[Authorised English Translation]

HARYANA GOVERNMENT

POWER DEPARTMENT

Notification

The 9th February, 2021

No. S.O. 5 /C.A. 36/2003/S. 180/2021.— In exercise of the powers conferred by Sub- section (1) and clause (o) of Sub- section (2) of Section 180 of the Electricity Act, 2003 (Central Act 36 of 2003) and in supersession of Punjab Government, Irrigation and Power Department, notification No. S.O. 133-4EL-62/22977, dated the 17th September, 1962 in its application to the State of Haryana and all other notifications issued in this regard, the Governor of Haryana hereby makes the following rules for regulating the terms and conditions for the grant of electrical contractor licence, certificate of competency and wireman permit to carry out the purpose of regulation 29 of the Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010, namely :–

Short title, commencement and applicability.

1. (1) These rules may be called the Haryana Electrical Contractor Licence, Certificate of Competency and Wireman Permit Rules, 2021.

(2) It shall come into force on the date of its publication in the Official Gazette.

(3) It shall be applicable to the whole of the State of Haryana.

Definitions.

2. (1) In these rules unless the context otherwise requires,-

(a) **—Act‖** means the Electricity Act, 2003 (Central Act 36 of 2003);

(b) **—Annexure‖** means Annexure appended to these rules;

(c) **—Appellate Authority‖** means, Additional Chief Secretary or Principal Secretary to Government, Haryana, Power Department;

(d)**—certificate‖** means certificate of competency granted for supervision of erection and installation of all type of electrical installation work of various voltage level;

(e)**—Competent Authority‖** means the Chief Electrical Inspector , Haryana;

(f)**—Form‖** means form appended to these rules;

(g)**—Government‖** means the Government of the State of Haryana in the Administrative Department;

(h)**—institution‖** means; -

(i) any institution established by law in force in the State of Haryana; or

(ii)any other institution recognised by the Government for the purpose of these rule;

(i)**—licence‖** means _A‘ Class Electrical Contractor Licence granted to carry out erection and installation of all type of electrical installation work of various voltage level;

(j)**—permit‖** means wireman permit granted for doing the actual wiring work for licensed Electrical Contractor;

(k)**—recognised university‖** means,-

(i) any university incorporated by law in India; or

(ii)any other university which is declared by the Government to be a recognised university, for the purpose of these rules;

(l)**—regulations‖** means the Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010;

(m)**—Schedule‖** means Schedule appended to these rules;

(2) Words and expressions used herein but not defined in these rules shall have the same meanings respectively assigned to them in the Electricity Act, 2003 (Central Act 36 of 2003), and the Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010.

Constitution of screening committee.

3. The Competent Authority shall constitute the screening committee consisting of the following members to ascertain the qualification, experience and knowledge in respect of concerned field,-

(i) Executive Engineer; and

(ii) Superintendent.

Eligibility and academic qualifications for certificate.

4. No person shall be eligible to obtain the certificate unless he possesses the following academic qualification and eligibility, namely:-

(a) degree in Electrical Engineering or Electrical and Electronics Engineering from an institution or Board or university approved by All India Council for Technical Education or University Grants Commission having at least one year experience after passing degree, in the field of erection, operation, maintenance of electrical installation under ‗A' Class Licensed Electrical Contractor or in the Central Government or the State Government or the Semi Government Department or Organisation;

or

diploma in Electrical Engineering or Electrical and Electronics Engineering from an institution or Board or university approved by All India Council for Technical Education or University Grants Commission having at least five years experience after passing diploma in the field of erection, operation, maintenance of electrical installation under ‗A' Class Licensed Electrical Contractor or in the Central Government or the State Government or the Semi Government Department or Organisation;

(b) he shall not be less than eighteen years or more than sixty-five years of age on the date of submission of application to the Competent Authority:

Provided that he shall produce the medical fitness certificate in Annexure I issued by the Government or Government approved hospital on attaining the age of fifty-five years; and

(c) he shall be a citizen of India.

Eligibility and academic qualifications for permit.

5. No person shall be eligible to obtain the permit unless he possesses the following academic qualification and eligibility, namely:-

(a) diploma in Electrical Engineering or Electrical and Electronics Engineering from an institution or Board and have practical training under ‗A' Class Licensed Electrical Contractor or in the Central Government or State Government or Semi Government Department/Organisation for one year in the electrical wiring and other installation work;

or

certificate or diploma in the trade of Wireman, Lineman and Electrician from recognised industrial Training institute and have National Apprenticeship Certificate under Apprenticeship Act, 1961 (Central Act 52 of 1961) and have practical training under ‗A' Class Licensed Electrical Contractor or in the Central Government or the State Government or the Semi Government Department or Organisation for three years (including period spent in Apprenticeship) in the electrical wiring and other installation work;

(b) he shall not be less than eighteen years or more than sixty-five years of age on the date of submission of application to the Competent Authority:

Provided that he shall produce the medical fitness certificate in Annexure I issued by the Government or Government approved hospital on attaining the age of fifty–five years; and

(c) he shall be a citizen

Application for certificate or permit.

6. (1) An applicant shall m

the certificate or permit in

Form I along with self certified photocopies of required documents and such fe

(2) On receipt of an application made under sub-rule (1), the Competent Authority shall send the same to the screening committee to certify the genuineness of the application. The screening committee shall certify the genuineness of the application and thereafter issue a notice to the applicant to produce the original documents in person, at such place and on such date as specified in the notice. After certifying the original documents, the screening committee shall submit the application to the Competent Authority along with its recommendation.

(3) After receiving the recommendation of the screening committee and subject to fulfillment of all relevant conditions, the Competent Authority shall issue the certificate or permit, as the case may be, in

Form II or III to the applicant. The applicant shall download the same from the official website:

Provided that the Competent Authority shall have the powers to reject the application, if any discrepancy is noticed in the application and/ or the supporting documents at any point of time during application process and communicate the same to applicant accordingly within seven days.

7. Every certificate or permit granted under these rules shall be issued initially for a period of one year and remain valid for a period not exceeding five years : Validity of the certificate and permit.

Provided that holder of the certificate or permit shall not be allowed to do any electrical work during its cancel period.

8. (1) Any person, who has been granted a certificate or permit under these rules, may Renewal of

apply online to the Competent Authority for renewal of the certificate or permit in Form IV along with required documents and such fees as specified in the Schedule, within a period before the expiry of the validity of the certificate or permit:

Provided that after the expiry of the said period for renewal, the Competent Authority shall entertain the application for renewal of such certificate or permit along with such late fees as specified in the Schedule:

Provided further that no certificate or permit shall be renewed after expiry the period of five years.

(2) On receipt of an application made under sub-rule (1), the Competent Authority shall send the same to the screening committee to certify the genuineness of the application. The screening committee shall certify the genuineness of the application and shall submit the application to the Competent Authority along with its recommendation.

(3) After receiving the recommendation of the screening committee and subject to fulfillment of all relevant conditions, the Competent Authority shall issue the renewal of certificate or permit, as the case may be, in

Form V or VI to the applicant. The applicant shall download the same from the official website:

Provided that the Competent Authority shall have the powers to reject the application, if any discrepancy is noticed in the application and/ or the supporting documents at any point of time, during application process and communicate the same to the applicant accordingly within seven days.

9. The Competent Authority shall have the powers to order the suspension for such period, as it may think fit, or withdrawal of any certificate or permit issued to any person, if in its opinion, the holder thereof does not perform his duties and comply with the provisions of the Act and Rules and regulations made thereunder or has been guilty of any other mal-practice: Suspension or withdrawal of certificate and permit.

Provided that Competent Authority shall not pass any order of suspension or withdrawal of the certificate or permit without giving an opportunity being heard to the applicant.

10. The Competent Authority shall have powers to upgrade the competency of any certificate issued to any person by ascertaining his qualifications and experience. However, no further Up-gradation of level of certificate.

up-gradation shall be made till one year or unless sufficient experience acquired in the relevant field of operation and maintenance. He shall submit relevant documents as mentioned in

Form VII and such fee as specified in the Schedule. However, authorisation above 33 KV level shall only be granted to the holder of certificate, who possesses degree in Electrical Engineering or Electrical and Electronics Engineering from a university or institution. A certificate already granted on the basis of examination, shall be upgraded in view of experience required i.e. on completion of five years to diploma holder, on completion of ten years to ITI certificate holder and on completion of fifteen years to others.

Transfer of certificate or permit.

11. Any person holding a certificate or permit granted by any other State shall be allowed to work as Electrical Supervisor or Wireman in the State of Haryana as mandatory staff with ‗A' Class Licensed Electrical Contractor on getting his certificate or Permit endorsed (subject to fulfill the qualifications and experience criteria as mentioned in rule 4 and 5), on payment of requisite fees as specified in the Schedule.

Eligibility, Qualified Staff and criteria for licence.

12. No person shall be eligible to obtain a license unless he fulfills the following conditions and criteria, namely :–

(a) he shall be a citizen of India;

(b) he shall not be less than eighteen years or more than sixty-five years of age, on the date of submission of application to the Competent Authority;

(c) he should have a registered office in the State of Haryana, for which GST registration for State of Haryana shall be produced;

(d) he should have adequate drawing facility for preparation of drawings (in case of above 650 volt) and library facilities as per **Annexure II**;

(e) he shall employ solely for the purpose of contract works the minimum following qualified staff on full time basis and their consent and declaration in the form **Annexure-III** should be attached and shall be present in person along with his mandatory staff;

(i) **LT**—one Electrical Supervisor holding a certificate issued by the Competent Authority and one wireman/supervisor shall be employed;

(ii)**HT**—one Electrical Supervisor holding a certificate issued by the Competent Authority for respective voltage level for which contractor licence is applied for and two wiremen or supervisors shall be employed;

(iii) **EHT**—two Electrical Supervisors, holding a certificate issued by the Competent Authority out of which one should be for respective voltage level for which contractor licence is applied for and three supervisors or wiremen shall be employed:

Provided that holder of certificate or permit or wireman, working as mandatory staff with licensed ‗A' Class Electrical Contractor shall have to give one month notice to the firm or company or contractor before leaving the job or ‗No objection Certificate' in this regard, shall have to produce in the office of the issuing authority.

Note.— Production units or manufacturing concerns shall segregate the staff employed for the purpose of contractor licence from the staff engaged for routine operations of the factories. The staff employed under the procedure of licensing and under regulation 3 and 5 of the Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010 shall not on any account be mixed up. Failure to keep separate staff for the purpose of the procedure of licensing and the above said regulations shall be deemed to constitute violation of the rules and shall be rendered the licence liable for cancellation.

(f) electrical instruments for various level of voltage as per **Annexure–IV** are to be procured and they shall be ISI marked or equivalent quality and test certificates along with invoice to be furnished at the time of testing of the instruments and the instruments shall be duly tested by Government approved National Accreditation

Board for Testing and Calibration Laboratories(NABL) accredited lab. The electrical equipments shall also be duly tested by Government approved National Accreditation Board for Testing and Calibration Laboratories(NABL) accredited laboratory on each renewal of license. Moreover, the applicant shall present his electrical equipments for physical check in the office of the issuing authority.

(g) he shall submit the application along with Income Tax Return and Turn Over/Balance Sheet for the last three years. The eligibility for issue of license for various categories shall be as under :–

(i) Upto MV (650 Volts) minimum Rs. 20 lac turnover in one year during last three years;

(ii)Upto HV minimum rupees 50 lac turnover in one year during last three years;

(iii)Upto EHV minimum rupees One core turnover in one year during last three years.

(h) he shall have to produce the following other documents expect as mentioned above:–

(i) Undertaking in respect of the Firm/Company on the prescribed format as per **Annexure–V.**

(ii)Residence Proof *i.e.* Aadhaar Card/Voter Card.

(iii)Pan Number.

(iv)Authorisation as Authorised Signatory in case of Partnership Firm/Company.

(v) Memorandum/Deed along with resolution in case of Company/ Partnership Firm.

13. (1) An applicant shall make an application online to the Competent Authority to obtain licence to carry out erection and installation of all type of electrical installation work of low

Application for licence

Form VIII along with self certified photocopies of required document and such fees as specified in the Schedule:

Provided that the holder of the said licence shall also submit an undertaking that he shall comply with provision of Labour Laws.

(2) On receipt of an application made under sub-rule (1), the Competent Authority shall send the same to the screening committee to certify the genuineness of the application. The screening committee shall certify the genuineness of the application and thereafter issue a notice to the applicant to produce the original document in person, at such place and on such date, as specified in the notice. After certifying the original documents, the screening committee shall submit the application to the Competent Authority along with its recommendation.

(3) After receiving the recommendation of the screening committee and subject to fulfillment of all relevant conditions, the Competent Authority shall issue a license in

Form IX to the applicant. The applicant shall download the same from the official website:

Provided that the Competent Authority shall have the powers to reject the application, if any discrepancy is noticed in the application and/ or the supporting documents at any point of time during application process and communicate the same to applicant accordingly within seven days.

Validity for licence.

14. Every licence granted under these rules shall be issued initially for a period of one year and remain valid for a period not exceeding five years:

Provided that licensed Electrical Contractor shall not be allowed to carry out erection and installation of all type of electrical installation work during its cancel period or in the event of cancellation of mandatory staff and licence shall be liable cancellation for such period till renewal thereof.

Renewal of

15. (1) Any person, who has been granted licence under these rules, may apply online to

the Competent Authority for renewal of license in such fees as specified in the Schedule, within a period of one month before the expiry of the validity of the licence:

Provided that after expiry of the said period for renewal, the Competent Authority shall entertain the application for renewal of such licence along with such late fees as specified in the Schedule:

Provided further that no licence shall be renewed after the expiry of period of five years.

(2) On receipt of an application made under sub-rule (1), the Competent Authority shall send the same to the screening committee to certify the genuineness of the application. The screening committee shall certify the genuineness of the application and shall submit the application to the Competent Authority along with its recommendation.

(3) After receiving the recommendation of the screening committee and subject to fulfillment of all relevant conditions, the Competent Authority shall issue the renewal of licence in

Form XI to the applicant. The applicant shall download the same from the official website:

Provided that the Competent Authority shall have the powers to reject the application, if any discrepancy is noticed in the application and/ or the supporting documents at any point of time during application process and communicate the same to the applicant accordingly within seven days.

Suspension or withdrawal of licence

16. The Competent Authority shall have the powers to order the suspension for such period, as it may think fit, or withdrawal of any licence to any person, if in its opinion, the holder thereof does not perform his duties and comply with the provisions of the Act and Rules and Regulations made thereunder or has been guilty of any other mal-practice:

Provided that Competent Authority shall not pass any order of suspension or withdrawal of licence without giving an opportunity being heard to the applicant.

Up-gradation of voltage level

17. The Competent Authority shall have power to upgrade any ‗A' Class Electrical Contractor Licence for carrying out works on higher voltage level by ascertaining qualifications and experience as specified in these rules of the applicant as well as his supervisor/wireman in the relevant field. However, no further up-gradation shall be made till one year or unless sufficient experience acquired in the relevant period. The applicant make an application online to the Competent Authority inForm XIIalong with required documents and such fees as specified in the Schedule subject to fulfil the terms and conditions as specified in rule 12.

Transfer of licence.

18. (1) Any person holding a licence granted by any other State Government shall be allowed to be transferred the same in the State of Haryana subject to conditions that such person shall fulfill all requirement for grant of licence for executing the works awarded by the Government. The applicant shall apply online to the Competent Authority along with requisite documents and such fees as specified in the Schedule.

(2) Any person can be allowed temporarily for a maximum period of six months to carry out/complete the work allotted in the State of Haryana subject to condition that such person should have valid electrical contractor license, issued by any State:

Form VIII alongwith self certified photocopies of electrical contractor license as well as mandatory staff and deposited treasury challan of requisite fees as specified in the Schedule.

Appeal.

19. Any person aggrieved by the order passed by the Competent Authority may file an appeal before the appellate authority, within sixty days from the date of order of the Competent Authority along with requisite documents.

Change in the licence.

20. Any holder of the license, who desires to change the name or address of the business premises or shop or in constitution of the firm or company, shall submit a fresh application online to the Competent Authority along with relevant documents and such fees as specified in the Schedule.

Turnkey Contractor Licence.

21. The Competent Authority may grant higher voltage level Electrical Contractor Licence directly to a firm or company having Turnkey Work awarded by the Government:

Provided that such firm or company has possessed the same level Electrical Contractor Licence of any other State:

Provided further that licence may be granted to a firm or company out of term, provided that such firm or company has valid turnkey work awarded by the Government and pending to be executed. However, it shall fulfill all requisite terms and conditions for grant of licence as specified in the Act, Rules and regulations made thereunder.

Grant of duplicate

22. (1) If any certificate or permit or licence, as the case may be, is destroy or lost or

deface or mutilate or damage, the applicant shall make an application online to the Competent Authority in

(2) On receipt of the application made under sub–rule (1), the Competent Authority, after certify the genuineness of the document and identity of the applicant, shall issue the duplicate certificate or permit or licence, as the case may be, as soon as possible for the remaining period. The applicant shall download the same from the official web site.

Time limit for services.

23. There shall be thirty days timeline after receiving the complete documents to clear the services in all respect under these rules.

Saving.

24. (1) Any order made or action taken under the Punjab Government, Irrigation and Power Department, notification No. S.O. 133-4EL-62/22977, dated the 17th September, 1962 in its application to the State of Haryana, and all other notifications issued in this regard so superseded shall be deemed to have been made or taken under the corresponding provisions of these rules.

(2) Any certificate or permit or licence issued by the Competent Authority prior to publication of these rules shall remain valid till the expiry of such period. Further, the applicant shall be eligible for renewal of his certificate or permit or licence, as the case may be, under these rules.

Form -1

{see rule 6 (1)}

APPLICATION FOR GRANT OF CERTIFICATE OF COMPETENCY/WIREMAN PERMIT

1. Name of Applicant: _____

2. Father's Name: _____

3. Sex: _____

4. Nationality: _____ Aadhaar No. _____

5. Date of birth: _____ Age: _____ years _____ months_ _____ days

6. Permanent Address: _____

_____

_____

7. Address for communication: _____

_____

_____

8. Mobile No. _____ E-mail Id: _____

9. Educational/Technical Qualification:

Serial Number	Name of Exam.

Name of Board/University	Year of passing	Marks obtained/ Max. Marks	% age

10. Whether you are holder of Certificate of Competency/Wireman Permit issued by any State Licensing Board/Chief Electrical Inspector. If so, give details:

Serial Number	Category	Permit number	Issuing Authority	Date of issue with validity

11. Are you employed on permanent basis ? If so, give detail:

Serial Number	Name of employer	Description of the post held by the applicant	From	To

12. Detail of experience: _____

Serial Number	Name of employer	Description of the post held by the applicant	From	To

13. Details of Fees:

Amount	Challan/GRN Number	Date	Na

I hereby declare that the particulars stated above are correct to the best of my knowledge. I am not a holder of Supervisor Competency Certificate issued by the State Licensing Board/Chief Electrical Inspector other than those indicated in the **Column 10**. I also agree to the cancellation of my Certificate of Competency to be issued in pursuance of this application, in case the particulars furnished in the application are found incorrect or false at any stage.

Place: _____

Dated: _____ Signature of Applicant

Photocopies of documents to be forwarded alongwith the application:-

1. Matriculation certificate indicating date of birth.
2. Residence Proof.
3. Identity Proof.
4. Photographs 2 Nos.
5. Degree/Diploma in Electrical Engineering./Electrical and Electronics Engineering. or its equivalent.
6. Experience Certificate.
7. Number of three Specimen signatures of the applicant.
8. Medical fitness certificate from Government/Government approved Hospital, in case he is above 55 years of age on the date of submission of application.
9. Copy of retirement orders in case of retired engineers.
10. Treasury challan of fees for the purpose, deposited in any treasury of Haryana under **Head of account: - _0043-Taxes and Duties on Electricity –Other Receipts i.e. 0043-51-800-99-51—Other Receipts‘**.

Form II

{see rule 6 (3)}

No. EC- _____/20__ **Date of Birth: _____**

PERFORMA FOR GRANT OF CERTIFICATE OF COMPETENCY

_____ son/daughter of Sh. _____ R/o _____ having satisfied the Chief Electrical Inspector, Haryana that his/her qualifications and experience as certained by the Screening Committee, found eligible for grant of Certificate of Competency, is hereby granted this Certificate of Competency.

Dated.....

INSTRUCTIONS

1.This Certificate is to be renewed once in five years before its expiry date, failing which it will automatically stand inoperative.

2.Treasury challan of fees for the purpose, deposited in any treasury of Haryana under **Head of account: -0043-Taxes and Duties on Electricity –Other Receipts i.e. 0043-51-800-99-51—Other Receipts'** alongwith relevant **Form** be sent to the Chief Electrical Inspector to Government, Haryana.

3.A Medical Fitness Certificate issued by Government / Government approved Hospital, in case he is above 55 years of age on the date of submission of application.

Form III

{see rule 6 (3)}

No. EW- _____/20__

Date of Birth: _____

FORMATE FOR WIREMAN PERMIT

_____ son of/daughter of Sh. _____ R/o _____ having satisfied the Chief Electrical Inspector, Haryana that his/her qualifications and experience as certained by the Screening Committee, found eligible for grant of Wireman Permit, is hereby granted this Wireman Permit.

Dated.....

INSTRUCTIONS

1. This Permit is to be renewed every five years before its expiry date, failing which it will automatically stand inoperative.
2. Treasury challan of fees for the purpose, deposited in any treasury of Haryana under **Head of account: -**

   _0043-Taxes and Duties on Electricity –Other Receipts i.e. 0043-51-800-99-51—Other Receipts' alongwith relevant **Form** be sent to the Chief Electrical Inspector to Government, Haryana.
3. A Medical Fitness Certificate issued by Government / Government approved Hospital, in case he is above 55 years of age on the date of submission of application.

FORM –IV

{see rule 8 (1)}

APPLICATION FOR RENEWAL OF CERTIFICATE OF COMPETENCY/ WIREMAN PERMIT I hereby apply for the renewal of my certificate of competency /wireman permit, which is attached (vide details given below)

1	(a)	Name of the applicant (as given in the certificate of competency /wireman permit)	
	(b)	Age and date of birth	
	(c)	Date, on which the applicant completes 55 years. (attach medical fitness certificate in case age is above 55 years).	
2	Present address with pin code		
3	Supervisor competency certificate No./ Wireman Permit No.		
4	Date of expiry		
5	Whether the application for renewal is belated. If so, the period (in months and year) by which the renewal is late.		
6	Details of fees remitted		
	Name of Treasury		
	GRN Number and date of challan		
	Amount remitted		
7	Name and address of the employer, if any. If the employer is a contractor, his License Number should be mentioned		
8	Whether there is any change of employer during the subsequent period to the last renewal		

DECLARATION

1.Information furnished in the application is correct.

2.I am authorized to sign the application as contractor /on behalf of the contractor.

Place:

Date:

Signature of the Applicant

Following documents to be produced:

1. Certificate of Competency/Wireman Permit.
2. Deposited Treasury Challan of fees, for the purpose in the Head of A/c: 0043-51-800-99-51—Other Receipt.
3. A Medical Fitness Certificate issued from Government/Government Approved Hospital, in case he is above 55 years of age on the date of submission of application.
4. Undertaking for delay or non-working during cancel period, in case of expiry of the Certificate/Permit.
5. Present working Status.

Form V

{see rule 8 (3)}

No. EC- _____/20_____ **Date of Birth: _____**

PERFORMA FOR RENEWAL OF CERTIFICATE OF COMPETENCY

_____ son of/daughter of Sh. _____ R/o _____ having satisfied the Chief Electrical Inspector, Haryana that his/her qualifications and experience as certained by the Screening Committee, found eligible for grant of Certificate of Competency, is hereby granted this Certificate of Competency.

Dated.....

INSTRUCTIONS

1. This Certificate is to be renewed once in five years before its expiry date, failing which it will automatically stand inoperative.
2. Treasury Challan of fees for the purpose, deposited in any treasury of Haryana under **Head of account: - _0043-Taxes and Duties on Electricity –Other Receipts i.e. 0043-51-800-99-51—Other Receipts'** alongwith relevant **Form** be sent to the Chief Electrical Inspector to Government, Haryana, alongwith this certificate.
3. A Medical Fitness Certificate issued by Government / Government approved Hospital, in case he is above 55 years of age on the date of submission of application.

Form VI

{see rule 8 (3)}

No. EW- _____/20_____ **Date of Birth: _____**

PERFORMA FOR RENEWAL OF WIREMAN PERMIT

_____ son of/daughter of Sh. _____ R/o _____ having satisfied the Chief Electrical Inspector, Haryana that his/her qualifications and knowledge as certained by the Screening Committee, found eligible entitled for grant of Wireman Permit, is hereby granted this Wireman Permit.

Dated.....

INSTRUCTIONS

1. This Permit is to be renewed every five years before its expiry date, failing which it will automatically stand inoperative.
2. Treasury Challan of fees for the purpose, deposited in any treasury of Haryana under **Head of account: -_0043-Taxes and Duties on Electricity –Other Receipts i.e. 0043-51-800-99-51—Other Receipts'** alongwith relevant **Form** be sent to the Chief Electrical Inspector to Government, Haryana, alongwith this certificate.
3. A Medical Fitness Certificate issued by Government Hospital/ Government approved Hospital be produced on or after attaining the age of 55 years on the prescribed format.

FORM-VII

(see rule 10)

APPLICATION FOR UPGRADATION OF CERTIFICATE OF COMPETENCY

1	Name	
2	Address with Pin Code	
3	Qualification	
	Academic	
	Professional	
4	Details of the Supervisor competency certificate now possessed by the applicant	
	Certificate No.	
	Date of issue	
	Present scope	
5	Experience	

	Name of employer	Description of the post held by the applicant	From	To

Total Period of experience	Years		Months	

6	Whether applied for up gradation earlier ? If so, mention date on which called for interview ?	
7	Scope voltage level applied for ?	

Place

Dated

Signature of applicant

Following documents to be produced:

1.Copy of the Certificate of Competency.

2.Copy of certificate of experience, if any.

FORM VIII

{see rule 13 (1)}

APPLICATION FOR GRANT OF _A' CLASS ELECTRICAL CONTRACTOR LICENCE

1	Name in which Electrical Contractor License is applied for	
2	Business Address- Pin Code- E-mail- Phone No.	
3	**Style of the Company:** Proprietary concern/company /firm registered under the Companies Act. If company/firm, attach documents to prove the status of the firm/company	
4	Whether the company has a registered office in Haryana/ UT Chandigarh/NCT Delhi	
5	Full name and address of Proprietor or partners/ Directors 1 2 3 4	
6	Full name of Agent or Manager (in the case of Limited Company)	
7	Whether the applicant is a manufacturing firm or production unit.	
8	Name of the authorized person signing documents	
9	Whether a contractor license has been previously granted in the same name ? If yes, give details thereof.	
10	Whether a contractor License has been granted under this name from any other State ? If so, please give name of issuing Authority- Date of issue- Date of expiry of License- Details of works permitted to be undertaken-	
11	Whether adequate drawing office facilities for preparation of drawings, blue prints etc. is available (in case of above 650 Volt).	

12	Whether the staff indicated under column 13 are exclusively earmark for the work under the conditions for licensing and Regulation 29 of —Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations 2010‖.	
13	Name of all persons employed full time basis having technical qualifications and experience.	

Sr. No.	Name of person	Qualification	Certificate and permit with their No. and validity date.	Whether declaration in the form appended have be attached

14. 15. Whether e-library/library as per **Annexure**–**II** is available. If yes, attached proof. Major works carried out in Haryana

(List be attached with details of installation, scheme approval obtained from Electrical Inspectorate, etc).

16. Details of punishment and penalty imposed on the company/firm.

(i) By State Licensing Board, Haryana/Chief Electrical Inspector, Haryana.

(ii) By Government & Other agencies.

(iii) Any Court of Law.

DECLARATION

- I/we have read and understood the conditions and documents required to be attached with application for grant of Electrical Contractor License Class _A' and relevant documents are attached in chronological order.
- I/we hereby declare that the staff specified in column 13 is intended exclusively for attending to the work under the conditions of licensing and under ―Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations 2010‖. The service of the staff will not be utilized for routine operations in the establishment nor will they be mixed up with the staff employed under regulation 3 and 5 of the said Regulations, 2010. I hereby declare that I/we have in my/ our possession a copy of the Electricity Act, 2003, regulations as well as relevant codes of Practice and Standards of Indian Standards Institution relating to Electrical Installations. I/We fully understand the terms and conditions under which an electrical contractor license is granted, a breach of which will render the license liable to cancellation.
- I/We hereby declare that I/We shall comply with relevant provisions of the Labour Laws.
- I/We hereby also agree to maintain such registers and records as may be prescribed by the Board/CEI in the

forms specified for the purpose.

- I/we do solemnly affirm and declare that the facts submitted in the application are true and correct to the best of my knowledge and nothing has been concealed by me/us.
- I am authorized to sign this application as individual on behalf of the firm.
- I/we are fully aware that this self declaration has the same validity as duly sworn statement of fact in a court of law and any false information provided by me in this application shall be liable for punishment under the relevant sections of the India Penal Code, 1860.

Signatures of the applicant/

Authorised Signatory of the firm/Co.

Place:

Dated:

Following documents to be produced:

1. Certificate of Competency and Wireman Permit, who are working with the Firm/Company alongwith their written consent or in person, if think so, necessary.
2. Income Tax Returns and Balance Sheet as specified in the conditions.
3. PAN No./Adhaar No./Age Certificate.
4. Calibration Certificate from NABL or Government Testing Laboratory in respect of Electrical equipments and bill thereof.
5. Copy of Annexure III & V.
6. Copy of treasury challan of fees deposited in any treasury of Haryana.
7. Head of accounts: **0043-Taxes and Duties on Electricity –Other Receipts i.e. 0043-51-800-99-51—Other Receipts'**.

FORM IX

{see rule 13 (3)}

For the State of Haryana only

No. H-_____

PERFORMA FOR GRANT OF _A' CLASS ELECTRICAL CONTRACTOR LISENCE.

Shri/M/s. _____

_____

_____ is hereby licensed to carry out Electrical Installation work in the Haryana State subject to the conditions as per **Annexure VI**.

Name of Proprietor/Partners/Directors:	**Name of Supervisor:**
1. …….	1. …….
2. …….	2. …….
3. …….	3. …….
4. …….	4. …….
5. …….	5. …….

Signatures of Contractor

Dated _____, 20___

Chief Electrical Inspector
to Govt., Haryana, Chandigarh.

Date of Renewal	**Date of Expiry**	**Initials of Chief Electri Govt., Haryana.**

FORM –X

{see rule 15 (1)}

APPLICATION FOR RENEWAL OF ELECTRICAL CONTRACTOR LICENCE I hereby apply for the renewal of my license which is attached (vide details given below)

1	Name of the applicant (as in the license)		
2	Address with Pin Code		
3	Number of the Electrical Contractor License.		
4	Date of expiry of the license.		
5	Whether the application for renewal is belated. If so, the period (in months) by which the renewal is late		
6	Details of fees remitted		
7	Name of Treasury		
8	(a)	GRN Number and date of challan	
	(b)	Amount remitted	
9	Whether there is any change of address ? if so, mention new address.		
	(a)	Present address	
	(b)	Whether the address has to be changed in the License also ? if so, mention new address.	
	Whether the equipments have been tested as required in the conditions for licensing of Haryana. Certificates be attached.		

10	Details of staff as on the date of application (Supervisors and Wiremen)	
Name	Certificate/Permit Number	Date upto which valid

12	Whether there was any change in the staff ? If so, date of intimation to Chief Electrical Inspector, Haryana be specified)		

DECLARATION

1.Information furnished in the application is correct.

2.I/We am /are maintaining all the registers and books prescribed in the conditions for licensing of Haryana.

3.I am authorized to sign the application as contractor /on behalf of the contractor.

Place:

Date:

Signature of the Applicant

Following documents to be produced:

1. Electrical Contractor License.
2. Certificate of Competency and Wireman Permit, who are working with the Firm/Company alongwith their written consent or in person, if think so, necessary.
3. Income Tax Returns and Balance Sheet as specified in the conditions.
4. Calibration Certificate from NABL or Government Testing Laboratory in respect of Electrical equipments.
5. Details of works executed annually on the basis of Electrical Contractor License.
6. Copy of Annexure III.
7. Copy of Form _E'.
8. Deposited Treasury Challan of fees, for the purpose.

Head of A/c: 0043-51-800-99-51—Other Receipt.

FORM XI

{see rule 15 (3)}

For the State of Haryana only

Authorised upto 650 Volts only

No. H-_____

FORMATE FOR RENAWAL OF _A' CLASS ELECTRICAL CONTRACTOR LISENCE.

Shri/M/s.

_____

_____

_____ is hereby licensed to carry out Electrical Installation work in the Haryana State subject to the conditions as per **Annexure-VI**.

Name of Proprietor/Partners/Directors:	**Name of Supervisor:**
1. …….	1. …….
2. …….	2. …….
3. …….	3. …….
4. …….	4. …….
5. …….	5. …….

Signatures of Contractor

Dated _____, 20___

Chief Electrical Inspector
to Govt., Haryana, Chandigarh.

Date of Renewal	**Date of Expiry**	**Initials of Chief Electrical Inspector to Govt., Hary**

FORM-XII

(see rule 17)

APPLICATION FOR UPGRADATION OF ELECTRICAL CONTRACT LICENCE

1	Level for which Electrical Contractor License is applied for upgradation	
2	Name of Firm/Electrical Contractor License Business Address- Pin Code- E-mail- Phone No.	
3	**Style of the Company:** Proprietary concern/company /firm registered under the Companies Act. If company/firm, attach documents to prove the status of the firm/company	
4	Whether the company has a registered office in Haryana/ UT Chandigarh/NCT Delhi	
5	Full name and address of Proprietor or partners/ Directors 1 2 3 4	
6	Full name of Agent or Manager (in the case of Limited Company)	
7	Whether the applicant is a manufacturing firm or production unit.	
8	Name of the authorized person signing documents	
9	Whether a contractor license has been previously granted in the same name ? If yes, give details thereof.	
10	Whether a contractor License has been granted under this name from any other State? If so, please give name of issuing Authority– Date of issue– Date of expiry of License– Details of works permitted to be undertaken–	
11	Whether adequate drawing office facilities for preparation of drawings, blue prints etc. is available (in case of above 650 Volt).	
12	Whether the staff indicated under column 13 are exclusively earmark for the work under the conditions for licensing and Regulation 29 of ―Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations 2010‖.	

13	Name of all persons employed full time basis having technical qualifications and experience.			
Sr. No.	Name of person	Qualification	Certificate and permit with their No. and validity date.	Whether declaration in appended have been at

14. Whether e-library/library as per **Annexure**–**II** is available. If yes, attached proof.

15. Major works carried out in Haryana

(List be attached with details of installation, scheme approval obtained from Electrical Inspectorate, etc). 16. Details of punishment and penalty imposed on the company/firm.

(i) By State Licensing Board, Haryana/Chief Electrical Inspector, Haryana.

(ii) By the Government and Other agencies.

(iii) Any Court of Law.

DECLARATION

- I/we have read and understood the conditions and documents required to be attached with application for grant of 'A' Class Electrical Contractor License and relevant documents are attached in chronological order.
- I/we hereby declare that the staff specified in column 13 is intended exclusively for attending to the work under the conditions of licensing and under ―Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations 2010‖. The service of the staff will not be utilized for routine operations in the establishment nor will they be mixed up with the staff employed under regulation 3 and 5 of the said Regulations, 2010. I hereby declare that I/we have in my/ our possession a copy of the Electricity Act 2003, regulations as well as relevant codes of Practice and Standards of Indian Standards Institution relating to Electrical Installations. I/We fully understand the terms and conditions under which an electrical contractor license is granted, a breach of which will render the license liable to cancellation.
- I/We hereby declare that I/We shall comply with relevant provisions of the Labour Laws.
- I/We hereby also agree to maintain such registers and records as may be prescribed by the Board/CEI in the forms specified for the purpose.
- I/we do solemnly affirm and declare that the facts submitted in the application are true and correct to the best of my knowledge and nothing has been concealed by me/us.
- I am authorized to sign this application as individual on behalf of the firm.
- I/we are fully aware that this self declaration has the same validity as duly sworn statement of fact in a court of law and any false information provided by me in this application shall be liable for punishment under the relevant sections of the India Penal Code 1860.

Signatures of the applicant/
Authorised Signatory of the
firm/Co.

Place:
Dated:

Following documents to be produced:

1.Certificate of Competency and Wireman Permit, who are working with the Firm/Company alongwith their written consent or in person, if think so, necessary.

2.Income Tax Returns and Balance Sheet as specified in the conditions.

3.Calibration Certificate from NABL or Government Testing Laboratory in respect of Electrical equipments.

4.Details of works executed annually on the basis of Electrical Contractor License.

5.Copy of Annexure III & V.

6.Copy of treasury challan of fees deposited in any treasury of Haryana.

7.Head of accounts: **‗0043-Taxes and Duties on Electricity –Other Receipts i.e. 0043-51-800-99-51—Other Receipts'**.

FORM- XIII

{see rule 22 (1)}

APPLICATION FOR DUPLICATE COMPETENCY OF CERTIFICATE / WIREMAN PERMIT/ELECTRICAL CONTRACTOR LISENCE

I hereby apply for the issue of duplicate of my License /Certificate / Permit which is attached vide details given below:

1 (a)	Name of the applicant as in the License /Certificate / Permit	
(b)	Age and date of birth	
(c)	Date on which the applicant completes 55 years	
2	Address with Pin Code	
3	Document of which duplicate is required i.e. License / Certificate / Permit (No. & date of the document should be specified)	
4	Date of expiry for license, Certificates and permits only	
5	Whether the document is lost, defaced, mutilated, destroyed or damaged	
6	When was it destroyed or lost and whether any proof for destruction or loss is available	
7	Details of the defaced, mutilated or damaged document enclosed	
8	Details of fees paid	

Name of treasury	Number and Date of the challan	Amount

Declaration

I ……solemnly declare that the above particulars are correct. My License/ Competency Certificate / Permit No. ……..……..…… dated ……. is lost irrecoverable/destroyed/ defaced/damaged /mutilated. I further declare that in case the original of the document is received or traced out later, I shall return it to the Chief Electrical Inspector, Haryana.

I am authorized to sign this application as individual / on behalf of the firm.

Place:

Date: **Signature of the Applicant**

Following documents to be produced:

1. Copy of License/Certificate of Competency/Wireman Permit.
2. Proof of destroyed or lost/Affidavit for defaced/mutilated/damaged.
3. Copy of DDR/FIR.
4. Copy of treasury challan of fees deposited in any treasury of Haryana.
5. Deposited Treasury Challan of fees, for the purpose in the Head of A/c: 0043-51-800-99-51— Other Receipt.
6. Two passport size photographs (in case of Certificate of Competency/Wireman Permit).
7. Three specimen signatures of the holder (in case of Certificate of Competency/Wireman Permit).

ANNEXURE-I

{see rule 4(b) and 5(b)}

PERFORM FOR MEDICAL FITNESS ISSUED BY THE GOVERNMENT /GOVERNMENT APPROVED HOSPITAL FOR RENEWAL OF CERTIFICATE/PERMIT

Name: _____ **Father‘s Name**: _____

Age: _____ Years **Sex**: Male/Female Height_____ Weight_____

Brief Clinical History, if any:

1	**Examination**		
	a) General Physical Examination:		b) Hearing
	c) Systemic Examination		d) Vision:
2	**Investigation**		
	(A) Hematology:		
	a) Hb%		b) TLC
	c) DLC		d) Peripheral Smear
	(B)Biochemistry		
	(I) Blood Sugar:		
	a) F:		b) P.P:
	(II) Lipid Profile		
	a) Total Cholesterol		b) HDL Cholesterol
	c) LDL Cholesterol		d) VLDL Cholesterol
	e) Triglyceride Test		
	(III) Liver Function Test:		
	a) Total Bilirubin		b) Direct Bilirubin
	c) Indirect Bilirubin		d) SGOT
	e) SGPT		f) ALK Phosphatase
	g) S Protein		h) Albumin
	i) Globulin Test		
	(IV) Kidney Function Test:		
	a) Urea		b) Creatinine
	c) Uric Acid		d) Electrolytes
	e) Na*		f) K Na*
	g) Calcium		h) Inogranic Phosphates
	(V) Cardiac Profile:		
	a) CPK		b) CK-MB
	c) LDH		

	(VI) Urine:		
	i. Routine: a)Sugar		b) Albumin
	ii. Microscopic		
	(VII) E.C.G:		
	(VIII) X-Ray Chest:		
	(IX) Ultra Sound Abdomen:		
	Physical Efficiency Test		
	Any Other Investigation		

ADVICE:

B. Medical Report of the Officer

1	Hemoglobin Level of the Officer	Normal/Low
2	Blood Sugar Level	Satisfactory/normal/High/Low
3	Cholesterol level of the Officer	Normal/High/Low
4	Liver Functioning	Satisfactory/Normal/Dysfunctioning
5	Kidney Status	Normal/Both-one Kidney not function optimally
6	Cardiac Status	Normal/Enlarged/Blocked/Not Normal
7	BMI (Body Mass index)	Underweight/Normal/Overweight/Obese
8	Endurance Test	Excellent/Normal/Low

B. Summary of Medical Report:

1	Physical Fitness	Excellent/Fit/Unfit
2	Overall Health of the Officer	Excellent/Very Good/Good/Average
3	Any other remarks bases on the health medical check-up of the Officer	
4	Whether Fit for field Duty	Yes/No

Dated: Signature of Medical Authority

Designation

ANNEXURE-II

{see rule 12(d)}

1.Library—The applicant should have maintained library/e-library as under :–

Electricity Act 2003, CEA (Measure relating to Safety and Electric Supply), Regulations 2010.
Supply code
Conditions for Grant of _A‘ Class Electrical Contractor License issued by Haryana Government
National Building Code – Electrical
Electrical Inspectorate standards
Standards published by Central Board of Irrigation & Power
Safety Manual
All important BIS specifications as directed by the Chief Electrical Inspector, Haryana and the Electrical Inspectorate from time to time.
Labour Act and Laws

2.Facility for preparation of drawing for electrical installation.

ANNEXURE-III

{see rule 12(e)}

Form of Declaration by Supervisor/Wireman for working with Electrical Contractor

1. I_____ hereby declare that I am willing to work/ working under Ms./Shri/M/s _____ as full time employee. My Supervisor‘s /Wiremen‘s Permit Number is _____. It is valid upto _____.

2. I am at present employed under Ms./Shri/M/s _____ I have already given notice/will give notice to her/him/them of my intention to leave the service under her/him/them (vide dated _____).

3. I shall intimate the Chief Electrical Inspector, Haryana as well as _____ under whom I am working at present in the event of any change in my employment.

4. I also hereby affirm that I shall abide by the provisions of the Electricity Act and Regulations as well as of the conditions of licensing Haryana and with all circulars/instructions which are issued by the Chief Electrical Inspector, Haryana in all respect.

5. I shall only work with above said firm/contractor. If found working with another firm/company/private organization/contractor, Department may take action against me.

6. I am also not working as Chartered Electrical Safety Engineer.

Place:

Date:

Name and Signature of Supervisor/Wireman.

ANNEXURE-IV

{see rule 12(f)}

3.Electrical Equipments—Following instruments are to be procured and they should be ISI marked /equivalent quality and test certificates alongwith invoice to be furnished at the time of testing of the instruments and the instruments should be duly tested by Govt. approved National Accreditation Board for Testing and Calibration Laboratories(NABL). Also the electrical equipments should be duly tested by Govt. approved National Accreditation Board for Testing and Calibration Laboratories(NABL) after every five years.

a. **LT level**—

1.Insulation Meggar 500V; 0-50 Mega □

2.Earth Tester with testing kit 0-5□ with expanded scale of

1□3.Two nos. Neon Tester.

4.Frequency Meter 45 to 55 Hz

5.Tong Tester 0-1000 A (with selector switch to measure different ranges from 10 A onwards

6.Multimeter (Digital Type) AC/DC

7.2 pairs of Rubber hand gloves for electrical purposes.

8.2 Nos. Insulated pliers.

9.All wiring tools and any other instruments which may be considered necessary by department.

b.Other Tools & Plants to be procured and maintained for HT /EHT Contactor Licence—

(i)	Insulation Meggar 5000 V; 5000 Mega □ (motorized /electronic type)
(ii)	Phase Sequence Tester.
(iii)	Spanner set
	(a) Double end
	(b) Box
	(c) Ring
	(d) Adjustable type
(iv)	Allen key set
(v)	Cutting pliers (Insulated)
(vi)	Micrometer/screw gauge
(vii)	Nose pliers
(viii)	Measuring tapes:
	(a)15 M

	(b) 50 M
(ix)	Portable compressor with spray gun
(x)	Blower
(xi)	Screw drivers of all sizes
(xii)	Portable welding set
(xiii)	Crimping tools with dye set
	(a)Hand operated
	(b) Hydraulic
(xiv)	Rollers for cable laying
(xv)	Portable grinder
(xvi)	Safety belts

(xvii)	Rubber gloves (electrical grade)
(xviii)	Portable drill:
	(a)Heavy duty
	(b) Light duty
(xix)	Tools for pipe threading & jointing
(xx)	Chipping tools, chisels etc.
(xxi)	Cable jointing facilities
(xxii)	Fabrication and material handling facility.

c. **The following additional facilities also have to be provided for EHT Contractor Licence**:

1	Digital Earth Clamp Tester 0.01 to 50 with selector switch.
2	Portable P. F. Meter 5A, 240 V AC
3	Facility for handling heavy machineries
4	Oil filtering and testing facilities
5	Relay testing kit
6	High Voltage Testing facilities

NOTE.— Additional facilities at Sr. No. 3 to 6 shall be outsourced from any firm/ company by providing a relevant agreement/consent.

ANNEXURE-V

{see rule 12(h)}

(UNDERTAKING BY THE APPLICANT FOR GRANT OF ELECTRICAL CONTRACTOR LICENCE)

I, _____ Sole Proprietor/Authorised Signatory of M/s _____, having its principal place of registered office at _____ _____ (full address) do hereby solemnly affirm and declare as under :–

1. That I am the Sole Proprietor of M/s _____.
2. That I hereby confirm and declare that my firm M/s _____ _____ is not blacklisted.
3. That I hereby confirm and declare that my firm M/s _____ _____ is not involved in any illegal activity and not charge sheeted for any criminal act of theft during last five years.
4. That I further undertake that in case of the facts sworn in as mentioned above and any particulars mentioned in our application is found otherwise or incorrect or false at any stage, my firm/licence shall stand cancelled and all such action as may be deemed fit including termination of licence, without any notice, shall be taken by the department.

5.That I know that to swear a false affidavit is crime under the law and with such knowledge only I have swear this affidavit.

(Signature of the Proprietor with Seal)

Deponent

Verified at _____ that the contents of Paras 1 to 5 of affidavit are true and correct and no part of this is false and nothing material has been concealed or falsely stated therein.

(Signature of the Proprietor with Seal)

Deponent

ANNEXURE-VI

{see rule 13(1)}

CONDITION

1. This licence authorized the electrical contractor to whom it is granted to carry out electrical installation work of low tension/medium pressure/high tension/extra high tension works, as restricted in the licence, within the State of Haryana.

a. Where the electrical contractor conducts his business from one or more than one branch established in a single Tehsil/District, he may employ one or more electrical supervisors and be in possession of one or more sets of instruments on the strength of which the license is granted to him under intimation to the Competent Authority.

b. Where an electrical contractor employing only one supervisor and possessing only one set of instruments conducts his business from one or more than one branch established in a single tehsil be may not undertake electrical installation work in another tehsil unless:–

i. he employee an additional supervisor for the work such other tehsil and is in possession of an additional set of instruments, or

ii. he suspends all work in the tehsil in which his business is normally conducted while the work at such other tehsil is in progress.

2. The electrical contractor shall keep the instruments in working order.

3. The electrical contractor shall at all time offer all reasonable facilities to the Electrical Inspector to Government, Haryana or his representative for examining and testing any or all the instruments in his possession.

4. The electrical contractor shall inform in writing to the Competent Authority for the purpose of regulation 29 of the Central Electricity Authority (Measures relating to Safety and Electric Supply), Regulations, 2010, the name/names and certificate no./nos. of the supervisor/supervisors employed by him. The contractor shall also inform to the Competent Authority when a supervisor in his service leaves his service.

5. **Completion Test Report**—After the completion of an electrical installation work to which regulation 29 of the Central Electricity Authority (Measures relating to Safety and Electric Supply), Regulations, 2010 applies, a test report shall be submitted by the licensed electrical contractor to the electricity supply undertaking concerned. The test report shall be signed by the supervisor under whose supervision the work has been carried out, and countersigned by the licensed electrical contractor.

6. If the electrical contractor is adjudged by the Competent Authority to the guilty of misconduct, carelessness or any mal-practice, the Competent Authority may suspend or cancel his licence.

7. The Competent Authority may, if the contractor commits a breach of any of the terms and conditions of this licence, or for any other sufficient cause, suspend or cancel this licence.

8. The Competent Authority may, if the contractor or commits a breach of any of the terms and conditions of this license, or for any other sufficient cause, suspend or cancel this licence either on its own motion or on the recommendation of Screening Committee constituted for the purpose.

9. If in the opinion of the Competent Authority prima facie case of misconduct and or gross violation of the Central Electricity Authority (Measures relating to Safety and Electric Supply), Regulations, 2010 exists against a contractor, the Competent Authority may suspend the licence of such contractor.

10. The licence shall be renewable periodically and if it is not renewed on due date, it shall be automatically cancelled and the full initial fee/late fee, if any will be chargeable for issue of a new licence. However, the firm/contractor shall submit the details of works executed annually. Moreover, if the licence remains cancelled for more than three years, the applicant shall apply a fresh application.

11. If the holder or all of the holders of a Certificate of Competency on the strength of whose Certificate/Certificates this licence has been granted, leaves/leave the service of the Contractor or Certificate of Competency/Wireman permit could not be renewed, the contractor‘s licence shall be deemed to have been suspended, and it shall remain suspended until such time as the contractor again employs a person holding a Certificate of Competency or renewal thereof. However, during interval period, contractor will not be eligible to do his work.

12. If this licence has been granted to the contractor on the strength of a Certificate of Competency held by him in his own name, the licence shall stand automatically cancelled in the event of the contractor accepting employment under any other electrical contractor.

13. Supervisor shall not be employed in a part time, nor shall they be in the employed of more than one contractor at same time.

14. **Notice of commencement of work—**Notice of electric installation work including additions, alterations, repairs and adjustments to existing installations except such replacement of lamps, fans, fuses, switches and other component parts of the installations as in no way alters its capacity or character shall be given in writing by a licensed electrical contractor to the Competent Authority within 48 hours of the commencement of such work and simultaneously the supplier local office informed of it.

15. **Staff of Contractors**:-

a. All the Wireman of the Electrical Contractor shall consist of bonafide and whole-time Wireman, holding ‗A‘ Class permit granted by the Competent Authority provided that a contractor may appoint apprentices for training purposes in which case the total number of apprentices employed by any contractor at any time shall not exceed 50 percent of his total wiring staff inclusive of apprentices, but exclusive of coolies. Provided further, that the Contractor shall not permit such apprentices to carry out any electrical installation work including additions, alterations, repairs and adjustment to existing installations as repairs and adjustment to existing Installation covered under regulation 29 of the Central Electricity Authority (Measures relating to Safety and Electric Supply), Regulations, 2010, except under the direct supervision of a person holding a Certificate of Competency, and under the guidance of at least one certified Wireman on the premises.

b. Every contractor shall maintain a register, the Register of Supervisors, Wireman and apprentices employed by him in **‗Form-E‘** and daily attendance shall be maintained, which shall be got checked from the Competent Authority. The record of monthly wages, paid to the employees shall also be maintained. The register shall be open to inspection at any time by the Electrical Inspector or his representative.

No person whose name is not entered in such register, shall be a bonafide employee on the contractor wiring staff.

c. Every contractor shall submit an undertaking that relevant provisions of the Labour Act shall be complied with.

FORM ‗E‘

Register of Supervisors, Wiremen and Apprentices employed by M/s._____

_____ for the month of _____

Serial Number	Name & Designation	1,2,3,4 and dates so on	Total days	Total wages	Sign.

16. **Installation work to comply with the code of Practice**—The electrical installation building shall comply with the ―code of practice for electrical work and fittings in building‖ issued by the ―Indian Standard Institute in the year 1958—Indian Standards Specification No. 732-1958‖.

Schedule

{see rules 6 (1), 8(1), 10,11,15(1), 18, 20}

Scales of Fees

1. **Fees**—Fees on the scale prescribed below shall be charged for issuing of certificates of competency to Supervisors, permits to wiremen and the licences to electrical contractors:–

a. **Certificate of Competency** –

1	Issuing of Competency Certificates	Rs. 200/-
2	Annual renewal fee of Supervisors Competency Certificate	Rs. 200/-
3	Renewal fee of Supervisors Competency Certificate for three years	Rs. 550/-
4	Duplicate copy of Supervisor Competency Certificate	Rs. 200/-
5	Late fee for renewal after grace period	Rs. 100/-
6	Interstate recognition of supervisor certificate issued by other states	Rs. 550/-

b. **Wireman Permit**—

1	Issuing of wireman permit	Rs.100/-
2	Annual renewal fee of Wireman Permit	Rs. 100/-
3	Renewal fee of Wireman Permit for three years	Rs. 250/-
4	Late fee for renewal after grace period	Rs. 50/-
5	Duplicate copy of Wireman Permit	Rs. 100/-

c. **Electrical Contractors Licence**—

1	Initial fee	Rs. 3350/-
2	Annual renewal fee	Rs. 1050/-
3	Issue of special licence for HT/EHT work	Rs. 2100/-
4	Late fee for renewal of Electrical Contractor Licence after grace period	Rs. 300/-
5	Fee for duplicate copy of Electrical Contractor Licence	Rs. 150/-

NOTE.— 1. These rates would further be increased by 20% after every three years from the date of its applicability.

2. The rates shall be applicable with effect from the date of publication of the notification.

3. The fees shall be paid online through the website of Treasuries and Accounts, Department, Haryana for credit to the Head of account **—0043-Taxes and Duties on Electricity i.e. 0043-51-800-99-51—Other Receipts‖**.

T.C. GUPTA,
Additional Chief Secretary to Government, Haryana,
Power Department.

9053—C.S.—H.G.P., Pkl.