HARYANA GOVERNMENT

TOWN AND COUNTRY PLANNING DEPARTMENT

Notification

The 23rd January, 2018

T&CP/GMDA/PF-89-F/2018/3177.— In exercise of the powers conferred by Section 56 of the Gurugram Metropolitan Development Authority Act, 2017, (34 of 2017) the Governor of Haryana hereby makes the following rules, namely:-

Short title and commencement

1. (1) These rules may be called the Gurugram Metropolitan Development Authority Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

Definitions

2. (1) In these Rules unless the context otherwise requires;-

(a) "Act" means the Gurugram Metropolitan Development Authority Act, 2017 (34 of 2017);

(b)"Council Member" means a Member of the Residents Advisory Council;

(c)"electronic mode" means a mode such as video-conferencing, video-calling over the internet or such other similar means as the Chief Executive Officer may deem fit;

(d)"Eligible Residents Association" means an Association of residents of an area within the limits of the Municipal Corporation, Gurugram, constituted by and for the welfare of the residents of the area and fulfilling the conditions of eligibility under sub-rule (3) of rule 14;

(e)"Expert Member" means a member of the Authority nominated under clause (m) of section 5 of the Act;

(f)"Form" means a form appended to these rules;

(g)"Plan" means Infrastructure Development Plan, prepared from time to time, by the Chief Executive Officer under sub-section (1) of section 17 of the Act;

(h)"Presiding Chair" means the Chairperson of the Authority or in his absence, such Member as may be nominated by the Chairperson to preside over a meeting, or part of a meeting, of the Authority;

(i) "real estate developer" means a licensee in the notified Area granted a licence under sub-section (3) of section 3 of the Haryana Development and Regulation of Urban Areas Act, 1975 (8 of 1975), but does not include the Haryana Urban Development Authority;

(j) "Resident Member" means a member of the Residents Advisory Council nominated under clause (g) of sub-section (2) of section 11 of the Act, and who is a resident of the notified Area;

(k)"Schedule" means the Schedule to these regulations.

(2) Words and expressions used herein and not defined in these Rules but defined in the Act shall have the meanings respectively assigned to them in the Act.

Time, place and convening of Meetings of Authority

3. (1) The Authority shall meet at such time and at such place as the Chairperson may decide.

(2) The Authority shall ordinarily convene at least one meeting in every three months for the transaction of its business.

(3) The Chairperson may convene an urgent meeting of the Authority for consideration of any matter which, in his opinion, requires immediate and urgent attention by the Authority.

(4) Any meeting may be adjourned until the next or any subsequent date, and an adjourned meeting may be further adjourned in like manner.

Notice of Meeting

4. (1) A meeting of Authority may be called by giving notice of not less than seven days, either in writing at the registered address or through the registered electronic mail to each member:

Provided that an urgent meeting of Authority may be called by giving notice of not less than forty-eight hours, through the registered electronic mail to each member.

(2) Every notice of a meeting shall specify the place, date, day and the time of the meeting and shall contain a statement of the business to be transacted at such meeting.

(3) The notice of the meeting shall inform the members regarding the option available to them to participate through video conferencing mode, video calling or other audio visual means as the Chief Executive Officer may, based on the preparation and technology available, determine and the notice shall provide all the necessary information to enable the members to participate through electronic modes.

(4) Any accidental omission to give notice to, or the non-receipt of such notice by, any member for any meeting shall not invalidate the proceedings of the meeting.

Special provisions regarding attendance through electronic mode

5. (1) A member intending to participate through electronic mode may communicate, at least forty eight hours prior to the meeting, his intention to the Chief Executive Officer, so as to enable suitable arrangements to be made in this behalf.

(2) In the absence of any intimation under sub-rule (1), it shall be assumed that the member shall attend the meeting in person.

(3) At the commencement of the meeting, a member participating through the electronic mode shall state for the record, the following namely;

(a) name;

(b) the location from where he is participating; and

(c) that no one other than the member is present or having access to the proceedings of the meeting at the location mentioned in clause (b).

Quorum

6. (1) The quorum necessary for meeting, shall be one-third of the total number of members; and a member participating in a meeting through the electronic mode shall be included for the purpose of quorum:

Provided that there shall be no requirement for quorum for an urgent meeting convened by the Chairperson.

(2) If there is no quorum, the Presiding Chair shall either adjourn the meeting or suspend the meeting:

(3) A notice of an adjourned meeting under sub-rule (2) shall be given to all members.

Business to be transacted in meeting.

7. (1) The statement of business to be transacted in a meeting shall ordinarily be set out in the notice for the meeting under rule 4:

Provided that the Chief Executive Officer shall have the power to circulate, not later than twenty-four hours before the scheduled meeting, a statement of additional business proposed to be transacted.

(2) The Presiding Chair shall have the power to list any question, which in his opinion is necessary, for discussion in a meeting of the Authority though such question is not contained in the statement of business or additional business circulated under sub-rule (1) or (2).

(3) A member shall have the power to suggest, not less than seventy two hours prior to a scheduled meeting, any issue or question for discussion in the scheduled meeting and such issue or question shall be taken up for discussion in such scheduled meeting though such question is not contained in the statement of business or additional business circulated under sub-rule (1) or (2).

Method of deciding

8. (1) For the purposes of deciding questions as provided under sub-section (3) of

questions

section 7 of the Act, the voting shall be by show of hands.

(2) At any meeting, unless voting be demanded by at least six members present, a declaration by the Presiding Chair at such meeting that a resolution deciding a question has been carried or rejected, and an entry to that effect in the minutes of the proceedings shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

(3) If voting as aforesaid is demanded, the votes of all of the members present who desire to vote shall be taken under the direction of the Presiding Chair at the meeting and the result of the voting shall be deemed to be resolution of the Authority deciding the question at such meeting.

(4) No member shall vote at a meeting of the Authority on any question relating to his own conduct or vote or take part in any discussion on any matter, which affects his pecuniary interest or any property in respect of which he is, directly or indirectly, interested.

Participation of non-members in meetings of Authority

9. The Chairperson and the Chief Executive Officer shall have the power to invite any person or any officer of the Authority, whose assistance or advice, in the opinion of the Chairperson or the Chief Executive Officer, as the case may be, is considered necessary for deciding any question under consideration of the Authority in such meeting:

Provided that such person or such officer shall have the right to attend such meeting of the Authority and to take part in the discussions but shall not have the right to vote.

Maintenance of order at meetings

10. (1) The Presiding Chair shall preserve order at the meeting of the Authority and shall have all powers necessary for the purpose of preserving such order.

(2) The Presiding Chair over a meeting may direct any member whose conduct is in his opinion disorderly to withdraw immediately from the meeting, and any member so directed to withdraw shall do so forthwith and shall absent himself during the remainder of the meeting.

(3) In the case of grave disorder arising in a meeting the Presiding Chair may, if he thinks it necessary to do so, adjourn the meeting to a date or time specified by him.

Minutes of proceedings

11. (1) Minutes of meeting shall be drawn up and recorded by the Chief Executive Officer and shall be signed by the Presiding Chair.

(2) With respect to every meeting in which one or more members have participated through the electronic mode, the scheduled place of the meeting as set forth in the notice convening the meeting shall be deemed to be the place of the said meeting and all recordings of the proceedings at the meeting in the minutes shall be deemed to be made at such place.

Provided that the minutes shall disclose the particulars of the members who attended the meeting through electronic mode and the location from where the member has attended.

(3) Minutes of the proceedings of each meeting of the Authority shall be circulated through the registered electronic mail address, as soon as may be after it has been signed by the Presiding Chair, to all the members of the Authority and shall be laid before the next ensuing meeting of the Authority.

(4) Every member who attended the meeting shall give his comments or objections, if any, in writing or through electronic mail of the Authority, regarding the accuracy of recording of the minutes of that particular meeting, within seven days from the date of issue of the minutes failing which it shall be presumed that there are no objections to the minutes as recorded:

Provided that where a member has given his comments or objections, such comments or objections shall be placed before the Authority in its next ensuing meeting.

(5) The Chief Executive Officer or such officer of the Authority as may be authorized, by general or special order by the Chief Executive Officer, forward to the State Government a copy of the minutes of the proceedings of each meeting of the Authority.

(6) The State Government may ask for a copy of any paper or all the papers which were laid before the Authority and the Chief Executive Officer or such officer authorized by the Chief Executive Officer, shall forward to the Government, a copy of such paper or papers.

Validation of proceedings

12. Every meeting of the Authority, the minutes of proceedings of which have been duly drawn up and signed shall be deemed to have been duly convened and to be free from all defects and irregularities.

13. Resident Members of the Council shall be nominated as below, namely; Resident Members of the Council.

a)three persons to represent eligible Residents Associations in the manner provided in rule 14;

b)one person to represent residents in the notified Area but residing outside the limits of the Municipal Corporation, Gurugram, in the manner provided in rule 15;

c)the President of Municipal Committee, Farukhnagar;

d)one person to represent industry in the notified Area in the manner provided in rule 16;

e)one person to represent real estate developers in the notified Area in the manner provided in rule 17;

f) one person to represent the services sector in the notified Area in the manner provided in rule 18;

g)one person to represent labour in the manner provided in rule 19;

h)not less than three and not more than five persons to represent civil society in the manner provided in rule 20.

14. (1) Of the Resident Members nominated under clause (a) of rule 13 – Manner of nomination of Resident Members to represent Residents Associations

(a) one shall be nominated from amongst the Presidents of eligible Residents Associations to represent residents in sectors originally developed by the Haryana Urban Development Authority, whether transferred to the Municipal Corporation, Gurugram or not;

(b) one shall be nominated from amongst the Presidents of eligible Residents Associations to represent residents in areas originally developed by real estate developers and transferred to the Municipal Corporation, Gurugram or areas under development by real estate developers;

(c) one shall be nominated from amongst Presidents of eligible Residents Associations to represent residents in areas of Municipal Corporation, Gurugram, other than areas developed by Haryana Urban Development Authority or a real estate developer.

(2) The nomination of Resident Members under sub-rule (1) shall be made by the Chief Executive Officer through draw of lots from amongst eligible Residents Associations conducted by an officer of the Authority authorized by the Chief Executive Officer in this behalf.

(3) For being eligible for consideration in the draw of lots under sub-rule (2), the Residents Association shall -

(a) be a society registered under Haryana Registration and Regulation of Societies Act, 2012 [1 of 2012];

(b) have its website carrying-

(i) the rules or bye-laws of the society;

(ii) the list of its members along with their residential address; and

(iii) the duly audited annual accounts of the society of the financial year prior to the year of consideration;

(c) have not less than fifty members being residents of concerned area;

(d) have no office bearer who has been convicted by any court of law.

(4) Each nomination made under sub-rule (2) shall be placed on the website of the Authority; and shall take effect, if not withdrawn earlier in accordance with sub-rule (6), after a period of thirty days from the date on which it was placed on the website.

(5) A resident of the notified Area may, within a period of ten days from the date on which it was placed on the website of the Authority, submit a petition along with specific reasons thereof, against the nomination.

(6) The Chief Executive Officer may, after such inquiry into the petition as he thinks fit, shall take a decision on the nomination:

(7) Where the Chief Executive Officer comes to the conclusion that the nomination needs to be withdrawn, a fresh nomination through draw of lots from amongst eligible Residents Associations shall be conducted by an officer of the Authority authorized by the Chief Executive Officer in this behalf.

Manner of nomination of Resident Member to represent areas outside the limits of Municipal Corporation , Gurugram

15. The nomination of a Resident Member to represent residents of areas outside the limits of Municipal Corporation, Gurugram, shall be made by the Chairperson from a panel of three names, being Sarpanches of Gram Panchayats in the notified Area, submitted by the Deputy Commissioner, Gurugram.

Manner of nomination of Resident Member to represent Industry

16. The nomination of a Resident Member to represent industry shall be made by the Chairperson from a panel of names constituted from amongst one representative of industry suggested by each industrial association in the notified Area listed in Schedule I.

Manner of nomination of Resident Member to represent real estate developers

17. The nomination of a Resident Member to represent real estate developers shall be made by the Chairperson from a panel of names constituted from amongst one representative of real estate developers suggested by each association of real estate developers in the notified Area listed in Schedule II.

Manner of nomination of Resident Member to represent the services sector

18. The nomination of a Resident Member to represent the services sector shall be made by the Chairperson from a panel of three names submitted by **NASSCOM**, consisting of persons of eminence from technology and business services companies in the notified Area.

Manner of nomination of Resident Member to represent labour

19. The nomination of a Resident Member to represent labour shall be made by the Chief Executive Officer from a panel of three names, consisting of heads of labour associations in the notified Area having not less than 50 members, submitted by the Labour Commissioner of the State Government.

Manner of nomination of Resident Members to represent civil society

20. (1) Of the Resident Members under clause (h) of rule 13 –

(a) one shall be nominated by the Chairperson from amongst a panel of names drawn from amongst non-governmental organisations working in the field of environmental conservation, water conservation or solid waste management in the notified Area;

(b) one shall be nominated by the Chairperson drawn from amongst a panel of names being residents who have practical and significant experience in urban planning, architecture and engineering;

(c) not more than two shall be nominated by the Chairperson drawn from amongst a panel of names being residents who have been in civil or military service;

(d) one shall be nominated by the Chairperson drawn from amongst a panel of names being residents who have significant contribution in the fields of law and legal affairs, literature, art, culture, sports, education and health.

(2) Each panel of names under sub-rule (1) shall be placed on the website of the

Authority; and shall take effect, if not withdrawn earlier in accordance with sub-rule (3), after a period of thirty days from the date on which it was placed on the website.

(3) Where the Chairperson comes to the conclusion that the panel of names needs to be withdrawn, the Chairperson shall consider another panel under the concerned clause of sub-rule (1).

Term.

21. The term of a Resident Member shall be two years from the date on which the said member assumes his position as Resident Member, unless he resigns or is removed earlier in accordance with these Rules.

Explanation.— For the purposes of the term, the date on which the declaration under section 14 of the Act is signed by the Resident Member shall be considered as the date of assumption of position.

Resignation of Resident Members

22. A Resident Member may, at any time, by writing under his hand addressed to the Chief Executive Officer, resign as member of the Council; and the resignation shall take effect from the date on which the resignation is accepted by the Chief Executive Officer.

Removal of Resident Members

23. (1) A Resident Member nominated to the Council may be removed by the Chairperson if he–

(a) fails to attend, for whatsoever reason, three consecutive meetings of the

Council;

(b) has given a declaration under section 14 of the Act which is proved to be false or untrue;

(c) has so abused his membership as to render his continuance as Resident Member prejudicial to public interest;

(d) has been guilty of proved misconduct or moral turpitude;

(e) has been guilty of proved conflict of interest while serving on the Council.

(2) A Resident Member who has been nominated to represent a particular category, shall cease to be a Resident Member as soon as maybe practicable if he ceases to satisfy the conditions under these Rules for representing that category.

(3) Notwithstanding anything in sub-rule (1), the Resident Member shall be removed on the grounds specified in clause (b) to (e) of sub-rule (1), only after an inquiry made in this behalf by the Chief Executive Officer, in which such Resident Member has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges.

(4) In the event of inquiry instituted under sub-section (3), the Chairperson may suspend such Resident Member against whom an inquiry has been instituted, if it consider necessary in public interest.

Time, place and convening of Meetings of the Council

24. (1) The Chief Executive Officer shall from time to time convene a meeting of the Council.

(2) The Chief Executive Officer may convene an urgent meeting of the Council for consideration of any matter which, in his opinion, requires immediate and urgent attention by the Council.

(3) The period between two successive meetings of the Council shall not exceed three months.

(4) The Chief Executive Officer shall preside over the meetings of the Council; or if he is unable to attend, nominate a member to preside over a meeting, or part of a meeting of the Council.

(5) Any meeting of the Council may be adjourned until the next or any subsequent date, and an adjourned meeting may be further adjourned in like manner.

Notice of Meeting

25. (1) A meeting of the Council may be called by giving notice of not less than seven days, either in writing at the registered address or to the registered electronic mail to each

Member.

Provided that an urgent meeting of the Council, referred to in sub-rule (2) of rule 3, may be called by giving not less than forty-eight hours' notice to the registered electronic mail address of each member.

(2) A notice of a meeting shall specify the place, date, day and time of the meeting and shall contain statement of business proposed to be transacted in the meeting.

(3) Any accidental omission to give notice to, or the non-receipt of such notice by, any Member for any meeting shall not invalidate the proceedings of the meeting.

Special provisions regarding attendance through electronic mode

26. (1) A member intending to participate through electronic mode may communicate, at least forty eight hours prior to the meeting, his intention to the Chief Executive Officer, so as to enable suitable arrangements to be made in this behalf.

(2) In the absence of any intimation under sub-rule (1), it shall be assumed that the member shall attend the meeting in person.

(3) At the commencement of the meeting, a member participating through the electronic mode shall state for the record, the following namely;

(a) name;

(b) the location from where he is participating; and

(c) that no one other than the member is present or having access to the proceedings of the meeting at the location mentioned in clause (b).

Quorum.

27. (1) The quorum necessary for the transaction of business at a meeting of the Council shall be one-half of the total number of Members; and shall include the presence of at least one half of the Members nominated under clause (g) of sub-section (2) of section 11 of the Act:

Provided that a member participating in a meeting through the electronic mode shall be included for the purpose of quorum;

Provided further that there shall be no requirement for quorum for an urgent meeting convened by the Chairperson.

(2) If there is no quorum, the Presiding Officer shall either adjourn or suspend the meeting until there is a quorum; and the decision of the Presiding Officer to adjourn or suspend the meeting shall be final and binding on all Members.

(3) The notice of an adjourned meeting shall be given to all Members.

Business to be transacted in meeting

28. (1) The statement of business to be transacted in a meeting shall ordinarily be set out in the notice for the meeting under rule 25:

(2) The Chief Executive Officer may, at his discretion, circulate, not later than twenty-four hours before the scheduled meeting, a statement of additional business proposed to be transacted.

(3) The Presiding Officer shall have the power to list any question, which in his opinion is necessary, for discussion in a meeting of the Council though such question is not contained in the statement of business or additional statement of business circulated under sub-rule (1) or (2).

(4) A Member may, at a notice of not less than seventy two hours before the meeting, suggest any issue or question for discussion in a scheduled meeting and such issue or question shall be taken up for discussion in such scheduled meeting even if such issue or question is not contained in the statement of business or additional statement of business circulated under sub-rule (1) or (2) or (3); and the suggestions so received shall be circulated by the Secretary to all Members of the Council.

29. (1) The decisions at an
present, revealed through show of hands.

(2) At any meeting, unle

by the Presiding Officer at such meeting that a resolution deciding an issue or question has been carried or rejected, and an entry to that effect in the minutes of the proceedings shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

(3) If voting as aforesaid is demanded under sub-rule (2), the votes of all of the members present who desire to vote shall be taken under the direction of the Presiding Officer at the meeting and the result of the voting shall be deemed to be resolution of the Council deciding the question at such meeting.

(4) No member shall vote at a meeting of the Council on any question relating to his own conduct or vote or take part in any discussion on any matter in which he has, directly or indirectly, interest, whether pecuniary or otherwise.

Participation of non-members in meetings of Authority

30. The Chief Executive Officer, may invite to a meeting of the Council**,** any person or officer of the Authority, whose assistance or advice, in the opinion of the Chief Executive Officer, is considered necessary for deciding any question under consideration of the Council in such meeting:

(2) A person or such officer invited by the Chief Executive Officer under sub-rule (1), shall be present in person or through the electronic mode and have the right to take part in the discussions but shall not have the right to vote.

Maintenance of order at meetings

31. (1) The Presiding Officer shall preserve order at a meeting of the Council and shall have all powers necessary for the purpose of preserving such order.

(2) The Presiding Officer may direct any member whose conduct is, in his opinion, disorderly to withdraw immediately from the meeting, and any member so directed to withdraw shall do so forthwith and shall absent himself during the remainder of the meeting.

(3) In the case of grave disorder arising in a meeting the Presiding Officer may, if he thinks it necessary to do so, adjourn the meeting to a date or time specified by him.

Removal of members

32. (1) The Authority may remove from the membership of the Council any Resident Member:–

(i) who is absent for three consecutive meetings of the Council;

(ii) who has abused his position as member of the Council as to render his continuance on the Council detrimental to the interests of the Authority.

Provided that before removal of any Resident Member, an opportunity of being heard shall be provided by the Chief Executive Officer to such Resident Member alleged to have abused his position and a verbatim account of the hearing shall have been placed before the Authority.

Minutes of proceedings

33. (1) The Minutes of the meeting shall be drawn up, recorded and signed by the Presiding Officer.

(2) With respect to every meeting in which one or more Members have participated through the electronic mode, the scheduled place of the meeting as set forth in the notice convening the meeting shall be deemed to be the place of the said meeting and all recordings of the proceedings at the meeting in the minutes shall be deemed to be made at such place.

(3) The minutes shall also disclose the particulars of the Members who attended the meeting through the electronic mode and the location from where the member has attended.

(4) Minutes of the proceedings of each meeting of the Council shall be circulated to all the Members through the registered electronic mail, as soon as may be after such minutes have been signed by the Presiding Officer of such meeting.

(5) If any Member who attended the meeting, has any comments on the accuracy of recording of the minutes of that particular meeting circulated under sub-rule (4), he may, within five days from the date of circulation of the minutes, submit his comments on the through electronic mail of the Council, failing which his approval to the minutes as circulated shall be

presumed:

(6) Where a member has given his comments, under sub-rule (5), such comments shall be laid before the next meeting of the Council.

(7) The recommendations of the Council as contained in the minutes of its meeting along with an explanatory memorandum on the action taken or proposed to be taken thereon, shall be placed before the Authority as required under sub-section (4) of section 11 of the Act.

Committees of Council

34. (1) The Council may constitute committees consisting of such Members as it may think fit and with such terms of reference or such functions as it may specify.

(2) The Chairperson of a Committee shall be a Member of the Council

(3) Every Committee shall consist of not more than five Members out of which at least one member shall be a Member nominated under clause (e) of sub-section (2) of section 11 of the Act.

Validation of proceedings

35. Every meeting of the Council, the minutes of proceedings of which have been duly drawn up and signed shall be deemed to have been duly convened and to be free from all defects and irregularities.

Allowances for attending meetings of Authority

36. (1) An Expert Member shall be entitled to receive an allowance of rupees four thousand rupees for a meeting of the Authority attended by him.

(2) No allowance for attending a meeting of the Authority shall be admissible to a public servant nominated as an Expert Member of the Authority, who is in the employ of the State Government.

(3) An Expert Member shall, for the purposes of attending a meeting of the Authority or a committee of the Authority, be entitled to travelling allowance and daily allowance at the same rates as admissible to the Chief Executive Officer, and the allowance shall be paid on the basis of self certification provided by the Expert Member.

Allowances for attending meetings of Council

37. (1) No meeting allowance for attending meetings of the Council shall be payable to any member of the Council, including a Resident Member.

(2) A Resident Member, for the purposes of attending a meeting of the Council or a committee of the Council, shall be paid travelling allowance at the same rates as admissible to a Class-I Officer of the State Government; and the allowance shall be paid on the basis of self-certification provided by the Resident Member.

Intervals for Preparation of Infrastructure Development Plan

38. (1) The interval between the preparation of one Plan and the next Plan shall not exceed five years.

(2) The Plan published under sub-section (5) of section 17 of the Act may be amended or revised as and when -

(a) the plans published under sub-section (7) of section 5 of the Punjab Scheduled Roads and Controlled Areas Restriction of Unregulated Development Act, 1963 (Punjab Act 41 of 1963) are amended, revised or published afresh; or

(b) the Authority, by a resolution in this behalf and for reasons recorded therein, directs the Chief Executive Officer to amend or revise the Plans published under sub-section (5) of section 17 of the Act; or

(c) the Chief Executive Officer is of the opinion, for reasons to be recorded in writing, that any infrastructure development work proposed for implementation under sub-section (2) of section 19 of the Act has an impact or consequence requiring the modification of the Plans published under sub-section (5) of section 17 of the Act; or

(d) the Chief Executive Officer is of the opinion, for reasons to be recorded in writing, that the licence for a colony issued under sub-section (3) of section 3 of the Haryana Development and Regulation of Urban Areas Act, 1975 (8 of 1975) obliges the Authority to provide infrastructure

development works; or

(e) the Chief Executive Officer is of the opinion, for reasons to be recorded in writing, that special circumstances exists and in public interest warranting the revision or amendment of the Plans published under sub-section (5) of section 17 of the Act; or

(f) the declaration under sub-section (1) of section 3 of the Act, notifying the Gurugram Metropolitan Area is amended.

Direction to local

39. (1) The Chief Executive Officer or any officer of the Authority duly authorized by

him in this behalf by general or special order, may direct the appropriate local authority having jurisdiction, in Form-I, to remove any unauthorized development in the notified Area, or obstructions and encroachments on roads, open spaces, green spaces, pedestrian footpaths or other properties

(2) On receipt of the direction, the Commissioner of Municipal Corporation, Gurugram, the Executive Officer of the Municipal Council, or the Secretary of the Municipal Committee, as the case may be, or the Sarpanch of the Gram Panchayat, shall forthwith act to remove the unauthorised development, obstruction or encroachment.

(3) The Authority shall arrange the equipment or vehicles that may be required for the removal of unauthorised development, obstruction or encroachment, if so requested by the local authority.

40. (1) The Chief Executive Officer or any officer of the Authority duly authorized by Direction to District

him in this behalf by general or special order, may direct the District Magistrate, Gurugram, in Form-II, to remove any unauthorized development in the notified Area, or obstructions and encroachments on roads, open spaces, green spaces, pedestrian footpaths or properties vesting in, or under the control and management of, the Authority.

(2) On receipt of the direction, the District Magistrate, shall forthwith act to remove the unauthorised development, obstruction or encroachment and for the purpose may require any employee of the State Government, Gurugram Police or the local authority to make such arrangements as he may direct.

(3) The failure of such employee of the State Government, Gurugram Police or the local authority to act in accordance with the lawful direction of the District Magistrate shall be construed as misconduct and make such employee liable for disciplinary action.

41. The budget of the Authority, in respect of the financial year next ensuing, shall be Form and time of

prepared by the Chief Executive Officer in **Form III** and presented to the Authority for its approval on or before the 15th day of March of

42. (1) The books of accounts and other relevant documents and details related to the Annual Statement of Accounts shall be maintained in electronic mode.

(2) The Authority shall maintain its Annual Statement of Accounts including

Form IV along with Schedules 1 to 20 showing the financial results of the previous financial year and submit the same, duly approved by the Authority and authenticated by the Chief Executive Officer and the officer in charge of the maintaining the accounts of the Authority, to the Accountant General of Haryana, not later than 15th May of every year.

Provided that the State Government may, for reasons to be recorded in writing and in consultation with the Accountant General of Haryana, extend the date of submission of the Annual Statement of Accounts, by such period as it may deem necessary.

(3) The Accountant General of Haryana shall endeavor to complete the audit of the Annual Statement of Accounts within a period of two months from the date of submission of the Annual Statement of Accounts to it.

(4) After audit and certification of the Annual Statement of Accounts by the Accountant General of Haryana or any person appointed by him in this behalf, the Annual Statement of Accounts together with the audit report thereon, shall be forwarded to the State Government.

Annual Report

43. (1) The Chief Executive Officer shall prepare the Annual Report of the Authority immediately, and not later than three months, after the end of each financial year giving an account of its activities during that financial year and giving an account of the activities which are likely to undertaken by the Authority during the next financial year.

(2) The Annual Report shall include an explanatory memorandum on the status of implementation of the annual plan of action on infrastructure development, mobility management and sustainable management of the urban environment, along with shortfalls, if any, in implementation and reasons for such shortfall.

(3) The form of the Annual Report of the Authority shall contain the matters specified in the

Form V.

SCHEDULE 1

(see rule 16)

INDUSTRIAL ASSOCIATIONS IN GURUGRAM METROPOLITAN AREA

(1) Chamber of Industries

(2) Confederation of Indian Industry

(3) Federation of Indian Chamber of Commerce and Industry

(4) Gurgaon Chamber of Commerce and Industry

(5) Gurgaon Industrial Association

(6) Gurgaon Udyog Association

(7) Haryana Industries Association

(8) IMT Industrial Association

(9) Manesar Industrial Welfare Association

(10) PHD Chamber of Commerce and Industry

(11) Udyog Vihar Industries Association

SCHEDULE 2

(see rule 17)

ASSOCIATIONS OF REAL ESTATE DEVELOPERS IN GURUGRAM METROPOLITAN AREA (1) Confederation of Real Estate Developers' Association of India

(2) National Real Estate Development Council

SCHEDULE 3

[see rule 42(2)]

CAPITAL ACCOUNT

Serial No.		Description	Current Year	Previous Year
(1)		**Balance at the beginning of the year***		
(2)	Add:	Contributions during the year		
(3)	(Deduct)	Transfer to EDC Account		
(4)	Add (Deduct)	Balance of net income/(expenditure) transferred from/(to) the Income and Expenditure Account		
		Balance at the end of the year		

***Note.—** Includes sums received on Capital Account from Government on establishment of GMDA

SCHEDUL
E 4
[see rule 42(2)]
RESERVES

Serial No.	Description		Current Year	
(1)	**General Reserves**	**At the beginning of the year** Additions during the year Deductions during the year Transfer to EDC Account **At the end of the year**		
(2)	**Maintenance Reserves**	**At the beginning of the year** Additions during the year Deductions during the year **At the end of the year**		

SCHED
ULE 5
[see rule 42(2)]
GRANT
S

Serial No.	Description	Current Year	Previous Year
(1)	Central Government		
(2)	State Government		
(3)	(a) Gross grants receipts		
(4)	(b) Less: Transfer to Capital Account		
(5)	(c) Less: Transfer to General Reserves		
	(d) Less: Transfer to EDC Account		
	(e) Net Grants from State Government		
	Other agencies under Central Government (specify)		
	Other agencies under State Government (specify)		
	Others		
	Total		

SCHEDULE 6

[see rule 42(2)]

SECURED LOANS AND BORROWINGS

Serial No.	Description	Current Year				Previou	
		Opening Balance	Loans received during the year	Repayment of loans during year	Closing Balance	Opening Balance	Loans received during the year
(1) (2) (3) (4) (5) (6) (7) (8)	**Central Government** **State Government** **Financial Institutions** a. Term Loans b. Interest accrued and due* **Banks** a. Term Loans b. Interest accrued and due on term loans* c. Other loans (specify) d. Interest accrued and due on other loans* **Other Institutions and Agencies** a. Term Loans b. Interest accrued and due* **Multilateral Institutions** **Debentures and Bonds** **Others (Specify)**						
	Total Secured Loans & Borrowings						

SCHEDULE 7

[see rule 42(2)]

UNSECURED LOANS AND BORROWINGS

Serial No.	Description	Current Year				Previous Ye			
		Opening Balance	Loans received during the year	Repayment of loans during the year	Closing Balance	Opening Balance	Loans received during the year	Repayment of loans during the year	
(1) (2) (3) (4) (5) (6) (7) (8)	**Central Government** **State Government** **Financial Institutions** a. Term Loans b. Interest accrued and due* **Banks** a. Term Loans b. Interest accrued and due on term loans* **c.** Other loans(specify) d. Interest accrued and due on other loans* **Other Institutions and Agencies** a. Term Loans b. Interest accrued and due* **Multilateral Institutions** **Debentures and Bonds** **Others (specify)**								
	Total Unsecured Loans & Borrowings								

SCHEDULE 8

[see rule 42(2)]

LIABILITIES ON ACCOUNT OF EXTERNAL DEVELOPMENT CHARGES

Serial No..	Description	Current Year	Previo
A.	**Licences granted prior to establishment of GMDA**		
1.	**EDC payable**		
2.	Cumulative EDC collected prior to year		
3.	Less: Retained by HUDA for administration, overheads and maintenance prior to establishment of GMDA		
4.	Utilised for creation of fixed assets		
5.	**Opening Balance of EDC [(2)-(3)]**		
6.	Add: EDC paid during the year of which		
7.	Utilised for creation of Fixed Assets during the year		
8.	Utilised for Capital Works in Progress during the year		
A1.	**Closing Balance of EDC collected [(5)+(6)]**		
A2.	**Receivables of EDC [(1)-(2)-(6)]**		
A3.	Of which EDC recoverable but not due		
B.	**Licences granted after establishment of GMDA**		
9.	**EDC payable**		
10.	Cumulative EDC collected prior to year		
11.	Of which: Utilised for creation of Fixed Assets prior to year		
12.	**Opening Balance of EDC collected [(10)-(11)]**		
13.	Add: EDC collected during the year Of which		
14.	Utilised for creation of Fixed Assets during the year		
15.	Utilised for Capital Works in Progress during the year		
B1.	**Closing Balance of EDC collected [(12)+(13)]**		
B2.	**Receivables of EDC [(9)-(10)-(13)]**		
B3.	Of which EDC recoverable but not due		
C.	**EDC (A1+B1)**		
D.	**EDC Utilisation**		
D1.	Fixed Assets created [(7)+(14)]		
D2.	Capital Works in Progress [(8)+(15)]		
D3.	**Shortfall/(Surplus) in EDC Account (D-C)**		
D4.	**In case of shortfall:**		
D5.	Transfer from Grants		
D6.	Transfer from Capital Account		
D7.	Transfer from General Reserves		
E.	**Total in EDC acccount (C+D5+D6+D7)**		
F.	**Total EDC receivables (A2+B2)**		
	Of which EDC recoverable but not due (A3+B3)		

SCHEDULE 9

[see rule 42(2)]

CURRENT LIABILITIES

Serial No.	Description	Current Year	Previous Year
A.	**CURRENT LIABILITIES**		
(1)	Acceptances		
(2)	Sundry Creditors:		
(a)	For goods & services		
(b)	On contracts other than goods and services		
(c)	Others		
(3)	Advance Received		
(4)	Interest accrued but not due on:		
(a)	Secured loans/borrowings		
(b)	Unsecured loans/borrowings		
(5)	Statutory Liabilities:		
(a)	Overdue		
(b)	Others		
(6)	Other current liabilities (specify)		
A.	**Total for current liabilities**		
B.	**PROVISIONS**		
(1)	Claims payable		
(a)	For land		
(b)	Other claims		
(2)	Taxation		
(3)	Terminal benefits and pension		
(4)	Other Personnel expenses		
(5)	Trade warranties		
(6)	Litigation & arbitration		
(7)	Other provisions (specify)		
B.	**Total for provisions**		
	Total (A+B)		

SCHEDULE 10

[see rule 42(2)]

FIXED ASSETS

Serial No.	DESCRIPTION	GROSS BLOCK				DEPRECIATION				N
1	2	3				4				
		Valuation/ cost as at the beginning of the year	Additions during the year	Deductions during the year	Valuation/cost as at the end of the year	As at beginning of year	Additions during the year	Deductions during the year	At the end of the year	
A.	**FIXED ASSETS:**									
(1)	**LAND:**									
(a)	Roads (incl RoW)									
(b)	(b)Water treatment plants & water									
(c)	boosting stations									
(d)	(c)Sewerage treatment plants									
(e)	Drainage									
(f)	Parks & green spaces									
(g)	Urban renewal and									
(h) **(2)**	Redevelopment									
(a) (b)	(g)Administrative &									
(c) (d)	establishment purposes									
(e) (f)	Others									
(g) (h)	**BUILDINGS:**									
(i)	for water supply purposes									
(3)	(b)for sewerage purposes									
(a)	(c)for drainage purposes									
(b)	(d)for other infrastructure									
(c)	purposes for offices									
(d)	for residences									
(4)	(g)for social, cultural purposes									
(5)	(h)for industrial purposes									
(6)	others									
(7)	**PLANT MACHINERY,**									
(8)	**PIPE LINES & EQUIPMENT**									
(9)	for water supply purposes									
	(b)for sewerage purposes									
	(c)for drainage purposes									
	others									
	GIS INFRASTRUCTURE									
	CITY CONNECTIVITY INFRASTRUCTURE									
	VEHICLES									
	OFFICE EQUIPMENT, FURNITURE, FIXTURES									
	I.T & NETWORKING EQUIPMENT									
	OTHER FIXED ASSETS									
	TOTAL									

SCHEDULE 11

[see rule 42(2)]

FIXED ASSETS CREATED FROM EXTERNAL DEVELOPMENT CHARGES

Serial No.	DESCRIPTION			GROSS BLOCK				DEPRECIATION					
1	2	3		4				5					
		Fixed Assets transferred from EDC account	Accumulated Depreciation	Valuation/ cost as at the beginning of the year	Additions during the year	Deductions during the year	Valuation/cost as at the end of the year	As at beginning of year	Additions during the year	Deductions during the year	At the end of the year	As on 31st March of Current Year	As on 31st March of Previous Year
A.	**FIXED ASSETS:**												
(1)	**LAND:**												
(a)	Roads (incl RoW)												
(b)	Water treatment plants & water boosting stations												
(c)	Sewerage treatment plants												
(d)	Drainage												
(e)	Parks & green spaces												
(h)	Others												
(2)	**BUILDINGS:**												
(a)	for water supply purposes												
(b)	for sewerage purposes												
(c)	for drainage purposes												
(d)	for other infrastructure purposes												
(e)	others												
(i)	**PLANT MACHINERY, PIPE LINES & EQUIPMENT**												
(3)	for water supply purposes												
(a)	for sewerage purposes												
(b)	for drainage purposes												
(c)	others												
(e)	**OTHER FIXED ASSETS**												
(4)													
	TOTAL												

SCHEDULE 12

[see rule 42(2)]

CAPITAL WORKS IN PROGRESS

Serial No.	Description	Current Year
A.	**LAND**	
	Total for land	

B.	**DEVELOPMENT**	
(1)	**INFRASTRUCTURE DEVELOPMENT** Roads	
(a)	Water Supply	
(b) (c	Sewerage	
) (d)	Drainage	
(e)	Urban Amenities (specify)	
(f)	Others	
(2)	Less: Transfer to Fixed Assets	
(a)	**MOBILITY**	
(b) (c	Infrastructure Development	
) (d)	Public Transportation	
(3)	Traffic Management	
(a)	Others	
(b) (c	Less: Transfer to Fixed Assets	
)	**URBAN ENVIRONMENT**	
	Urban Forestry & Green spaces	
	Solid Waste Management	
	Water Conservation & recycling	
(d)	Others	
(4)	Less: Transfer to Fixed Assets	
(a)	**INDUSTRIAL DEVELOPMENT** Research Parks/Technology Parks	
(b) (c	Promotion of New Technology Areas Skill Development	
) (d)	Ease of doing buiness	
(e)	Others	
(5)	Less: Transfer to Fixed Assets	
(a)	**SOCIAL DEVELOPMENT**	
(b) (c	Health facilities	
) (d)	Sports facilities	
	Cultural facilities	
	Others	
	Less: Transfer to Fixed Assets	
B.	**Total on development**	
	Total (A+B)	

SCHEDULE 13

[see rule 42(2)]

CAPITAL WORKS IN PROGRESS : EXTERNAL DEVELOPMENT CHARGES

Serial No.	Description	Current Year	Previous Year
A.	**LAND**		
(1)	**LAND FOR INFRASTRUCTURE**		
(a)	**DEVELOPMENT**		
(b)	Roads		
(c)	Water Supply		
(d)	Sewerage		
(e)	Drainage		
(f)	Urban Amenities (specify)		
(2)	Others		
(a)	Less: Transfer to Fixed Assets		
(b)	**LAND FOR MOBILITY**		
(c)	Infrastructure Development		
(3)	Public Transportation		
(a)	Others		
(b)	Less: Transfer to Fixed Assets		
(d)	**LAND FOR URBAN ENVIRONMENT**		
(4)	Urban Forestry & Green spaces		
(a)	Solid Waste Management		
(b)	Others		
(c)	Less: Transfer to Fixed Assets		
(d)	**LAND FOR SOCIAL DEVELOPMENT**		
	Health facilities		
	Sports facilities		
	Cultural facilities		
	Others		
	Less: Transfer to Fixed Assets		
	Total for land		

B.	**DEVELOPMENT**		

(1)	**INFRASTRUCTURE DEVELOPMENT**		
(a)	Roads		
(b)	Water Supply		
(c)	Sewerage		
(d)	Drainage		
(e)	Urban Amenities (specify)		
(f)	Others		
(2)	Less: Transfer to Fixed Assets		
(a)	**MOBILITY**		
(b)	Infrastructure Development		
(c)	Public Transportation		
(d)	Traffic Management		
	Others		
	Less: Transfer to Fixed Assets		
(3)	**URBAN ENVIRONMENT**		
(a)	Urban Forestry & Green spaces		
(b)	Solid Waste Management		
(c)	Water Conservation & recycling		
(d)	Others		
(4)	Less: Transfer to Fixed Assets		
(a)	**SOCIAL DEVELOPMENT**		
(b)	Health facilities		
(c)	Sports facilities		
(d)	Cultural facilities		
	Others		
	Less: Transfer to Fixed Assets		
B.	**Total on development**		
	Total (A+B)		

SCHEDULE 14

[see rule 42(2)]

INVESTMENTS

Serial No.	Description	Current Year	Previous Year
(1)	Central Government securities		
(2)	State Government securities		
(3)	Debentures and Bonds		
(4)	Joint Venture companies and subsidiaries		
(5)	Banks		
(6)	Others (specify)		
	Total		

SCHEDULE 15

[see rule 42(2)]

CURRENT ASSETS

Serial No.	Description	Current Year	
A.	CURRENT ASSETS		
(1)	Revenues receivable:		
(a)	On account of cess on property tax from local authorities		
(b)	On account of cess on liquor from Excise & Taxation Commissioner		
(c)	On account of duty on transfer of property from Registrar		
(d)	On account of charges levied under the Act of 1963 (including CLU charges)		
(e)	Others		
(2)	Sundry debtors:		
(b)	Others		
(3)	Cash-balance in hand		
	(include cheques/drafts and imprest)		
(4)	Bank Balances:		
(a)	With Scheduled Banks:		
	- On Current Accounts		
	- On Deposit Accounts		
	- On Savings Accounts		
(b)	With non-Scheduled Banks:		
	- On Current Accounts		
	- On Deposit Accounts		
	- On Savings Accounts		
(5)	Post Office-Savings Accounts		
(6)	Inventory		
A.	Total for current assets		
B.	LOANS, ADVANCES & OTHER ASSETS		
(1)	Loans		
(a)	Staff		
(b)	Joint Ventures and subsidiary companies		
(c)	Others (specify)		

(2)	Advances and other amounts recoverable		
(a)	On Capital Account		
(b)	Prepayments		
(c)	Others		

(3)	Income Accrued		
(a)	On Investments		
(b)	On Loans and Advances		
(c)	Others		
	Of which: Income due but not realised		
(4)	Claims Receivable		
B.	Total for loans, advances & others		
	Total (A+B)		

SCHEDULE 16

[see rule 42(2)]

REVENUE

RECEIPTS

Serial No.	Description	Current Year	Previous Year
(1)	Duty on transfer of property		
(2)	Cess on property		
(3)	Cess on sale of liquor		
(4)	User charges (specify)		
(5)	Land Use charges		
(6)	Disposal of property		
(7)	Rents		
(8)	Others (specify)		
	Total		

SCHEDULE 17

[see rule 42(2)]

GRANTS RECEIVED ON REVENUE ACCOUNT

Serial No.	Description	Current Year	Previ Yea
(1)	State Government		
(2)	Other agencies under State Government (specify)		
(3)	Others		
	Total		

SCHEDULE 18

[see rule 42(2)]

INCOME FROM INVESTMENTS

Serial No.	Description	Current Year	Previous Year
(1)	Central Government securities		
(2)	State Government securities		
(3)	Debentures and Bonds		
(4)	Joint Venture companies and subsidiaries		
(5)	Banks		
(a)	Term deposits		
(b)	Savings		
(6)	Loans & Advances to Employees/Staff		
(7)	Others (specify)		
	Total		

SCHEDULE 19

[see rule 42(2)]

OPERATIONS AND MAINTENANCE EXPENDITURE

Serial No.	Description	Current Year	Previous Year
(1)	**INFRASTRUCTURE DEVELOPMENT**		
(a)	Roads		
(b)	Water Supply (including plant & machinary)		
(c)	Sewerage (including plant & machinary)		
(d)	Drainage(including plant & machinary)		
(e)	Urban Amenities (specify)		
(f)	Electricity for infrastructure		
(g)	O&M Establishment		
(h)	Replacement of Plant & Machinary		
(i)	Others		
(2)	**MOBILITY**		
(a)	Operations & Maintenance		
(b)	Traffic Management		
(c)	Others		
(3)	**URBAN ENVIRONMENT**		
(a)	Maintenance of Urban Forestry & Green spaces		
(b)	O&M of Solid Waste Management facilities		
(c)	O&M Water Conservation & recycling facilities		
(d)	Others		
(4)	**INDUSTRIAL DEVELOPMENT**		
(a)	O&M of Research Parks/Technology Parks		
(b)	Others		
(5)	**SOCIAL DEVELOPMENT**		
(a)	O&M of Health facilities		
(b)	O&M of Sports facilities		
(c)	O&M of Cultural facilities		
(d)	Others(Specify)		
	Total		

SCHEDULE 20

[see rule 42(2)]

ESTABLISHMENT AND ADMINISTRATIVE EXPENDITURE

Serial No.	Description	Current Year	Previous Year
	Total		

SCHEDULE 21

[see rule 42(2)]

INTEREST EXPENDITURE

Serial No.	Description	Current Year		
		Secured Loans	**Unsecured Loans**	**S**
(1) **(2)** **(3)** **(4)** **(5)** **(6)**	**Central Government** Interest payable Less: Interest capitalised Interest expenses **State Government** Interest payable Less: Interest capitalised Interest expenses **Financial Institutions** Interest payable Less: Interest capitalised Interest expenses **Banks: Term Loans** Interest payable Less: Interest capitalised Interest expenses **Banks: Other Loans** Interest payable Less: Interest capitalised Interest expenses **Other Institutions and Agencies** Interest payable Less: Interest capitalised Interest expenses			

(7) **(8)** **(9)**	**Multilateral Institutions** Interest payable Less: Interest capitalised Interest expenses **Debentures and Bonds** Interest payable Less: Interest capitalised Interest expenses **Others (Specify)** Interest payable Less: Interest capitalised Interest expenses			
Less	**Total Interest Payable** **Total Interest capitalised**			
	Total Interest			

300 HARYANA GO

SCHEDULE 22

[see rule 42(2)]

OTHER EXPENDITURE

Serial No	Description	Current year
(1)	**GIS INFRASTRUCTURE**	
(a)	GIS establishment (incl. I.T hardware, applications & networking)	
(b)	GIS operations	
(c)	GIS Others	
(2)	**CITY CONECTIVITY**	
(a)	Infrastructure	
(b)	Establishment	
(c)	Operations & Maintenance	
(d)	Others (specify)	
	Total	

FORM-I

[(See rule 39 (1)]

REQUEST TO LOCAL AUTHORITY FOR REMOVAL OF UNAUTHORISED DEVELOPMENT OR OBSTRUCTION OR ENCROACHMENT

Reference No. : **Date:**

1.	From	Chief Executive Officer, Gurugram Metropolitan Development Authority
2.	To	
3.	Copied for information	
4.	Legal provision	Section 27 of Gurugram Metropolitan Development Authority Ordinance, 2017
5.	Area in which removal of unauthorised development, obstruction or encroachment is sought	
6.	Nature of unauthorised development, obstruction or encroachment	
7.	Details of location of unauthorised development, obstruction or encroachment	
8.	Date on which unauthorized development, obstruction or encroachment is proposed to be removed	
9.	Officer in-charge in GMDA	(a) Name: (b) Designation: (c) Contact details:
10.	Urgency (if any)	
11.	Other instructions (if any)	
12.	Details of equipment being arranged by GMDA	

_____

(Signature of Authorized Officer)

Name:_____

Designation:_____

Office Seal:

FORM-II

[(See rule 40 (1)]

REQUEST TO DISTRICT MAGISTRATE FOR REMOVAL OF UNAUTHORISED DEVELOPMENT OR OBSTRUCTION OR ENCROACHMENT

Reference No. : **Date:**

1.	From	Chief Executive Officer, Gurugram Metropolitan Development Authority
2.	To	District Magistrate, Gurugram
3.	Copied for information	
4.	Legal provision	First proviso to Section 27 of Gurugram Metropolitan Development Authority Act, 2017
5.	Area in which removal of unauthorised development, obstruction or encroachment is sought	
6.	Nature of unauthorised development, obstruction or encroachment	
7.	Details of location of unauthorised development, obstruction or encroachment	
8.	Date on which unauthorized development, obstruction or encroachment is proposed to be removed	
9.	Officer in-charge in GMDA	(a) Name: (b) Designation: (c) Contact details:
10.	Urgency (if any)	
11.	Others instructions (if any)	
12.	Details of equipment being arranged by GMDA	

_____

(Signature of Authorized Officer)

Name:

_____

Designation:

_____

Office Seal:

FORM-III

(See rule 41)

BUDGET ESTIMATES FOR FINANCIAL YEAR

Serial No.	DESCRIPTION	BUDGET ESTIMATES YEAR X	REVISED ESTIMATES YEAR (X-1)		
1	2	3	4		
			ACTUALS (APRIL TO DECEMBER)	ESTIMATES (JANUARY TO MARCH)	REVISED ESTIMAT YEAR X-
A.	RECEIPTS				
(1)	FROM CESSES & CHARGES				
(a)	Cesses				
	Transfer of immoveable property				
	Property tax				
	Sale of liquor				
(b)	User Charges (specify)				
(c)	Others (specify)				
(2)	RENTS & FEES				
(3)	DEVELOPMENT CHARGES				
(a)	External Development Charges				
(4)	GRANTS				
(a)	Central Government				
(b)	State Government				
(c)	Others				
(5)	LOANS, BONDS, DEBENTURES AND OTHER BORROWINGS				
(a)	Central Government				
(b)	State Government				
(c)	Banks				
(d)	Financial Institutions (specify)				
(e)	Others				
(6)	ADVANCES				
	Employees & Staff				

Serial No.	DESCRIPTION	BUDGET ESTIMATES YEAR X	REVISED ESTIMATES YEAR (X-1)		
1	2	3	4		
(7)	INTEREST EARNED				

A.	TOTAL RECEIPTS				
B.	EXPENDITURE				
(1)	INFRASTRUCTURE DEVELOPMENT				
(a)	Roads				
(b)	Water Supply				
(c)	Sewerage				
(d)	Drainage				
(e)	Urban Amenities (specify)				
(f)	Others				
(2)	MOBILITY				
(a)	Infrastructure Development				
(b)	Public Transportation				
(c)	Traffic Management				
(d)	Others				
(3)	URBAN ENVIRONMENT				
(a)	Urban Forestry & Green spaces				
(b)	Solid Waste Management				
(c)	Water Conservation				
(d)	Others				
(4)	INDUSTRIAL DEVELOPMENT				
(a)	Promotion: New Technology				
(b)	Promotion: Research Institutions				
(c)	Promotion: Technology Parks				
(d)	Promotion: Others				
(e)	Skill Development				
(f)	Ease of doing business				

Serial No.	DESCRIPTION	BUDGET ESTIMATES YEAR X	REVISED ESTIMATES YEAR (X-1)		
1	2	3	4		
(5)	SOCIAL DEVELOPMENT				
(a)	Health facilities				
(b)	Sports facilities				
(c)	Cultural facilities				
(d)	Others				

(6)	OPERATIONS & MAINTENANCE				
(a)	Maintenance of infrastructure				
(b)	Maintenance of Plant & Machinery				
(c)	Replacement of Plant & Machinery				
(d)	Electricity				
(e)	O&M Establishment				
(e)	Others				
(7)	LAND				
(a)	Acquisition				
(b)	Purchase				
(c)	Enhancement				
(d)	Others				
(8)	GIS INFRASTRUCTURE				
(a)	GIS establishment				
(b)	GIS operations				
(c)	GIS Others				
(9)	ESTABLISHMENT & ADMINISTRATION				
(a)	Employee expenses: Salaries & wages				
(b)	Employee expenditure: Others				
(c)	Administration expenditure (specify)				
(d)	Remuneration of experts				
(e)	Loans & Advances to Employees				

Serial No.	DESCRIPTION	BUDGET ESTIMATES YEAR X	REVISED ESTIMATES YEAR (X-1)		
1	2	3	4		
	Less: Repayment of loans & advances				
	Net Loans & Advances to Employees				
(f)	Pensions				
(g)	I.T expenses				
(h)	Litigation expenditure				
(i)	Expenses on Authority				
(j)	Expenses on Residents Advisory Council				

	Expenses on Statutory Committees				
(10)	LOANS & ADVANCES				
(a)	Advances to suppliers & contractors				
(b)	Deposits with external agencies				
(11)	REPAYMENT OF LOANS & INTEREST				
(a)	Repayment				
(b)	Interest				
(12)	TAXES				
B.	TOTAL EXPENDITURE				
C.	SURPLUS (DEFICIT)				
	Transferred to/(from) Capital Account				
	Transferred to/(from) Reserves & Surplus				

FORM-IV

[See Rule 42(2)]

BALANCE SHEET

Serial No.	Description	Schedule	Current Year	
1	2	3	4	
A.	**LIABILITIES**			
	CAPITAL LIABILITIES	**1**		
	Capital Account	**2**		
	Reserves			
	Grants	**3**		
	NON-CURRENT LIABILITIES	**4**		
	Secured Loans & Borrowings	**5**		
	Unsecured Loans & Borrowings			
	Liabilities on account of External Development Charges	**6**		
	CURRENT LIABILITIES	**7**		
	TOTAL LIABILITIES			
B.	**ASSETS**			
	NON CURRENT ASSETS	**8**		
	Fixed Assets	**9**		
	Fixed Assets created from External Development Charges	**10**		
	Capital Works in Progress	**11**		
	Capital Works in Progress - External Development Charges	**12**		
	Investments	**13**		
	CURRENT ASSETS			
B.	**TOTAL ASSETS**			

STATEMENT OF INCOME AND EXPENDITURE

Serial no.	Description	Schedule	Current Year	
1	2	3	4	
A.	INCOME	**14**		

	Revenue Receipts	**15** **16**		
	Duty on transfer of property			
	Cess on property			
	Cess on sale of liquor			
	User charges (specify)			
	Land Use charges			
	Disposal of property			
	Rents			
	Others (specify)			
	Grants received on Revenue account			
	Of which grants received from State Government			
	Income from Investments			
	TOTAL INCOME			
B.	EXPENDITURE	**17** **18**		
	Operations & Maintenance Expenditure			
	Infrastructure Development			
	Mobility			
	Urban Environment			
	Industrial Development			
	Social Development			
	Others (specify)			
	Establishment and Administration Expenditure			
	Establishment Expenditure			
	Of which			
	Salaries & Wages			
	Remuneration of experts			
	Manpower outsourcing expenditure			
	Consultancies, professional charges & fees			
	Retirement benefits & pensions			
	Employee Housing expenditure			

Serial no.	Description	Schedule	Current Year	
1	2	3	4	

	Others (specify) **Administrative Expenditure** Of which Office expenses I.T & communications expenses Vehicles purchases & hiring Vehicles fuel, repairs & maintenance General repairs & maintenance Travelling and Conveyance Expenses Advertisement & publicity expenses			
	TOTAL EXPENDITURE (before taxes)			
	Provision for taxes			
C.	**TOTAL EXPENDITURE (after taxes)**			
	SURPLUS/(DEFICIT) of Receipts over Expenditure [A-C]			
	Transfer to/(from) General Reserves Transfer to/(from) Maintenance Reserves Transfer to/(from) Capital Account			
	SIGNIFICANT ACCOUNTING POLICIES NOTES ON ACCOUNTS & CONTINGENT LIABILITIES			

FORM-V

[See rule 43(3)]

MATTERSTOBECONTAINEDINANNUALREPORTOFAUTHORITY

(1) Vision for the development of the Gurugram Metropolitan Area and the trends over the last financial year. (2) Standards of living determined by Authority and present status.

(3) Assessment on the following matters, namely;
(a) State of infrastructure, urban environment, social, economic and industrial development in Gurugram. (b) Effectiveness of coordination mechanisms with other Government agencies in Gurugram.

(4) A summary of financial results during the financial year, availability of resources and expenditures with reasons for difference from estimates.

(5) Authority: its membership and important decisions.

(6) Residents Advisory Council: its membership and important recommendations with action taken thereon. (7) Changes in Development Plan published under the Punjab Scheduled Roads and Controlled Areas Regulation of Development Act, 1963, or the Infrastructure Development Plan published under section 16 of the Act.

(8) Permissions granted under Punjab Scheduled Roads and Controlled Areas Regulation of Development Act, 1963.

(9) Infrastructure Development and Urban Amenities
(a) Annual plan of action for infrastructure development and provision of urban amenities proposed at beginning of financial year.

(b) Statement of infrastructure development works and urban amenities containing status of implementation of each infrastructure development work and urban amenity proposed in the annual plan of action along with their expenditures, resources available, expected revenues (if any) and social benefits accruing.

(c) Infrastructure development works and urban amenities included in the annual plan of action that could not be started along with reasons therefor.

(d) Infrastructure development works and urban amenities that have been started, either in the current financial year or in the financial years preceding the current financial year, but not completed along with reasons therefor.

(e) Infrastructure development works and urban amenities that have been completed in the financial year.

(f) Assessment of the implementation of infrastructure development works and provision of urban amenities by any other person, board, company or other agency during the financial year.

(g) Infrastructure development works and provision of urban amenities intimated for implementation amenities by any other person, board, company or other agency under sub-section (2) of section 19 of the Act during the financial year and action taken by the Authority in accordance with the provisions of section 19 of the Act.

(h) Explanatory memorandum on shortfall in implementation of the annual plan of action for infrastructure development and provision of urban amenities.

(10) Implementation of right of way requirements of Authority.

(11) Mobility Management
(a) Mobility Management Plan proposed for implementation.

(b) Status of implementation of mobility management plan including resources available and expenditures.

(c) Status of implementation of infrastructure development works, road improvement works and other such works contained in mobility management plan along with their expenditures, resources actually available, expected revenues (if any) and social benefits accruing.

(d) Status of public transportation including operations of city bus transport.

(e) Status of road safety measures.

(f) Status of enforcement of measures by the Gurugram Police, local authorities, and other enforcement agencies of Government in Gurugram as specified in the mobility management plan.

(g) Action taken in respect of parking facilities along with their expenditures, resources available, expected revenues (if any) and social benefits accruing.

(12) Sustainable Management of the Urban Environment

(a) Plan for sustainable management of the urban environment.

(b) Status of implementation of the plan for sustainable management of the urban environment including resources available and expenditures.

(c) Status of implementation of works contained in the plan for sustainable management of the urban environment along with their expenditures, resources actually available, expected revenues (if any) and social benefits accruing.

(d) Measures taken in respect of solid waste management including expenditures thereon.

(e) Assessment of measures for solid waste management taken by local authorities.

(f) Measures taken in respect of urban forestry and maintenance of green spaces, including expenditure made thereon.

(g) Measures taken in respect of water conservation including expenditures thereon.

(13) Status on maintenance of infrastructure.

(14) Measures for urban regeneration and redevelopment.

(15) Actions taken for removal of unauthorised developments, obstructions and encroachments and their outcomes.

(16) Measures taken for ease of doing business and promotion, facilitation or enablement of new technology areas.

(17) Measures taken for promotion, facilitation or enablement of social and cultural development.

(18) Report on emergency response and measures taken in respect of disaster management and its mitigation. (19) Measures for adoption of information technology in day-to-day functioning and shortfall in achieving paperless functioning.

(20) Significant developments in establishment and administration including expenditure thereon.

(21) Plan of action for the next financial year.

ARUN KUMAR GUPTA,
Principal Secretary to Government of Haryana
Town and Country Planning Department,

55935—C.S.—H.G.P., Chd.