to it in the Advo- cates Act, 1961 (25 of 1961) ; (f) "Legal represen'tative" means a person who in -law represents the estate of the deceased; (g) ' 'Registyar" means in relation to the Tri- bunal the Registrar appointed to the Principal Bench and in relation to each of the other Benches of the Tribunal shall mean the Registrar appointed to . the particular Bench and include any omcer to whom the powers and functions of the RegisEar may be delegated under clauses (2) and (3) of rule 28 ; (h) "Registry" means the Registrv of the Tribunal of the Bench of the Tribunal as the case may be ; (i) "Section" means a section of the Act ; (j) "Transferred application" means the suit or other proceeding which has beef trans- ferred to the Tribunal nnder sub-section (D or sub-section (2) of Section 29 ; 13 (k) -'Tribunal" means the Central Adminis- trative Tribuna.l established under sub- section (1) of section 4 of the Act ; (l) the words and expression used and not defined in these rules but defined in the Act shall have the same meanings res-pectively assigned to them in the Act

3. Language of the language of the -rribunal shall be English Provided that the parties to a proceeding before the Tribunal may We documents drawn up in Hindi, if they so desire ; Provided .iurther that (a) a Bench may, in its dis- cretion permit the use of Hindi in the proceedings. However, the final order shall be in English ; (b) the Bench, hearink the matter, may in iLSt dis- cretion, direct English translation of pleadings and documents to be filed

Form I by the applicant in person or by an agent or by a duly authorised legal practitioner to the Registrar or any other omcer authorised in writing by the Registrar to receive the same or be sent . by registered post with acknowledgement due addressed to the Registrar of the Bench concemed. (2) The application under sub-rule (I) shall be presented in triplicate in a paper-book form alongwith one unuséd file size enve- lope bearing full address of the respondent. (3) Where the number of respondents is more than one, as many extra copies of the appli- cation in paper-book form as there are res- pondents together with unused -filc size bearing the full address of each respondent shall be furnished by the appli- cant Provided that where the number of respondents is more than five, the Registrar mav permit the applicant to file the extra copies of the application at the time of issue of notice to the (4) The applicant may attach to and present with his application a receipt slip in Form 11 which shall be signed by the Registrar or the Offcer receiving the application on behalf of the Registrar in acknowledgement of the receipt- •of the application. (5) (a) Notwithstanding anything contained in sub-rules (1) to (3). the tribunal -may perrnit more than one person to join to- gether and a single application if it is satisfied, having regard to the cause of action and the nature of relief prayed for. that they have a common interest in the matter. (b) Such permission may also be granted to an association representing the persons desimus of joining in a single application 14 THE GAZETTE OF INDIA . provided, however, that Che application shall disclose the classigradeicategoxies of persons on whose behalf it has been filed. EXTRAORDLNARY [PART Ii—Suc

5. Presentation and scrutiny of applications (l) The Registrar.or the ofiicer authorised by him under rule 4, shall endorse on every application the date on which it is presented or deemed to have been presented under that rule and shall Sign the endorsement. (2) If, on scrutiny, thc application is found to be in order, it shall be duly registered and given a serial number. (3) If the application, on scrutiny, is found to be defective and the defect noticed is for- mal in naiure. the Registrar may allow the party to resLity the same in his presence, and if the said defect is not formal in the Registrar may allow the appli- nature, cant such time to rectify the defect as he may deem fit. (4) If the applicant fails to rectify the defect within the time allowed under sub-rule (3), • the Registrar may, by order and for reasons to- be recorded in writing, decline to register the application and inform the applicant accordingly. (5) An appeal against the order passed under sub-rule (4) mav be preferred by the person aggrieved within Kifteen days from the date of such order to the Chairman the case of Principal. Bench and to the Vide-Chair- man concerned, in the case of any other Bench and such appeal may be dealt with and disposed Of in Chamber by the Chair- man or the Vice-Chairman concerned or in their absence, any Member authorised by the Chairman by special or general order, whose decision thereon shall be final. 6. •Place of filing applications.—The application shall ordinarily be filed by the applicant with the Registrar of the Bench within whose jurisdiction . (i) the applicant is postad for the time being, or (ii) the cause of action has arisen, or (iii) the respondent or any o? the respondents against whom relief is sought, ordinarily resides. Provided that the application may be filed with the Registrar Of the Principal Bench and, subject to sec- titon 25 of the Act, such application may be trans- mitted to be heard and disposed of by the Bench which has iurisdiction over the matter

7. Application fee.—Every application filed with the Registtar shall be accompanied by a fee of rupees fifty to be remitted either in the form of crossed de- mand draft on a nationalised bank in favour of the Registrar of the concerned Bench and payable at the main Branch of that bank -at the station where the seat of the said Bench is situate. or remitted through a crossed Indian Postal Order drawn in favour of the Registrar of the concerned Bench and payable at the post omce the station where the said Bench is Situate. Provided that where the Tribunal permits a single application to • be filed, either by mpre than one person or by an Association, the fee payable shall be rupees fifty. Provided further that where the Tribunal is sati* field that an applicant is unable to pay the prescribed fee on ground of indigence, it •may exempt such an applicant from the payment of fee

8. Contents of Every application filed under rule 4 shall set forth concisely under distinct heads the grounds for such application. Such grounds shall be numbered consecutively. Every application, including any miscellaneous application shall be in double space on one side on thick paper of good quality. (2) It shall not be necessary to present a separate application to seek an intetrim order or direction if in original application the same is prayed for. (3) An applicant may, subsequent to the filing of an application under section 19 of the Act, apply for an interim order or directiom Such an applica- tion shall. as far as possible, be in

Form-m

9. Documents, to accompany the Every application shall be accompanied by a paper- book containing : (i) an attested true copy of the order against which the aplication is filed ; (ii) copies of the documents relied upon by the applicant and referred to ili the application; (iii) an index of the documents.(2) The documents referred to in sub-rule (1) may be attested by a legal practitioner or by a gazetted oåcer and each document shall be marked serially as Annexure A1', A2, A3 and so on. (3) Where an application is filed by an agent, documents authorising him to act as such agent Shan also be appended to the application Provided that where an aplication is fi.led by a legal practitioner, it shall be accompanied by a duly executed 'Vakalatnama'. IO. Plural remedies.—An -application shall be based upon a single cause of action and may seek one or more reliefs provided that they are comse- quen!ial to one another. i I. Service of notices and processes issued by the Tribunal . (1) Any notice or process to be issued by the Tribunal mav be served by any Of the following modes directed by the Tribunal (ii) (iii) service by the party himself , by hand delivery (Dasti) through a pro- cess server by registered post with acknowledge- ment due ; or fii)] tiv) through the head of the department con- cerned by any one of the above modes. (2) Where notice issued by the 'Tribunat is served by the party himself by 'hand delivery' (Dasti), he shall file with the Registry of the Tribunal, the acknowledge- rnent, together with an affdavit of service. (3) Notwithstanding anythinz contained in sub- rule (1) the Tribunal may, taking into account the number of respndents and their places Of residence or work and other circumstances, that notice of the application shall be served upon the res- pondents in any other manner, including any manner of substituted service, as it appears tb the Tribunal just and convenient. (4) Notwithstanding anything done under sub- rule (1), the Tribunal may in its discretion, having regard to the nature and urgency of the case. direct the service of the notice on fre Standin'g Counsels appointed as such by the Central Government or any Depart- ment of the Central Government. (5) Every notice issued by the Tribunal shall, unless otherwise ordered, be accompanied by a copy of the application alongwith a copy of the paper-book. (6) Eveø• applicant shall pay a fee for the ser- vice or execution of processes, in respect of an application where the number Of res- pondents exceeds five, as under (i) a sum of rupees five for each respondent in excess of five respondents ; .or (ii) where the service is in such a manner as the Tribunal may direct under sub-rule (3) such a sum, not exceeding the actual charges incurred in effecting the service, as may be determined by the Tribunal. (7) T be fee for the service or execution of pro- cesses under sub-rule (3) shall be remitted the manner prescribed in rule 7 within one week Of the date of the order deter- mining the fee or within such extended time as the Registrar may permit. (8) Notwithstanding anything contained ia sub- rules (1) to (4), if the Tribunal is satisfied that it is not reasonably practicable to serve 15 nouce of application upon all the respon- dents, it may, for reasons to be recorded in writing, direct that the application Shan be heard notwithstanding that some of the respondents have not been served with notice of the application . Provided that no application shall be heard (i) (ii) (iii) unless, notice Of the application has been served on the Central Government or the State Government, if such Government is a respondent ; notice of the application has been served on the authority which passed the order against which the application has been filed ; and the Tribunal is satisfied that the interests of the respondents on whom notice of the application has not been served are adequately and suffciently represented by the respondents on whom notice of the application has been served

12. Filing of reply and other documents by the respondents (l) Each respondent intending to contest the (2) (3) (4) application, shall file in triplicate the reply to the application and the documents relied upon in paper book form with the Registry within one month of the service of notice of the application on him. In the reply filed under sub-rule (1), the respondent shall specifical!v admit, deny or explain the facts stated by the applicant in his application and may also state such additional facts as may be found necessary for the iust• decision of the case. It shall be siP1ed and verified as a written state. ment by the respondent or any other per- son duly authorised by him in writing in the same manner as provided for in Order VI. rule 15 Of the CocF ot Civil Procedure, (5 of 1908). documents referred to in sub-rule (2) Sha!! also be filed alongwith the reply and the same shall be marked as RI, R 2, R3 and so on. The respondent shall also serve a copy of .the reply alongwith documents as mentioned in sub-rule (1) on the applicant or his legal 16 THE GAZETTE OF NDIA : practitioner, if any, and tile proof of such service in the Registry. EXTRAORDINARY [PART II—SEC. 3(i)] (5) The Tribunal may allow filing of the reply after the expiry of the prescribed period

13. Date and place of hearing to be notified.—The Tribunal shall notify to the parties the date and tbe place of hearing of the application in such manner as the Chairman may by gzneral or special order direct

14. Calendar of cases (1) Each Bench shall draw up a calendar for the hearing of transferred cases and* a.s far as possible. hear and decide the cases according to the calendar. (2) Every application shall be heard and decided, as far as possible, within six months from the date of its registration. (3) The Tribunal shall have the power to decline an adjournment and also to limit the time for oral argument.s

15. Action on application for applicant's default:—(1) Where on the date fixed for hearing of the application or on any other date to which such hearing may be adjourned. the appli- cant does not appear when the application is called for hearing, the Tribunal may, in its discretion, either dismiss the application for default or hear and decide-it on merit. (2) Where an application has been dismissed for default and the applicant files an appli- cation within thirty days from the date of dismissal and sati<fies the Tribunal for his non- there was suffcient cause appearance when the application was caned for hearing. the Tribunal Sha!] make an order setting aside the order dismissing the application and restore the "same Provided, how:ver, where the case was disposed of on merits the decision shall not be responded except by way of review. (2) such hearing may be adjourned. the appli• cant appears and the does not appear when the aplication is called for hearing, the Tribunal may, in its discretion adjourn the hearing or hear and decide the application ex-parte. Where an application has been heard ex- parte against a respondent or respondents, such respondent or respondents may apply the Tribunal for an order to set it adde and if such respondent or respondents, satisfy the Tribunal that the notice was not duly served, or that he ör [hey were pre- vented by any sufficient cause from appear- called for ing when the applicalion was hearing the Tribunal mav make an order setting aside the ex-parte hearing as against him or them upon such terms as it thinks fit, and shall appoint a day for proceeding with the applicat_ion . Provided that where the ex-parte hearing of the application is of such nature that it cannot be set aside as against one respondent only it may be set aside as against all or any of t•he Other respondents also . Provided further that in cases covered the Tribunal by sub-rule (8) of rule 11. shall not set aside ex-p.r,rte hearing of an application merely on the ground that it was not served upon a respondent sor res- pondents

17. Review of application to be filed within thirty days.—No application for review shall be entertained unless it is filed within thirty days from the date of the order of which the review sought

18. Substitution of legal representatives 16. Ex-Parte hearing tion . (1) Where on the application or and disposal cf applica- date fixed for hearing the on any other date to which (2) In the case of death of a party during the pendency of the proceedings before the Tribunal. the legal represen tatives of the deceased party may apply within thirty days of the date of such death for being brought on record as necessary parties. Where no application is received from the legal representatives within the period speci- fied in sub-rule (1), the proceedings against the deceased party shall abate Provided that on good and sufficient reasons the Tribunal, on an application, may set aside the order of abatement and substitute the legal representatives

19. Adjournment of hearing.—The Tribunal may if sumcient cause is shown at any stage of proceedings grant time to the parties or any of them, and adjourn the hearing of the application. The Tribunal may make such order as it thinks fit with respect to the costs occasioned by the adjournment

20. Order to be signed and dated . Every order o: the Tribunal shall be in writing and shall be signed by the Member or Members constituting the Bench. which pronounced the order. (ii) The orders shall be pronounced in open court

21. Publication of orders.—Any order of the Tri- . Gunal deemed fit for publication in anv authoritative report cr the press may Ibe released for such publica- tion on such terms and conditions as the Chairman or the Vice-Chairman concerned may speeify by general or special order

22. Communicaticn of c.)rde.rs to parties (l) Every interim order granting or refusing or modifying interim relief and final order passed on any application shall be com- municated to the applicant and to the res- pondent concerned either by hand delivery or by registered post' free of cost. (2) If thc applicant or the respondent to any proceedin2 requires a copy of any document or proceéding the same shall be supplied to him on such terms and conditions on payment ot such fees as may be fixed by the Chairmaf by general or special order

23. Inspection of the "ecords (l) The parties to anv case or their Counsel may be allowed to inspect the record of the.case on making an application in to the Registrar. 2) Subiect to such terms and conditions as may be prescribed by the Chairman by a general or special order a person who is not a Diirty to the proceeding, may also be allowed to inspect the proceedings after 1419 GI/86—3 17 obtaining the permission of the Registrar in wriång

24. Orders and directiOus in certain cases.-—The Tribunal may make such orders or give such directions as may be necessary or expedient to give effect to its orders or to prevent abuse of its process or to secure the ends ot justice

25. Registration of legal practitioner•s clerks (1) No clerk employed by a legal practitioner shall act as such in the Tribunal or be permitted to have access to the records (2) (3) and obtain copies-of the orders of the Bench of the Tribunal in which the legal practi- tioner ordinarily practises unless his name is entered in the Register of clerks main- tained by the said Bench. Such clerk shall be known as a "Registered Clerk" A legal practitioner desirous of registering his clerk shall make an application to the Registrar in

Form I V. On such application being allowed by the Registrar, his name shall be entered in the Register of Clerks. After registration of the clerk, the Regis- trar shall direct the issue of an identity (4) (5) card to him which shall be non-transferable and shall be produced by the holder request by an offcer or other employees of the Tribunal authorised in this behalf. The identity card shall be issued under the signature of the Deputy Registrar of the Bench concerned. A register of all the clerks registered under sub-rule (2) shall be maintained in the offce of the Registrar of each Bench. A legal practitioner shall have at a time not more than two registered clerks unless the Registrar by general or special order othertwise permits. (6) Whenever a legal practitioner ceases to employ •a registered clerk, he shall notify the fact at once to the Registrar by means of a letter enclosing therewith the identity card issued to his clerk by the registry, and on receipt' of such letter the name of the said registered clerk shall be struck off from the register

26. Working hours of the Tribunal.—Except on Saturdays, Sunday.s and other public holidays, the omce of the Tribunal shall, subiect to any order made bv the Chairman remain open from 9.30 AM Io 18 THE GAZETTE OF INDIA • EXTRAORDINARY [PART 11—SEc

27. Sitting hours of the Iribunal.—The sitting hours of the Tribunal (including a . vacation Bench) shall ordinarily be from 10.30 a.m. to 1.30 p.m. and 2.30 p.m. to 5 p.m. subject to any general or special order made by the Chairman, or by Vice-Chairman concerned with the prior approval of the Chainnan

28. Powers and functions of the Registrar (1) ne Registrar shall have the custody of the records of the Trü)unal and shall exercise such other functions as are assigned to him under these rules or bv the Chairman or the Vice-Chairman of the Bench concerned by separate order.(2) The •Registrar may, with the approval of the Chairman or of the Vice-Chairman of the Bench concerned delegate to the Deputy Registrar any function or power required by these rules to be performed or exercised bv the Registrar. (3) In the absence of the Registrar, the Deputy Registrar may exercise all the powers and functions of the Registrar. (4) The offcial seal shall be kept in the custOdy of the Registrar. (5) Subject to any general' or spedial direction by the Chairman. the seal of the Trnnnal shall not be affixed to any order. summons or other Drocess save under the authority in writing of the Registrar or the Deputy Registrar. (6) The seal of the Tribunal shall not be amxed to any certified copy issued bv the Tribunal save under the authoritt,• in' writing of the Registrar or the Deputy Registrar

29. Additional .powerS and duties of Registrar.— In addition to the powers conterred elsewhere in these rules, the Registrar shall have the following powers and duties ÄJbject to any geneyal or special order of the Chairman Or the Vice-Chairman of the Bench concerned, namelv (i) to receive all applications and other docu- ments including transferred applications ; (ii) to decide all questions arising out of the scrutiny of the applications before they are registered ; (iii) to require any application presented to the Tribunal to be amended in accordance with the Act and the rules : (i-v) subject to the direction of the respective Benches, to fix the date of first hearing of the applications or other proceedings and issue notices thereof • (v) to direct any formal ameo"dment of recordS; (vi) to order grant of copies o! documents to parties -to the proceedings ; (vii) to- grant leave to inspect the records cf the Tribunal ; (viii) to dispose of all matters relating to the (ix) (x) (xi) (.xii) of notices or other processes, appli- cations for the issue of fresh notices and for extending the time for filing such appli- cations and to grant time not exceeding 15 days for filink a reply or if any, and to place the matter before the Bench for appropriate orders after the expiry of the aforesaid period ; to requisition records from the custody of any court or Other authcrity ; to receWe applications within thirty days from the date ot' death for substitution of legal .representatives of the deceased parties durin•g the , pendency of the application ; to receive and dispose of applications for substitution, except where the substitution would involve setting aside an order of abatement. to receive and dispose of applications by parties for return of documents

30. Additional powers of the Registrar of the Principal Bench.—The Registrar of Principal Bench shall have the power to call för information and records and to • or cause to be inspected the registry of the other Benches under general or soecial orders as may be issued by the Chairman from time to time

31. Seal and emblem.—The offciql seal and cmblem of the Ttibunal shall be such as the Central Govern- ment may specify

32. Dress of the Members and staff of the Tribu- nal.—The dress for the Members Of the Tribunal (includin•g Chairman and Vice-Chairman) and Mem- bers of the staff of the Tribunal shall be such as the Chairman may specify

33. Dress of the parties.—A legal practitioner or, as the case may be, a presenting offcer shall appear before the Tribunal in his professional dress, if anv and if there is no such dress (i) if a male, in a closed collared coat and trousers or in a lounge suit ; (ii) if a female, in a saree or any other custo- mary dress of a sober colour. S. K. PARTHASARATHY. Jt. secy. 11--«gz 3 (i)] APPENDIX A FORM

FORM 1 (See rule 4) APPLICATION UNDER SECTION i 9 OF THE ADMINISTRATIVE TRIBUNALS ACT, 1985 Title of the Case : INDEX Description of documents relied upon Page No

1. Application 3.4. 5

6. For use Tribunal's Oifice AND c DETAILS OF APPLICATION : Date of filing or N Date of Receipt by Post Registration No. Signature of the applicant Signature for Registrar. IN THE ADMINISTRATIVE TRIBUNAL —BENCH BETWEEN APPLICANT RESPONDENT I

2. Particulars of the applicant (i) (ii) (iii) Wi) Name of the applicant Name of the Father/Husband Age of the applicact Designation and particulars of omce (name and station) in which employed/or was last employed before ceasing to be in service. Office address Address for service of notices Particulars of the respondent (i) (ii) (iii) (iv) Name of the respondent Name of Father/Husband Age of the respondent Designation and particulars of office (name and station) in which employed Off,ce address Address for service of notires. 20 THE GAZETTE OF INDIA : EXTRAORDINARY [PART 11—SEC. 3(i)] 3. Particulars of the order against which application is made The application is against the following order : (i) Order No. (ii) Date (iii) Passed by (iv) Subject in brief with reference to Annexure 4. Jurisdiction of the Tribunal : The applicant declares that the subject matter of the order against which he wants redressal is within the jurisdiction of the Tribunal

5. Limitation . The applicant further declares that the application is within the limitation prescribed in section 2i of the Administrative Tribunals Act, 1985

6. Facts of the case : I he facts of the case are given below :—(Give here a concise statement of facts ina chronological order, each paragraph containing as nearly as possible a separate issue fact or otherwise)

7. Details of the remedies exhausted : The applicant declares that he has availed of all the remed ies available to him under the relevant service rules, etc.(Give here chronologically the details of representations made and the outcome of such representation with reference to the Annexur,s numbers)

8. Matters not previously filed or pending with any other Court. The applicant fuctherdeclares that he had not, previously filed any application, writ petition or suit regarding the matter in respect of which this application has been made, before any court of law or any other authority or any other Beach of the Tribunal and nor aay suc±h applicatioo, writ petition or suit is pending before any of them. In ease the applicznt previously liked any application, writ petition or suit, the stage at which it is pending and if decided the gist of the decision should be given with reference to the Annexure

9. Relief (s) sought In view of t;ae (acts m:ntionel io paca 6 above the applicant prays for the following relief(s) v the telief(s) ought explainiag the groutid for relief(s) and the legal provisions (if any) relied upon].i 0. interim order. if any prayed for : Pending final decision on tbe application, the applicant seeks issue •of the following interim order (Give here the nature of the interim order prayed for with reasons) It, In the event of application being sent by Registered post, it maybe stated whether the applicant desires to have oral hearing at the admission stage and if so he shall attacha self-addressed Post Card/lnland Letter at which intimation regardi.ng the date of hearing could be sent to him. 12. particulars of Bank DraftJPostal Order in respect of the Application Fee : Name of the Bank on which drawn. t. Demand Draft No

2. Or Number of Indian Postal Older(s) I. Name of the Issuing Post Offce 2. Date of Issue Df Postal Order (s) 3

4. Post Office at which payable 13. List of enclosures 2. 3. 4. 21 working in the oice of.... ... resident of.. hereby verify thattheconteatsof paras.. to any materials fact. Dated . Place : To The Registrar, VERIFICATION ..... (Name of the applicant) SIO, D/O, ...age.... .... .do . .....aretruetomypersonalknowledgeaod para.... ..to.... ..... believed to be true onlegal advice and that'l have aot supressed Signature Of the applicant FORM n (See Rule 4(4) RECEIPT.SLIP Receipt of the application filed in the Central Administrative Tribunal..... Bench by Shri[Kum./Smt..... • • • • • • • working as.... ... . of.... ..residi.ng Date seal : at.... ..... , hereby acknowledged is .....Bencb Central For Administrative Tribunal 22 Misc. Application Original Transferred xxx ...age.... . THE GAZETTE OF INDIA : EXTRAORDINARY [PART 11—SEC. 3(i)] [N THE CENTRAL ADMINISTRATIVE I RDUNAL ———-—.BENCH FROM 111 [See rule ...of.. in Application No... , . . . Applicant (Respondent/AppIicant) Brief facts leading to the application ReW or Prayer . verification : SIO. DID,

w:'o.. . working as.. that thecontents para . not suppressed any material fact. Place . Datc . 1 .. .(oame of the applicant) . . . in the omce of . resident of . ... .do hereby verify are true onlegaladviceand that r have Signature of the Appåcant Signature of the Advocate FORM [See ralé 25(2)] 1. APPLICATION FOR THE REGISTRAT[ON OF A CLERK Name of legal practitioner 00 whose behalf the clerk is to be registered. Particulars of the clerk to be registered. (ii_) (iii) (iv) (vi) (vii) Full name . (in capitaL Father's Name : Age and Date of Birth • Place of birth Nationality : Educational : Particulars of previous employment, if any : do hereby afirm that the particulars relating to me given above are true. Attested passport size photograph to be pasted . (Clerk above named] Signature of Clerk 33.' Whether the legal prac titioner has a clerk already registered in his employ and whether the clerk eought to be registered is in lieu Ofor in addition to the clerk already registered

4. Whether the clerk sought to be registcred registered asaclerk of any other legal prac titioner and if so, the name of such practitioner.23 . (legal practitioner) certify that the particulars given above are truc to the best of my information and belief and that 1 am not aware of any fact which . .(name) would render unsuitable the registration of the said . as aclerk, Further, I enclose Postal Order for Rs. 2 50 being thecostofldentity Card alongwith 2 passport size Photographs of the applicant duly attested by me. Signa ture of the legal practitioner Date The Registrar, Central Administrative Tribunal, . , Bench, BY THE MANAGER, GOVT. OF INDIA PRESS, ANO ROO. NUW DUN-110064 AND PUBLISHED BY THE CONTROLLER OF PUBLICATIONS, DELHI-110054, 1987