HARYANA MARKET COMMITTEES BYE-LAWS (ENGLISH)

109 l[Haryana] Market Committees Bye-Laws Published in Punjab Govt. Gazette (Extra) Dated 9.8. 1963 (Amended by Punjab Market Committees Bye-Laws Amendment, 2014) Notification No.ME-1-2014/42372. Dated: 14-05-2014 l. Short title. • These Bye-Laws may bc called the 2(Haryanal Market Committee Bye-laws

2. Commencement.• These shall come into force at once

3. Definitions.- In these Bye-laws, unless there is anything repugnant in the subject or context:- Act" means the 31Haryanal Agricultural Produce Markets Act, 1961. Rules" mean the Haryana Agricultural Produce Markets (General) Rules, 1962. Committee" means the Market Committee established and constituted under sections 1 1 and 12 of the Act. "Chairman" means the Chairman of the Market Committee. (4) "Weighing" shall mean and include putting the filled bag or container on the (5) scale, adjustment of weight and putting it down from the scale. (6) "Unit" means the standard filling in a bag or a container as fixed by the Board for various items of agricultural produce under rule 25 (1). The words and expreSsions defined in the Act and Rules shall have the same (7) meaning in these Bye-laws as have been assigned to these in the Act and Rules. Time and Place of meeting. — (I) A meeting of the Committee shall ordinarily 4. be held in the office of the Committee at least once in three months at a time and date and place fixed by the Chairman. The Chairman may on his own discretion and shall on requisition in writing of not less than half the existing strength of the Committee, call an emergent meeting

5. Manner of convening a meeting and of giving notice thereof.- (l) Notice of every meeting with agenda shall be issued by the Chairman or under instruction of the Chairman, by Secretary of the Committee, at least seven days before the date of the meeting. Every such notice shall state the place, the date and the hour of such meeting. Every item on agenda shall be in form of a regular proposal complete in itself. Papers relating to any subject included in the agenda of any meeting shall be open for inspection to every member at the office of the Committee during the usual office hours. Emergent meeting under bye-law 4 may be convened at a shorter notice, not less than 24 hours. (2) If the Chairman or the Vice-Chairman fails to convene a meeting requisitioned by the members of the Market Committee under Bylaw 4 within two days of the receipt of the requisition, the Secretary shall immediately report the matter to the Chairman of the Board. (3) Requisition of members under bye-law 4 shall be received in the office of the Committee in the same way as other papers or letters are received on behalf of the Committee and shall be duly entered in the register of 'letters received' maintained by the Substituted for the expression 'Punjab' vide Haryana State Agricultural Marketing Board, Panchkula Notification No. ME-1-2014/42372 dated the May, 2014. 2 Substituted for the expression 'Punjab' vide Haryana State Agricultural Marketing Board, Panchkula Notification No. ME-1-2014/42372 dated the 14th May, 2014, 3 Substituted for the expression 'Punjab' vide Haryana State Agricultural Marketing Board, Panchkula Notification No. ME-1-2014/42372 dated the 14th May, 2014. CamScanner 110 Committee. Punjab Market Committees Bye-laws 6. Conduct Of proceedings nnd presidency Of n meeting. - (l) Any member wish- ing to bring any proposition before the Committee shall give a written intimation to the Chairman of his intention of doing so. with a draft of the proposition so as reach the Chairman at least ten days before the date of meeting and every such proposition shall be included in the agenda of the meeting. (2) Any matter which is not included in the agenda shall not be brought forward for discussion at any meeting except with the permission of the Chairman of the meeting or by the vote of the majority of the members present. (3) Every proposition, other than the one brought officially by the Chairman, and every amendment shall be proposed by one member and seconded by another, and until so proposed and seconded and reduced to writing under the direction of the Chairman of the meeting, no proposition or amendment shall be discussed. (4) Amendments to any proposition before the Committee be moved after the origi- nal proposition has been duly moved, seconded and recorded. (5) Every proposition and amendment so moved shall be recorded in the minutes with the names of the proposers and seconders. (6) When a proposition or an amendment has been proposed, seconded and re- corded, the members present shall be entitled to discuss the same. (7) The Chairman of the meeting may allot time to different members desirous of speaking on any proposition or any amendment. (8) When an amendment has been brought to any proposition, the amendment be put to vote first and if it is carried, it shall become a substantive proposition and shall be put to vote as such. If it

is not carried, the original proposition shall be put to vote. When there are more amendments than one, they shall be put to vote in the order reverse to that in which they were proposed. (9) Every meeting of the Committee shall be presided over by its Chairman or in his absence by its Vice-Chairman, but if both are absent the members present shall elect one of the members present to act as Chairman for the occasion and such Chairman shall have, for that meeting, all the powers of the Chairman and be designated as such: Provided that if the Chairman or the Vice-Chairman returns during the meeting, he shall resume his powers as Chairman from the temporary Chairman. (IO)The Chairman shall be responsible for preserving order in the meeting and shall decide all points of order that may be raised therein. There shall be no discussion at the points of order unless the Chairman considers it necessary to seek the opinion or advice of any member present and the Chairman's decision shall be final. (l I) Any member may call attention or the Chairman to a point of order even when a member is speaking. On a point of order being raised, the member addressing the meeting shall resume his seat until the question has been decided by the Chairman. (12)Jf any one or more members present at a meeting refuse to obey the ruling of the Chairman of the meeting on any matter, he may adjourn the meeting at once and when he has declared the meeting adjourned, the subsequent proceeding of the meeting, if any, shall be void and shall not appear in the minutes. In all such cases the Chairman shall record in his own handwriting in the Minute Book the reasons for such adjournment unless he is prevented by sufficient cause from doing so, (13) After calling the attention of the meeting to the conduct of a member who per- sists in speaking or in arguing upon a matter, which in the opinion of the Chairman is irrelevant, or is repeating his own arguments or the arguments used by the other members CamScanner Punjab Market Committees Bye-laws 111 or is exceeding the time allotted to him, the Chairman may direct the member concerned to discontinue his speech. (14) The Chairman of the meeting may direct any member, whose conduct, in his opinion, is disorderly, to withdraw immediately from the meeting and any member so ordered to withdraw shall do so forthwith and shall, unless recalled by the Chairman, absent himself during that meeting. The Chairman may cause to be summarily removed from the meeting any member who disobeys any order made under this bye-law. (15) When a proposition or an amendment has been declared by the Chairman as duly carried, no further proposal for amending it shall be entertained at that meeting. (16) The Chairman may, for sufficient reason, adjourn any meeting from time to time but no business other than that left over from the previous meeting shall be transacted at the adjourned meeting unless a separate notice and a separate agenda has been issued in accordance with bye-law 5. (17) The Chairman may for reasons to be recorded in the Minute Book postpone or cancel any meeting called under these bye-laws

7. Quorum at meetings.- (l) Quorum for a meeting, not otherwise provided, shall be 215th of the existing strength of the Committee. (2) Quorum of a meeting at which the annual budget of the Committee is to be con- sidered shall not be less than 2/3rd of the existing strength of the Committee. (3) If quorum at a meeting of the Committee is not complete within half-an- hour of the scheduled time of the meeting, or if it falls short while the meeting is continuing it shall be deem to have been adjourned. (4) If a meeting called in accordance with these bye-laws cannot be held for want of quorum, no quorum shall be necessary in the next meeting called for transacting the same business. (5) If any member fails to attend three consecutive meetings without reasons that are beyond his control, the Chairman shall forthwith report the matter to the Board

8. Manner of voting.- (I) Except otherwise provided in the Act, the Rules, or these Bye-laws, all questions that may come up before a meeting of the Committee shall be decided by majority of votes of the members present and voting and in case of equality of votes, the Chairman of the meeting shall have and may exercise a second or casting vote. (2) Voting shall be done by show of hands. Voting by proxy shall not be permissible and any member may decline to vote on any subject without assigning any reasons therefore: Provided that if any three members request in writing, the votes may be secured by ballot in cases of appointment of sub-committee, joint committee, ad-hoc committee or delegation or withdrawal of powers under section 9

9. Minutes of meeting.- (I) Proceedings of the meeting of the Committee shall be recorded in regional language by the Secretary of the Committee under the instructions and the supervision of the Chairman of the meeting and shall be signed by the Chairman, (2) Recorded proceedings of the meeting shall be read out in the next meeting of the Committee as the first item on the agenda and the members who were present in the former meeting shall have the right to questioning the correctness of the recorded minutes,

which shall be corrected with such modifications as may be decided upon to bring those in conformity with the facts. In case of any dispute about the correctness of the minutes, the opinion of the Chairman under whose signatures the record was made, if he be present, shall be final. If, however, the said Chairman be not present when the dispute CamScanner 112 Punjab Market Committees Bye-laws arises, the matter shall be decided in accordance with the majority of the votes of the members who had attended the former meeting and are present. (3) Proceedings of each meeting shall be recorded in the Minute Book kept by the Committee for the putvose in Form 'A' annexed to these bye-laws and shall be placed on the table Of the Committee for reference by the members thereof and shall at all reasonable times and without any charge be open to their inspection. The Secretary of the Committee shall keep the Minute Book in his custody. (4) A resume of every discussion with the number of votes for and against each motion and amendment shall be recorded by the Secretary under the instructions of the Chairman of the meeting. A complete and accurate record shall be kept in the Minute Book to indicate whether a member did not cast vote or voted for or against a proposition or an amendment. (5) If a resolution is based on a certain report, letter or document, substance of such report, letter or document shall be incorporated in the Minute Book

10. General.- (I) Any member of the Committee may ask for any information regarding anything done or purporting to be done by the Committee or regarding the affairs of the Committee by written notice and shall be supplied with such information by the Chairman of the meeting. The requisition for such information shall reach at least 4 days before the meeting in the office of the Committee: Provided that the Chairman may refuse to supply any information divulgence of which, in the opinion of the Chairman, be against the interest of the Committee. (2) Except with the recorded consent of not less than half of the total members of the Committee no subject once finally disposed of shall be reconsidered within three months. (3) A copy of resolution of no confidence passed by the Committee under section 16(2) shall be sent to the Chairman of the Board per Registered Acknowledgement Due post on the date of the resolution or the following day by the Secretary of the Committee for confirmation. (4) Every member, before entering the place where a meeting of the Committee is to take place or is being held, shall mark his presence in the register kept by the Committee for this purpose. (5) Immediately after the confirmation of the recorded minutes of the last meeting, the Chairman shall present note regarding the action taken on the decision taken in the last meeting and reasons for not taking action on any previous decision of the Committee. (6) Immediately after the presentation of the note under clause (5) the Chairman shall give information requisitioned under clause (l) above, 11. Conditions for the use of market. - (I) Where Kacha Arhtiya is authorised to conduct auction himself, he shall be responsible to keep and maintain register in the same manner as are to be kept by the auctioneer. (2) The least difference between two bids offered for a lot of agricultural produce, in case of cotton, chillies, oil seeds and wool shall not be less than twenty naya paisa while in other cases not less than ten naya paisa (3) Rates offered in auction shall be on basis of one quintal and at decimal coinage. (4) When once the price of a Jot of the agricultural produce has been settled by open auction, in favour of a person, the lot shall be delivered to such person and papers executed in its favour. No buyer shall be allowed to associate any other person in such a transaction before he has taken delivery and has made the payment in respect of such a transaction. (5) The buyer shall take delivery of entire lot of an agricultural produce auctioned to CamScanner Punjab Market Committees Bye-laws 113 him including the portion of agricultural produce left over after the weighment of the lot into standard unit of filling. If any agricultural produce is being traded without a licence in a notified market (6) area, Secretary of the Committee may seize such produce for the purposes of confiscation by the Market Committee. Decision regarding confiscation in such matters shall be promptly made by the Market Committee

12. Weighment of agricultural produce.- (l) Fees for weighment on a weigh bridge installed by the Committee for weighment of agricultural produce shall not exceed the following (i) 30 naya paise per cart. (ii) 35 naya paisa per trolley (Tractor) (iii) 50 Naya paisa per Truck Provided that no fee shall be chargeable if the weighment is made for the purpose of test weighment of agricultural produce. (2) For every weighment at the weighbridge under clause (1), a certificate under rule 27 (3) shall be issued free of cost in Form 'B' annexed to these bye-laws. (3) Weights, measures and weighing instruments shall be provided by the Kacha Arhtia for weighment of every agricultural produce which is sold through him. (4) Weighment of a lot of agricultural produce shall.be carried out at the place of display of lot. No produce

shall be removed or caused to be removed or required to be removed from the place of display to any other place for weighment

13. Test weighment of agricultural produce.- Result of test weighment under rule 25(5) when done by the secretary, market committee or an employee of the Board or under rule 25(6) shall be recorded in Form 'C' annexed to these Bye- laws

14. Duties of weighmen, measurers and surveyors.- (l) A licensed weighman, or measurer or surveyor shall correctly weigh or measure or assess the quality, as the case may be, of the agricultural produce brought to him for weighment, or measurement or survey. (2) Every licensed weighman, measurer or surveyor shall deposit a sum of Re. I with the Committee to cover the cost of badge to be issued to him. The badge shall not be transferable. The deposit shall be returned to him when the badge is returned to the Committee in good condition and the Secretary of the Committee shall be the sole and final authority whether the badge is in good condition or not. The badge shall be returned to the Committee within three days of the suspension or cancellation of a licence and if the badge is not returned the security shall be deemed to have been forfeited in addition to such other punishment as may be awarded for non-compliance of thiS clause. If a badge is lost, a duplicate badge shall be issued on application and on payment of Re.l to the Committee. (3) Such badge shall be serially numbered, with name of the Committee inscribed on it. No weighman, measurer or surveyor shall act as such within the notified market area unless he is actually wearing the badge. (4) No person shall wear or attempt to wear or use a forfeited badge

15. Books to be kept by broker and weighman.- Every broker shall keep a book in form to be prescribed by the market committee in which he shall record his daily work

16. Market hours.- (I) Subject to the provisions of any law for the time being in force in regard to the opening and closing of shops and commercial establishments, the auction and weighment of agricultural produce in the market yard shall be held during the CamScanner 114 Punjab Market Committees Bye-laws hours to be specified by the Committee. (2) Such timings shall be exhibited at conspicuous places. (3) The buyer desirous Of purchasing agrictilturai produce shall personally or through an approved ond bona fide representative attend the auction within one hour of the time of the start of auction fixed under sub-clause In case of his inability to attend the auction in time, he shall intimate his inability to the office of the Market Committee before auction commences

17. Trade nssistnnts.- (I) Name of employees, taken in service by a licensed dealer or godown keeper to assist him in the sale, purchase, storage, or processing or for any other act incidental to such matters shall be notified to the Committee giving the name, parentage and present address Of such employees immediately after one has been appointed or removed for service. (2) The Committee shall keep tegister Of trade assistants in which information re- ceived under sub-clause (l) above shall be written. IS. Control and regulation of Admission to the market. - (l) Consignments of agricultural produce shall bC unloaded for display and unloaded carts and pack animals shall be parked or tethered at such places in market yard as are determined by the Committee. (2) The Committee may determine routes for ingress and egress of vehicles, carts or pack animals leading to or from the principal or sub-market yard. (3) For the information of the persons visiting or using the market yard, orders under clauses (1) and (2) shall be exhibited outside the office of the Committee and at such other conspicuous places in the market as may be determined by the Chairman. Weighment and auction of specified agricultural produces: Notwithstanding anything to the contrary in Rule No. .12 and 18 of these bye-laws, the agricultural produces which does not require any sifting, cleaning etc. market in yard in the opinion of Secretary-cum-E.O. of concerned Market Committee, to make it saleable by open auction, can be auctioned and weighed in following manner: (i) (ii) (iii) (iv) (v) (vi) (vii) The auction of agricultural produce can be held in the vehicle itself without unloading the same; The weighment of such agricultural produce can be held in the vehicle itself without unloading the same: In case, the weight bridge of Market Committee is not functioning, the concerned Secretary-cum-E.O may designate other weigh-bridge of independent agency for the said purpose; The empty vehicle shall again be weighed on the same weigh bridge for drawing net weight: The weighment charges shall be taken from the buyer on prevailing market rates: In case, the buyer or seller is not satisfied with the weighment on specified weigh bridge, then the weighment can be got verified on other available designated weigh bridge of independent agency in presence of concerned Secretary-cum-E.O. of Market Committee: The fanner can facilitate the transportation of agricultural produce from market yard to the premises of buyer on

mutually agreed terms between them: (viii) In case, the Secretary-cum-E.O. of concerned Market Committee is of the opinion that the auction of agricultural produce in vehicle, as provided above, is not feasible due to less quantity of agricultural produce or otherwise, then he may Rule 18-A inserted vide Haryana State Agricultural Marketing Board, Panchkula Notification No. ME-I- 2014/42372 dated the 14th May, 2014. CamScanner Punjab Market Committees Bye-laws 115 direct to sell such agricultural produce in the market yard by open auction as provided under Rule 12 and 18.1 19. Sub-Comnlittees, Joint-Committees nnd Ad-hoc Committees. - (l) A sub- committee or a joint committee or an ad-hoc committee appointed under section 19 of the Act may be for the full term of the Committee or a for shorter fixed period. The appointment or temoval of members of such a Committee and delegation or withdrawal of powers and duties shall be by a resolution of the Committee in a regular meeting: Provided that decision of a joint committee shall be valid only when the same has been ratified by the Committee. (2) The Committee while setting up a sub-committee or a joint committee or an ad- hoc committee, shall fix the quorum for its meetings and shall appoint one of its members as its Chairman in each case, who shall be convener of its meetings and shall submit a record of all the work done by it in every meeting of the committee through the Chairman: Provided that the Chairman of the Committee when appointed on a sub-committee, a joint committee or an ad-hoc committee shall, subject to the provisions of rule 13 be the ex-officio Chairman of such a sub-committee, a joint committee or an ad-hoc committee. (3) Unless otherwise provided in these bye-laws the procedure for convening and conduct of meetings of the committee shall be applicable to the meeting of a sub- committee or a joint committee or an ad-hoc committee in so far as it is applicable. (4) Subject to the provisions of rule 14(3), the Secretary to the Committee shall act as Secretary to a sub-committee, a joint committee or an ad-hoc committee

Form D' annexed to these bye-laws in which all offences punishable by or under the Act, the Rules or these Bye-laws detected by an officer or servant of the Committee or which may be reported to the Committee by any person shall be recorded under the signature of the reporting officer or the complainant, as the case may be. (ii) All the cases recorded in such a register shall be enquired or cause to be enquired into by the Secretary and result noted in the appropriate column of the register by him. (2) The report register shall be put up before the Committee in every ordinary meet- ing together with the reasons for instituting or not instituting prosecutions in respect of each case

21. Complaints, notices, suits against or on behalf of the Committee - How to be dealt with.- (I) Unless otherwise provided for in the Act, the rules and these Bye-laws, all applications, notices, summons, warrants, appeals, letters, complaints and any other documents or papers addressed to the Committee delivered at its office shall be received by the Secretary or on his behalf by an employee of the Committee as may be authorised by him. The Secretary shall put before the Chairman all such papers for his orders, (2) Unless otherwise provided for in the Act, the Rules and these Bye- laws, all let- ters, applications, notices and complaints on behalf of the Committee may be given, issued and lodged by the Secretary under his hand and seal of his office

22. Disposal of papers on behalf of the Committee.- (I) The Secretary, unless otherwise directed by the Chairman, may dispose of all papers on behalf of the Com mittee. Jf decision on such papers involves policy matters, the papers shall be put up to the Chairman for disposal. (2) The Chairman or the Market Committee shall before passing any order to taking decision on a matter, obtain the opinion of the Secretary on every such matter and every order made by the Chairman or decision taken by him, shall include a reference to the opinion given by the Secretary on the matter. CamScanner 116 Punjab Market Committees Bye-laws 23. Grant of licences. - Applications for grant and renewal of licences under rule 19(1) shall be received at the officer of the Committee. The Secretary shall enquire or cause to be enquired into the contents' of the application to satisfy that the information supplied is correct and also teganling the conduct and business of the applicant and record his findings on the application within three days of its receipt by him. The Chairman or any other employee auth01ised by the Committee under rule 19(2) shall on being satisfied that the conduct and the business of the applicant are satisfactory and that the information contained in the application is correct, issue a licence forthwith under his signature, stamps of his office and common seal of the Committee: provided that the committee may, for reasons to be recorded amend, alter or rescind any order or the Chairman or any other employee authorised by the Committee under rule 19(2) refusing grant or renewal of a licence : Provided further that every order of such refusal shall be recorded in a brief statement of reasons for the same and every such matter shall be reported to the Committee in the first meeting taking place next after the date of such order

24. Control of staff.- The Secretary l[being the Executive Officer of the Committee] shall call the roll of the staff daily and shall prepare the duty roster for different employees. He may call for any return of work done by a member of staff during a specific period. His orders shall be complied with promptly. (2) The secretary may assign to the employees of the Committee apart from their regular duties, such other duties, as he may consider necessary for the discharge of official duties and shall see that the employees under him perform their duties properly and efficiently, he may report to the Chairman that action is called for against any of the employees of the Committee on the ground stated in the report. Provided that an opportunity shall be afforded to the employee concerned before the action is taken against him. (3) No case of promotion in cadre of pay, grant of increment or of leave or of pun- ishment of any employee of the committee shall be considered without obtaining and considering a report from, the Secretary

25. Copies of orders, resolution and balance sheets.- (1) Any person may be granted a copy of resolution of the Committee or of a balance sheet. Copies of orders made by or on behalf of the Committee shall only be supplied to the person affected by such order. (2) For the grant of a copy under clause (l) following fee shall be charged Resolution and order 25 n.p. per JOO words or fraction thereof subject to a minimum of 50 n.p. per copy. Balance sheet - 25 n.p. per document. Note Copies of orders against an employee shall be supplied to him free of charge, (3) The application for copy shall contain such particulars as may be sufficient to enable the case to be traced. (4) The application for the grant of the copy under sub-clause (l) shall be accom- panied by an earnest money of Rs. 2 and shall be duly entered in the register maintained for this purpose. The fee for issuing a copy shall be adjusted from this amount and

balance, if any, paid to the applicant with the copy. The copying fee charged shall be transferred to the funds of the Committee. Substituted for the words 'shall be head of the Committee and' vide Notification of the Haryana State Agricultural Marketing Board Notification No dated 29.9

1994. CamScanner Punjab Market Committees Bye-laws 117 (5) A copy under this bye-law shall be prepared by such person as may be authorised by the Chairman and certified to be true by the Secretary or in his absence by another person appointed by the Chairman in this behalf. Such certificate shall give the date on which the application was received and the copy prepared and delivered to the applicant, and shall be conclusive evidence of the correctness of these dates. Name of applicant with and address rent 4 No. of receipt in token of earnest mone 7 Copying fee charged 10 or thumb Signature impression of the recipient of the co 2 Date of receipt of application 5 Date of preparation of copy 8 No. of words copied 11 Initials of the Secretary 3 Nature of documents copy of which isa lied for 6 Date of delivery of copy 9 Balance of earnest money refunded, if any, or amount charged above the earnest mone . 12 Remarks 26. Payments at office of the Committee. - (I) A sum due to the Committee shall be paid at its office during hours as may be fixed by the Market Committee and shall be received by a person appointed for the purpose who shall sign and issue receipts thereof: Iprovided that receipts for amount exceeding Rupees One Hundred shall be countersigned by the Secretary or another employee authorised by him not lower in rank to that of Mandi Supervisor-cum-Fee Collector: Provided further that the counter signature shall not be necessary in cases where the amount is received through Account Payee Cheques: (2) An employee of the Committee appointed to receive or handle money on behalf of the Committee shall, before entering on his duties, furnish a cash security of Rs. 500 or personal security equal to four times the amount which he is expected to handle within a week. The Chairman shall be the final authority to determine the amount which a servant is expected to handle within a week, on behalf of the Committee : Provided that this clause shall not apply to a person who has been appointed in stop gap arrangement from within the office

27. Trade allowance.- (I) The following trade allowances shall only be made and receive within the market area in connection with ready or spot transactions (i) Tare The exact weight of the gunny bag or the packing material used. (ii) Adjustment of weight:- Full adjustment of increase or decrease in the weight of the produce found in the test weighment under rule 25. (iii) An allowance determined in arbitration under rule 13. (2) Each item of allowance charged under sub-clause (l) shall be separately men- tioned in Forms 'l' and 'J' prescribed under the rules. (3) All samples shall be paid for at sale price, except those taken under bye-law 32. Substituted vide Notification No. 7290 dated 30.3.87, published in the Gazette dated 24.4.87. CamScanner 118 Punjab Market,Committees Bye-laws 28. Remuneration of different tnnrket functionaries. - (I) For the services actu ally rendered by them in connection With sale, purchase, storage and processing of agricultural produce, different market functionaries, whether licensed or not, shall not demand or receive remuneration, in excess of the rates specified below [Category A 2 Commodit No. 1 Wheat onl Incidental char es a able b the seller Rates inru ees er unit for 50 K (i) Unloading (ii) Cleaning & dressing manually Cleaning & dæssing machine Rs. 2.12 Rs. .92 Rs. 3.48 Note: For rendering actual services. Nothing will be char ed if roduce is alread cleaned. Market charges (Payable by the Buyer per unit for 50 Kg.). These operations will be rformed b Commission A ents[Kacha Arhti as (iii) Filling & placing the unit on the latform/balance (iv Wei hin (v Unloadin from the balance (vi) Stitching manually Or Stitching by machine (including best quality sutli/thread) Rs. 3 18 Rs. 2 12 Rs. 1.66 Rs. 1.59 (Rs. 0.62+0.97) Rs. 1.91 (Rs. 0.62+0.97) (i.e. cost of sutli is Rs. 0.62 in each case)) (vi) (vii) (viii) (ix) (x) Loadin Auction Char es Commission Brokera e Marka (includin cost of colour) Stackin Tem o Rs.2.60 Rs. 0.10 Rs. 2.50 Rs. 0.16 Rs. 0.20 Rs. 0.20 er ba er hundred ru ees er hundred ru ees er hundred ru ees er ba er ba Commodity Number 2 (Paddy only) Incidental Charges (Payable by the Seller) i Unloadin (ii Cleanin & dressin b manual Cleaning & dressing by Machine Rates per unit For 50 Kg. Rs. 2.60 Rs. 2.25 Rs. 3.64 Note: For 35 kg. & 37.50K . Rs. 2.17 Rs. 1.70 Rs. 3.23 For Note: For I Category A, B, C, D, E and F substituted by Haryana State Agricultural Marketing Board Notification No. ME' IIAIV/2021/69797 dated 30.09.2021, Published in Haryana Govt. Gaz. Dated 12.10.2021. 2 Substituted vide Haryana State Agricultural Marketing Board Notification No. ME-IIA4/2022/ 16392 dated 22.032022, Published in Haryana Govt. Gaz. Dated29.03.2022. Substituted vide Haryana State Agricultural Marketing Board Notification No. ME-I-A-111-2021/22141 dated 26. 03.2021. 3 Substituted vide Haryana State Agricultural Marketing Board Notification No. dated 04.10 2021. CamScanner Punjab Market Committees

Bye-laws rendering actual services. Nothing will be charged if is produce already cleaned. 119 rendering actual services. Nothing will be charged if produce is already cleaned. Rs. 2.92 Rs. 1.95 Rs. 1.50 (iii) Filling & placing the unit on the platfornfialance (iv) Weighing (v) Unloading from the Balance (vi) Stitching by manual Stitching by machine (including best quality sutli/thread) (vii) Loading (viii) Auction Charges (ix) Commission (a) For agricultural produce purchase on MSP by Govt. agency. (b) For agricultural produce Purchase by private agency Rs. 3 08 Rs. 2 23 Rs. 1 88 Rs. 1.45 (Rs. 0.60+0.85) Rs. 1.70 (Rs. 0.60+1.10) (i.e. cost of sutli is Rs. 0.60 in each case) Rs. 2.60 perbag Rs. 2.25 Rs. 0.10 per hundred rupees As notified by the Govt. of India for the respective produce. Rs.2.50 per hundred. [Note: In case the agricultural produce on MSP, the incidental charges as indicated in the table above from Sr. No. (i) to (ix) excluding Sr. No. (ii) & (viii) shall be borne by the purchaser. The incidental charges as indicated as Sr. No. (ii) of the table for cleaning & dressing for 50 Kg. and 35/37.5 Kg. bag respectively by manual/ mechanical means shall be borne by Arhatiya as per Sr. No. 3(x) of para 6 of communication dated 24.02.2020 from Government of India. However, the ,Watiya may sensitize the farmer to bring his produce in the Mandi after proper cleaning. In case of private purchase, the incidental charges indicated at Sr. No. (i) & (ii) shall be borne by seller & incidental charges from Sr. No. (iii) to (ix) shall be borne by the purchaser.] Commodities number 3: Bajra, Mash, Moong, Moth, Massar, Sarson, Toria, Tara- Mira, Til, Methi, Sunehri, Oats, Gowar, Maize, Gram (Kabli & Black), Barley: Jowar, Dry Peas, Arhar, Gur, Shakkar, Khandsari, Ground-nut, Sun flower seeds (SuraJ Mukhi Beej). (Incidental Char es (Pa ableb Seller for 50K . er unit. (i Unloadin Rs. 2.12 GI) Cleaning & dressmg by manually Rs. 1.92 SUbstituted vide Haryana State Agricultural Market Board Notification No. ME.I/A.IV/ 2021/70526 dated 06.10.2021. SUbstituted vide Haryana State Agricultural Marketing Board Notification NO. ME•1/A4/2022/16392 dated 22.032022, Published in Haryana Govt. Gaz. Dated 29.03.2022. CamScanner 120 Punjab Market Committees Bye•lnws Cleamng& resslng y Mac Ine Rs. 3.48 Note: For rendering actual services. Nothing will be charged if produce is already cleaned. Market charges (Payable by Buyer per unit of 50 Kg.), These operations Will be rformedb Commission A ents[Kachn Arhti as. (iii) Filling & placing the unit on the Rs. 3.18 latformmalance iv Wei hin v Unloadin from the balance (Yi) Stitching manually Or Rs. 2.12 Rs. 1.66 Rs. 1.59 (Rs.O.62+ Rs.O.97) Stitching (by machine) (including best Rs.I.91 (Rs.O.62+ Rs. 1.29) uali sutli/thread) vii Loadin (vii Auction Char es (ix) Commission (i.e. cost of sutli is Rs.O.62 in each case Rs. 2.60 erba Rs. 0.10 er hundred ru (c) For agricultural produce purchase As notified by the Govt. of India for the on MSP by Govt. agency. respective produce. (d) For agricultural produce Purchase by private agency Rs.2.50 per hundred. [Note: In case the agricultural produce on MSP, the incidental charges as indicated in the table above from Sr. No. (i) to (ix) excluding Sr. No. (ii) & (viii) shall be borne by the purchaser. The incidental charges as indicated as Sr. table for cleaning & dressing for 50 Kg. and 35/37.5 Kg. bag respectively by manual/ mechanical means shall be bome by Arhatiya as per Sr. No. 3(x) of para 6 of communication dated 24.02.2020 from Government of India. However, the Arhatiya may sensitize the farmer to bring his produce in the Mandi after proper cleaning. In case of private purchase, the incidental charges indicated at Sr. No. (i) & (ii) shall be borne by seller & incidental charges from Sr. No. (iii) to (ix) shall be borne by the purchaser.] Category 'B' Commodities: Cotton (40 kg) Wool (40 k), Groundnut (unshelled) (30 kg/35 Kg) and Chillies dry (17 kg) of {ag. Incidental Char es a able b the Seller Rates (i) Unloadin (ii) Dressing) Rs. 2.00 Rs. 1.82 Note: For rendering actual services. Nothing will be char ed if roduce is alread cleaned. Substituted vide Haryana State Agricultural Market Board Notification No. ME.I/A-IV/ 2021/70526 dated 06.101021. CamScanner Punjab Market Committees Bye-laws 121 Market charges Payable by the Buyer. These operations will be performed by Commission Agents/Kacha Arhtiyas. (i) Filling & placing the unit on the latform/balance Rs. 2.92 Rs. 2.00 (ii (iii Wei hin Unloadi from the scale/balance Rs. I .50 Stitching by manual Stitching by machine best (including sutli/thread v Loadin (vi Auction Char (vii) Commission viii Brokera e Rs. 1.45 (Rs.O.60+O.85) Rs. 1.70 (Rs.O.60+1.10) quality (i.e. cost of sutli is Rs. 0.60 in each case) Rs. 2.60 r ba Rs. 0.10 er hundred ru es Rs. 2.00 per hundred rupees except cotton & Rs.2.50 r hundred for cotton onl Rs. 0.16 er hundred ru es Category 'C' Commodities: Non-perishable vegetable viz. Potatoes, Shakarandi, Onion, Garlic and Gin er. Incidental Char es Pa able b the Seller Rates (i) Unloading Rs. 1.80 per bag Rs. 2.00 loose Rs. 50.00 per cart Rs. 100.00 per trolley Rs. 200.00 r truck Market charges payable by the Buyer. These operations will be performed by Commission Agents/Kacha Arhtiyas. (i) (ii) (iii) unloading Rs. 4.00 per unit filling, weighing, from the scale/balance Stitching manually Stitching by machine (including best sutli/thread

Commission Rs. 1.00 per unit Rs. 1.20 per unit quality Rs. 5.00 erhundred ru Cate 0 'D s Commodities: Perishable ve etable & Fruits. Incidental char es (Pa able b Seller Unloading Rates Rs. 1.80 per unit Rs. 50.00 per cart Rs. 100.00 per trolley Rs. 200.00 cru-uck Market charges (Payable by the Buyer). These operations will be performed by Commission A ents/Kacha Arhti as. (i Fillin & wei hin Rs. 4.00 er unit CamScanner Incidental char es Pa able b Seller Unloading for dry fodder only 122 Punjab Market Committees Bye-laws ii • Commission Rs: 5.00 erhundredru ees Cate or 'E' Commodities: D & Green fodder and Babbar Grass (EUCALYPTUS AND POPLAR Rates It has been observed that generally the function of unloading of green fodder is performed by the producer/seller itself. In case, of dry fodder, the unloading charges are borne by the purchaser:— Rs. 50.00 per cart Rs. 100.00 per trolley Rs. 200.00 er truck Market charges (Payable by the Buyer). These operations will be performed by Commission A ents/Kacha Arhti as. (i) Weighing by weigh bridge (ii) Commission Rs. 20.00 per cart Rs. 30.00 per trolley Rs. 50.00 per truck (the charges are inclusive of empty vehicle as well Rs. 3.00 er hundred ru ees Note: (I) The agricultural produce purchased by the procuring agencies shall be despatched only after weighment from the Market Committee computerized weighbridge or from the private computerized weighbridge as authorized by the concerned Secretary, Market Committee. The rates of weighment is fixed at Rs. 15.00 to 30.00 per trolley, Rs.25.00 to Rs.50.00 per truck up to 12 tonne and for additional weight in the truck Rs.2.OO per tonne extra which shall be paid by the procuring agency. Category 'F' I. Commission 2. Wei hment: hen done on the weighbridge other than Rs. 3. of Committee Unloading Rs. 4.00 er hundred Rs. 50.00 for loaded truck 30.00 loaded trolley Rs. 20.00 for loaded cart Rs, 30.00 for empty truck Rs. 20,00 empty trolley and Rs. 10.00 for em t cart. I .00 per quintal subject to maximum of Rs, per truck and Rs. 150.00 per trolle attached to a tractor. For Category only (a) The charge of unloading is meant for payment to the labour engaged for the purpose of un-loading the vehicles. This charge is to be borne by the seller. If the seller does it himself or through his own men, no such charges shall be levied. CamScanner Punjab Market Committees Bye-laws 123 (b) If the seller and buyer agree that loaded vehicle should be unloaded at the premises Of the buyer, the seller would be entitled to transportation charges at the rates as may be mutually agreed between them. (c) If the weighment is done on the weighbridge installed by the Committee, the charges for weighing shall be as fixed in Bye-law 12. (d) Wherever a weighbridge has been installed by the Committee in the principal Market Yard or sub Market Yard. the Vehicle shall be weighed on the weighbridge of the Market Committee. (e) The charges Of commission (or Arhat) shall be levied only where the produce is bought or sold through commission agent, Commission mentioned above shall be charged only by the Kacha Arhtiya who, in consideration of commission, Offers his services to sell the wood or agricultural produce by auction displayed for the purpose.] 1. 2. 1. 2. J

2. CATEGORY'G' (Patatoto, Shakkar-kandi, Dry Onion, Arbi, Dry Garlic, Ginger) Unloading 29 paise per unit - Weighing and filling etc.43 paise per unit CATEGORY 'H' (Vegetables other thhn 'G' above) Unloading upto 20 Kg. 14 paise per unit above 20 Kg. 23 paise per unit Display 12 Paise per unit CATEGORY 1 (All fruits) 24 paise per unit Unloading Display 23 paise per unit l[The rate of commission of Kacha Arhtiya on all items of category 'B'_, 'C, 'D', 'E' and 'F' shall be 2[Rs. 2.001 per cent and Rs. 4.00 per cent on all other items of category 'G','H' and Incidental Charges by weigh- bridge Market Charges CATEGORY 'J' (Dry and Green Fodder) Weighment Commission paise per cart paise per trolley *11001 paise per trunk 3 per cent *Substituted vide Notification No. 15315 dated 24th March, 1983, published in the Ghazette dated 1st April, 1983. Substituted vide Notification No. 15315 dated 24th March, 1983, published In the Ghazette dated 1st April. 1983. 2 Substituted for Rs. 1.50 vide Notification dated 24,5.90. CamScanner 124 1. 2. loaded PuniRb Market Committees Bye-laws I[CATEGORY'K'I (when done on the weigh-bridge other than that of market Committees) 3. Unloading Commission Rs. 4% Rs. Five. Rs. Three and Rs. Two for Weighment Truck, loaded Trolley and loaded Cart respectively and Rs. Three, Rs. Two and Rupee one respectively for empty Truck, empty Trolley and empty earn Rs. 0.45 per quintal subject to maximum of Rs. 60 per truck and Rs. 40 per trolley attached to a tractor (a) (b) (c) (d) (e) The charge of unloading is meant for payment to the labour engaged for the purpose of unloading the vehicles. This charge is to be borne by the seller. If the seller does it himself or through his own men, no such charge shall be levied. If the seller and buyer agree that loaded vehicle should be unloaded at the premises of the buyer the seller would be entitled to transportation charges at the rates as may be mutually agreed between them. If the weighment is done on the weighbridge installed by the Committee, the charges for weighing shall be as fixed in bye-law 12. Whenever a weighbridge has been installed by the Committee in the

Principal Market Yard or Sub Market Yard the vehicles shall be weighed on the weighbridge of the Market Committees. The charge of Commission (or Arhat) shall be levied only where the produce (Timber of Firewood) is brought or sold through Commission Agent. Commission for all categories fixed under this bye-law shall be charged only by the Kacha Arhtiya who in consideration of•commission offers his service to sell by auction agricultural produce displayed for the purpose. Where the Kacha Arhtiyas do not conduct auction themselves, the auctioneers may be engaged by the Committee on the basis of commission fixed above as auction charges. The auction charges collected by the Kacha Arhtiya in such cases shall be paid to the auctioneers in the manner to be specified by the Market Committee. (2) It will not be necessary for any seller of agricultural produce to engage any of the functionaries entered under sub-clause (l) above, unless he wishes to do so and no one shall be required to pay for functionary who has not in fact been engaged. (3) No allowance or deduction subject to the Act or the Rules or charges of any kind and in any form not permitted by these bye-laws shall be charged, claimed or allowed in connection with any transaction of sale or purchase or storage or processing of ag- ricultural produce or any act incidental to these. (4) A Kacha Arhitya shall recover incidental and market charges payable to different functionaries and his commission under this bye-law and shall disburse the same to different functionaries : Provided that charges relating to Palledars, filling and sewing may be paid by the buyer directly to the functionaries if such functionaries are engaged by him

29. Supply of prescribed forms by the Committee.- (l) All forms and registers Added vide Notification No. 14450 dated 12.5.1988 published In Punjab Govt. Gazette Notification dated 13.5.1988. CamScanner Punjab Market Committees Bye-laws 125 prescribed under the Rules or these Bye-laws to be maintained or executed by the persons licensed shall be serially numbered and properly bounded in books of at least one hundred or multiples thereof. No such form or register shall bc valid for use unless first or last page of the same is signed, stamped and dated by thc Secretary or any officer authorised by him in this behalf, and each page of such form or register where the stamp of the Committee, is maintained for such purpose. (2) A Market Committee shall keep a record of forms and registers stamped and signed by it under sub-clause (I) in the Form E annexed with these Bye-laws. (3) The Committee may arrange for the supply of forms if the dealers give in writing to do so. (4) Forms I, J and M books may be sold to any licensee in any number, but the li- censee shall put into use only one book at a time and forms written in serially numbered order of the book

30. Publications, notices and directions of the Committee - How to be notified.(l) Orders, publications, directions and notices to the general public shall be deemed to have been published when these are pasted on the notice board of the Committee outside its office premises. (2) The Committee may cause notices to be served onfthepersons likely to be af- fected by such publications, notices, directions or orders of the Committee or may cause their publication in any newspaper or Government Gazette

31. Imprest money.- The Secretary of a Committee having annual income of rupees seventy lacs or above shall have the power to keep in hand a sum not exceeding rupees three thousand and in case of other Committees rupees two thousand as imprest money and to reimburse the same weekly for the expenditure met out of it

32. Propaganda against adulteration and manner of taking samples from the adulterated produce.- (I) The Committee shall take such steps to educate the general public against adulteration of agricultural produce as it may consider necessary. (2) The Chairman or the Secretary of the Committee or any other person authorised by it in this behalf may take samples of any produce against a receipt granted for the same. No person shall refuse or otherwise obstruct in taking such samples. (3) The samples shall be taken in three different packages and shall be sealed in such a manner that the contents cannot be removed from the package without breaking it or without removing seals from it. On demand one of such packages shall be given to the owner of the produce or the person with whom it is kept by its owner against receipt, the second shall be kept in Committee's office till final decision of the case. (4) The samples shall be taken in the presence of the owner of produce or if it is in the custody of any other person in presence of such a person or if nobody is present there, in the presence of any two persons

33. Punishment.- Whosoever contravenes the provisions of bye-laws I l, ill I-a], 12, 14, 15, 16, 17, 18.27, 28,29 and 32(2) of these bye-laws shall, on conviction, be punishable with a fine which may extend to fifty rupees

34. Repeal and Savings.- The bye-laws framed under the repealed Patiala Agri- cultural Produce Market Act, 2004 B.K. and the Punjab Agricultural Produce Market Act, 1939 and the Bye-laws of Market Committee, Jullundur, published in Govern ment Gazette, dated 31st May, 1963, are hereby repealed : Inserted vide Notification NO. 7290 dated 30.3.87, published In the Gazette dated 24.4.87. CamScanner 126 Punjab Market Committees Bye-laws Provided that such repeal shall not effect :- (a) The previous operation of any bye-law or repealed or anything duly dorie or suffered thereunder; or (b) any right, privilege, obligation or liability acquired or incurred or any licence issued under any bye-law so repealed; or (c) any penalty. forfeiture or punishment incurred in respect of any offence' committed against any bye-law so repealed; or (d) any investigation, legal proceeding or remedy in respect Of any such right, privilege, obligation, liability. licence, penalty, forfeiture or punishment as aforesaid; and any such investigation, legal proceeding or remedy may be instituted, continued or enforced, and any such penalty, forfeiture or punish ment may be imposed, as if these bye- laws had not been passed : Provided further than anything done or any action taken •under these bye- laws so repealed shall be deemed to have been done or taken under these bye-laws, and shall continue to be in force accordingly, unless and until superseded by anything done or any action taken under these bye-laws. Date of meeting Present FORMA Bye-law Agenda Secretary's opinion Brief Resume . Name of Member voting against of discussion and final resolution Signature of Chairman FORM B [(See Bye-law Nature of the Gross weight * [Weight of Weight of the Weighment Remarks Name of the person bringing the produce with registration numba or any identification mark, if any, of the vehicle produce 2 including empty weight of the vehiclel vehicle and packing material, if any * 3-AI 3 produce charges excluding the received weight of cart, truck or trolley 4 Signature of the person incharge of the weighbridge or beam scale +lnserted vide Notification No. PSAMB/Proj/747 dated 20th March, 1985, published in the Gazette dated 12th April, Name of the seller with parentage and address Name of the Kacha Arhtiya with address and licence No. 2 1985.

FORM C (See Bye-law 13) Report of Test Weighment Name with licence No, Name of buyer with of the weighman, who address and made the weighment licence .No. 3 4 Date of weighment etc. 5 Commodity 6 CamScanner 129 No. of units weighed 7 Serial No. Person by whom test weighment has been made 8 Punjab Market Committees Bye-laws Result of test Signature or Signature or thumb Signature Of Remarks impression Of Kacha buyer or two weighmentt thumb impression/W Arhtiya or Of two witnesses if eighman 9 witnesses, if the Arhtiya is not nt 11 the buyer is not present 12 13 Signature of the person making the report FORM D tsee Date of report' Name Of the Complaint as Signature of reported and person complained the section, making against with rule. bye- report licence No., if laws offended an Enquiry report of Secretary A brief statement of reasons in case prosecution is not instituted Comments Of the If prosecuted, Chairrnan if the prose- its result or if cution is not instituted or compounded, in case the Chairrnan has the for prosecution composition fee 8 9 Authority for composition and report of amount Reasons for Orders of the Remarks not taking action on received with receipt complaints No. and cash book one month old, if an a e No. 11 IO Committee, if any 12 13 FORM E B e-law 29(2)] Name of Form Kind of Form Serial No. of es Serial No. of Books Serial No. Date 2 2 3 4 I [FROM [See aye-lgw Weight Appx Actual Units 6 Signature/thumb impression of 8 9 7 Form 'G' added vide. Notification No. 3066 dated 28th January, 1988, published In the gazette dated 19th February, 1988. 10 CamScanner Punjab Market Committees Bye-laws [FORMGI Amount Of Amount Of Rate of Brokerage brokerage brokerage Seller Buyer received received from (a) (b) from the the Purchaser' 4 5 7 6 8 9 10 11 Name & address of Licensee 1. 2. 3

4. Vehicle (No.if any) Produce Units of weight Name of Purchaser 5. Destination i[FORM HI [(Bye-1aw 11-B [FORM H-1] (-law 11-B Commodity Approximate 12 Signature Sr. 1 Date Type of Name and address of seller 4 Name of kacha Remarks Arhtiyas with 2 vehicle with No.. if any 3 5 weight or quantity or No. of Units 6 Shop No. 7 8 Form 'H' added vide notification No. 34867 dated 28th December, 1989 published in the Gazette dated 12th January, 1990. CamScanner