No. 146–2022/Ext.] CHANDIGARH, TUESDAY, AUGUST 16, 2022 (SRAVANA 25, 1944 SAKA)

gfj;k.kk ljdkj
ukxfjd lalk/ku lwpuk foHkkx
notification
fnukad 8 vxLr] 2022

la[;k **2/6/2022-1CRID.**— हरियाणा परिवार पहचान अधिनियम, 2021 (2021 का 20) की धारा 45 की उप-धारा (1)द्वारा प्रदत्त शक्ितयों का प्रयोग करते हुए हरियाणा के राज्यपाल इसके द्वारा निम्नलिखित नियम बनाते है, अथ्र्ाात:-

laf{kIr uke rFkk ifjHkk"kk,aA

1- ¼1½ ये नियम हरियाणा परिवार पहचान नियम, 2022 कहे जा सकते है।
¼2½ ;s jkti= esa buds çdk'ku dh frfFk ls ykxw gksaxsA

2- ¼1½ इन नियमों में जब तक संदर्भ से अन्यथा अपेक्षित न हो:-
¼d½ 'अधि◌ानियम' से अभिप्राय है. हरियाणा परिवार पहचान अधि◌ानियम. ¼2021 dk 20½(
¼k½ ^bysDVª'fud <ax* ls vfHkizk; gS] dksbZ <ax tSls fd baVjusV ij ohfM;ks&lEesyu] ohfM;ks&d'fyax ;k miyC/k çkS|ksfxd ij vk/kkfjr vU; v'fM;ks O;kogkfjd lk/ku(
¼x½ 'प्ररूप' से अभिप्राय है, इन नियमों से संलग्न प्ररूप;
¼?k½ ^ihBklhu v/;{k* ls vfHkizk; gS] çkfèkdj.k dk vè;{k ;k mldh vuqifLFkfr esa] ,slk lnL; ftls vè;{k }kjk çkfèkdj.k dh cSBd ;k cSBd ds fdlh Hkkx dh vè;{krk djus ds fy, ukefufnZ"V fd;k tk,(
¼M+½ ^iath—r irk* ls vfHkizk; gS] fdlh lnL; dk Mkd irk(
¼p½ ^iath—r bysDVª'fud esy irk* ls vfHkizk; gS] fdlh lnL; dk bysDVª'fud esy irk(
¼N½ 'अनुसूची' से अभिप्राय है, इन नियमों से संलग्न अनुसूची;
¼2½ इन नियमों में प्रयुä तथा अपरिभाषित किन्तु अध्ि◌ानियम में परिभाषित शब्दों औरअभिव्यäियों के वही अर्थ होंगे जो क्रमशः अध्ि◌ानियम में दिए गए हैं।

mik/;{k dks Hkqxrku ;ksX; ikfjJfed vkSj

3- ¼1½ mik/;{k fuEukuqlkj osru vkSj HkRrksa dk gdnkj gksxk %&
¼i½ xSi&iSa'kuHkksxh ds ekevs esa] nks vkÆk #i:s ekfld ikfiJfed tek gfj;k.kk ljdkj dks vuqKs; jkf'k ds cjkcj edku fdj;k HkRrk(;k
¼ii½ fdlh jkT; ljdkj ;k Hkkir ljdkj ds v/khu fdlh foHkkx@oS/kkfud fudk;@cksMZ@fuxe@lkoZtfud {ks= miØe vkfn ds isa'kuHkksxh ds ekeys esa] mldk osru] isa'ku ¼isa'ku ds ljkaf'kr Hkkx lfgr] ;fn dksbZ gks½ dks ?kVkrs gq, vafre vkgfjr osru ds cjkcj fu;r fd;k tk,xkA og lsokfuo`fRr ds ckn पुनर्नियोजन पर हरियाणा सिविल सेवा नियम (सरकारी कर्मचारियों के भत्ते)नियम, 2016 के अधीन यथा अनुज्ञेय मंहगाई भत्ता और मकान किराया भत्ते केfy, gdnkj gksxkA

¼2½ vU; çfriwjd HkRrs tSls nksuksa ekeyksa esa ;k=k HkRrk] nSfud HkRrk] vkfn eq[; lfpo] gfj;k.kk ljdkj dks ;Fkk ykxw vuwKs; gksaxsA

çkfèkdj.k dh cSBdsaA

4- ¼1½ çkfèkdj.k ,sls le; ij rFkk ,sls LFkku ij cSBd djsxk] tks v/;{k fofuf'pr
¼2½ çkfèkdj.k vius dkjckj ds laO;ogkj ds fy, lkekU;r% izR;sd rhu ekl esa ,d cSBd vk;ksftr djsxkA

¼3½ vè;{k] fdlh ,sls ekeys ij fopkj djus ds fy, çkfèkdj.k dh rRdky cSBd cqyk ldrk gS] ftl ij mldh jk; esa] çkfèkdj.k }kjk rRdky vkSj rqjUr è;ku nsus dh vko';drk gSA

¼4½ dksbZ Hkh cSBd vkxkeh ;k fdlh i'pkRorhZ frfFk rd LFkfxr dh tk ldrh gS vkSj LFkfxr cSBd mlh jhfr esa vkxs LFkfxr dh tk ldrh gSA

cSBd dk

5- ¼1½ çkfèkdj.k dh cSBd ;k rks çR;sd lnL; ds iath—r irs ij fyf[kr :i esa ;k bysDVª,fud esy irs ds ekè;e ls de ls de lkr fnu dk uksfVl nsdj cqykbZ tk ldrh gS %

ijUrq fd çkfèkdj.k dh rRdky cSBd çR;sd lnL; ds iath—r bysDVª,fud esy irs ds ekè;e ls de ls de vMrkyhl ?kaVs dk uksfVl nsdj cqykbZ tk ldrh gSA

¼2½ cSBd ds çR;sd uksfVl esa cSBd dk LFkku] frfFk vkSj le; fufnZ"V fd;k tk,xk vkSj ,slh cSBd eas laO;ogkfjr fd, tkus okys dkjckj ds fooj.k vUrfoZ"V gksaxs vkSj baVjusV ij ohfM;ks&lEesyu <ax] ohfM;ks dkWfyax ;k miyC/k izks|ksfxd ds vk/kkj ij vU; vkWfM;ks fotq;y lk/ku] ds ek/;e ls Hkkx ysus ds fy, miyC/k fodYi ds ckjs esa lnL;ksa dks lwfpr fd;k tk,xk vkSj uksfVl esa bysDVªksfud <axksa ds ek/;e ls Hkkx ysus ds fy, lnL;ksa dks leFkZ cukus gsrq lHkh vko';d lwpuk miyC/k djokbZ tk,xhA

¼3½ fdlh cSBd ds fy, fdlh lnL; }kjk uksfVl izkIr ugha gksus ds dkj.k CkSBd dh dk;Zokgh vekU; ugha gksxhA

bysDVª,fud <ax ls mifLFkfr ds lacaèk esa fo'ks"k micU/kA

6- ¼1½ bysDVª,fud <ax ls Hkkx ysus okyk bPNqd lnL; cSBd ls de ls de iwoZ vius vk'k; dh lwpuk eq[; dk;Zdkjh vfèkdkjh dks ns ldrk gS] rkfd bl fufeRr mi;qDr O;oLFkk dh tk ldsA

¼2½ उप-नियम (1) के अधीन किसी भी सचना के अभाव में, यह माना जाएगा कि O;fäxr :i esas cSBd esa mifLFkr gksxkA

¼3½ cSBd ds çkjaHk esa] bysDVª,fud <ax ds ekè;e ls Hkkx ysus okyk lnL;] fuEufyf[kr dk mYys[k djsxk] vFkkZr%&

¼d½ uke(

¼[k½ LFkku] tgka ls og Hkkx ys jgk gS(vkSj

¼x½ [k.M ¼[k½ esa of.kZr LFkku ij lnL; ds vfrfjDr dksbZ Hkh vU; O;fDr mifLFkr ugha gS ;k cSBd dh dk;Zokgh rd mldh igqap ugha gSA

x.kiwfrZA

7- ¼1½ cSBd esa dk;Z dkjokj ds laO;ogkj ds fy, vko';d x.kiwfrZ] bysDVª,fud esa Hkkx ysus okys lnL; lfgr lnL;ksa dh dqy la[;k dk ,d frgkbZ gksxh%

ijUrq v/;{k }kjk cqykbZ xbZ rRdky cSBd ds fy, x.kiwfrZ dh vko';drk ugha gksxhA

¼2½ ;fn x.kiwfrZ ugha gks] rks ihBklhu v/;{k ;k rks cSBd dks LFkfxr djsxk ;k x.kiwfrZ iwjh gksus rd cSBd dks fuyfEcr djsxkA

¼3½ जहां उप-नियम (2) के अधीन बैठक स्थगित कर दी गई है, तो कारबार, जो मल ds le{k yk;k tkuk Fkk ;fn ogka x.kiwfrZ gksrh] LFkfxr cSBd esa yk;k tk,xk] vkSj ml dk laiknu fd;k tk ldrk gS] pkgs x.kiwfrZ gks ;k ugha%

परन्तु उप-नियम (2) के अधीन स्थगित बैठक की सूचना सभी सदस्यों को दी जाएगी।

8- ¼1½ बैठक में संव्यवहारित किए जाने वाले कारबार का विवरण सामान्यतः नियम ९ cSBd ds uksfVl esa fufnZ"V fd;k tk,xk%

cSBd esa laO;ogkfjr fd;k tkus okyk

ijUrq eq[; dk;Zdkjh vfèkdkjh ds ikl fuèkkZfjr cSBd ls PkkSchl ?kaVs

fd, tkus okys çLrkfor vfrfjä dkjckj dk fooj.k ifjpkfyr djus dh 'kfä gksxhA

¼2½ ihBklhu v/;{k ds ikl fdlh Hkh ç'u] ftl ij mldh jk; esa cSBd esa fopkj&foe'kZ करना आवश्यक है, को सूचीबद्ध करने की शäि होगी, यद्यपि ऐसा प्रश्न, उप-नियम (1) अधीनifjpkfyr dkjckj ;k vfrfjDr dkjckj ds fooj.k esa vUrfoZ"V ugha gSA

¼3½ fdlh lnL; dks fuèkkZfjr cSBd ls de ls de cgRrj ?kaVs iwoZ] fdlh Hkh fo"k; ;k ç'u ij fu/kkZfjr cSBd esa ppkZ djus ds fy, lq>ko nsus dh 'kfä gksxh vkSj ,sls fo"k; ;k ç'u dks ऐसी निध्र्ाारित बैठक में चर्चा के लिए लिया जाएगा, तथपि ऐसा प्रश्न, उप-नियम (1) या उसके परंतुकds v/khu ifjpkfyr dkjckj ;k vfrfjDr dkjckj ds fooj.k esa 'kkfey ugha gSA

9- ¼1½ अधिनियम की धारा 14 की उप-धारा (3) के अधीन यथा उपबनि धत प्रश्नों को djus ds iz;kstuksa ds fy, ernku gkFk [kM+s djds fd;k tk,xkA ç'uksa dks fofuf'pr djus dk <axA

¼2½ fdlh Hkh cSBd esa rc rd de ls de mifLFkr ikap lnL;ksa }kjk ernku dh ugha dh tk,] ,slh cSBd esa tc rd ihBklhu v/;{k }kjk ?kks"k.kk ugh dh tkrh gS fd ç'u ds fofu'p; ds fy, ladYi j[kk x;k gS ;k vLohd`r fd;k x;k gS] vkSj dk;Zokgh ds dk;Zo`Ùk esa bl vk'k; dh izfof"V ,sls ladYi ds i{k esa ;k fo#) vfHkfyf[kr erksa dh la[;k ;k vuqikr ds lcwr ds fcuk rF; dh fu'pk;d lk{; gksxhA

¼3½ ;fn ;Fkk iwoksZDr ernku dh ekax dh xbZ gS] rks lHkh mifLFkr lnL;ksa ds er] tks ernku djuk pkgrs gSa] cSBd esas ihBklhu v/;{kds funsZ'ku ds v/khu fy;s tk,axs rFkk ernku dk ifj.kke] ,slh cSBd esa ç'u ds fofu'p; ds fy, izkf/kdj.k ds ladYi ds #i esa le>k tk,xkA

¼4½ dksbZ Hkh lnL;] fdlh cSBd esa mlds vius vkpj.k ds laca/k esa fdlh ç'u ij ernku ugha djsxk ;k fdlh ekeys ij fdlh fopkj foe'kZ ij er ugha nsxk ;k Hkkx ugha ysxk] tks mlds vkfFkZd fgr ;k fdlh lEifRr] ftlds laca/k esa og izR;{kr% ;k vizR;{kr% fgrc) gS] dks izHkkfor djrk gS A

10- vè;{k vkSj eq[; dk;Zdkjh vfèkdkjh ds ikl fdlh O;fä ;k çkfèkdj.k ds fdlh cSBd esa vkeaf=r djus dh 'kfä gksxh] ftldh lgk;rk ;k ea=.kk] vè;{k ;k eq[; dk;Zdkjh vfèkdkjh] tSlh Hkh fLFkfr gks] dh jk; esa çkfèkdj.k ds fopkjkèkhu fdlh Hkh ç'u ds fofu'p; ds fy, vko';d le>h tkrh gS% çkfèkdj.k dh cSBdksa esa xSj&lnL;ksa dh

ijUrq fd ,sls O;fä ;k ,sls vfèkdkjh dks çkfèkdj.k dh ,slh cSBd esa mifLFkr gksus rFkk विचार विमर्श में भाग लेने का अधिकार होगा, किन्तु उसे मतदान करने का अधिकार नहीं होगा।

11- ¼1½ ihBklhu v/;{k] cSBdksa esa O;oLFkk cuk, j[ksxk vkSj mlds ikl ,slh j[kus ds ç;kstu ds fy, vko';d lHkh 'kfä;ka gksaxhA cSBdksa esa O;oLFkk cuk, j[kukA

¼2½ ihBklhu v/;{k fdlh Hkh lnL;] ftldk cSBd esa vkpj.k mlds fopkj esa gS] dks cSBd ls rqjar vyx gksus dk funsZ'k ns ldrk gS] vkSj dksbZ Hkh lnL;] ftls bl izdkj vyx gksus dk funsZ'k fn;k x;k gS] og rqjar ,slk djsxk vkSj cSBd dh 'ks"k vof/k ds nkSjku Lo;a dks vuqifLFkr j[ksxkA

¼3½ cSBd esa xaHkhj vO;oLFkk mRiUu gksus dh fLFkfr esa] ihBklhu v/;{k] ;fn og ,slk djuk vko';d le>rk gS] mlds }kjk fofufnZ"V frfFk ;k le; ds fy, cSBd dks LFkfxr dj ldrk gSA

12- ¼1½ dk;Zo`Ùk] eq[; dk;Zdkjh vfèkdkjh }kjk rS;kj vkSj vfHkfyf[kr fd, ihBklhu v/;{k }kjk gLrk{kfjr fd, tk,axsA dk;Zokgh dk dk;Zo`ÙkA

¼2½ प्रत्येक बैठक के संबंध में, जिसमें एक या से अधिक सदस्यों ने इलेक्टोनिक ढंग

ek/;e ls Hkkx fy;k gS] cSBd cqykus ds uksfVl esa crk, x, vuqlkj cSBd ds fu/kkZfjr LFkku dks mDr cSBd ds LFkku ds #i esa le>k tk,xk rFkk dk;Zo`Ùk esa cSBd dh dk;Zokgh ds lHkh vfHkys[ku ,sls LFkku ij fd, x, le>s tk,axsa vkSj dk;Zo`Ùk eas mu lnL;ksa] ftUgkasus bysDVªksfud <ax ds ek/;e ls cSBd esa Hkkx fy;k gS vkSj LFkku] tgka ls lnL; us cSBd esa Hkkx fy;k gS] ds fooj.k izdV fd, tk,axsA

¼3½ çR;sd cSBd dh dk;Zokgh ds dk;Zo`Ùk] ihBklhu v/;{k }kjk gLrk{kfjr djus ds ckn] ;g ;Fkk 'kh?kz] iath—r bysDVª,fud esy irs ds ekè;e ls lHkh lnL;ksa dks ifjpkfyr fd, tk,axs vkSj izkf/kdj.k ds lEeq[k mldh vkxkeh vuqorhZ cSBd esa j[ks tk,axsA

¼4½ izR;sd lnL;] ftlus cSBd esa Hkkx fy;k gS] viuh fVIi.kh rFkk vkifÙk] ;fn dksbZ gks] dk;Zo`Ùk ds tkjh gksus dh frfFk ds lkr fnu ds Hkhrj ml fo'ks"k cSBd ds dk;Zo`Ùk ds vfHkys[ku dh lVhdrk ds lacaèk esa fyf[kr :i esa ;k çkfèkdj.k ds bysDVª,fud esy ds ekè;e ls nsxk] ,slk djus esa foQy gksus ij] ;g ekuk tk,xk fd vfHkfyf[kr dk;Zo`Ùk ij dksbZ vkifÙk ugha gS%

ijUrq tgka fdlh lnL; }kjk viuh fVIif.k;ka ;k vkifÙk;ka nh xbZ gS] rks ,slh fVIif.k;ka ;k vkifÙk;ka] çkfèkdj.k ds lEeq[k mldh vkxkeh vuqorhZ cSBd esa j[kh tk,axhA

¼5½ eq[; dk;Zdkjh vfèkdkjh ;k çkfèkdj.k dk ,slk vfèkdkjh] tks eq[; dk;Zdkjh vfèkdkjh }kjk lkekU; ;k fo'ks"k vkns'k }kjk çkfèk—r fd;k x;k gks] çkfèkdj.k dh gj cSBd dh dk;Zokgh ds dk;Zo`Ùk dh ,d çfr jkT; ljdkj dks vxzsf"kr djsxkA

¼6½ jkT; ljdkj] çkfèkdj.k ds le{k j[ks x;s fdlh Hkh i= ;k lHkh i=ksa dh ,d çfr ekax ldrh gS vkSj eq[; dk;Zdkjh vfèkdkjh ;k eq[; dk;Zdkjh vfèkdkjh }kjk izkfèk—r ,slk vfèkdkjh] ,sls i= ;k i=ksa dh ,d çfr ljdkj dks vxzsf"kr djsxkA

dk;Zokfg;ksa dk fof/kekU;dj.k

13- cSBd] ftldh dk;Zokgh ds dk;Zo`Ùk dks fofèkor :i ls rS;kj vkSj gLrk{kfjr dks fofèkor :i ls vk;ksftr vkSj lHkh nks"kksa vkSj vfu;ferkvksa ls eqä le>k

14- fo'ks"kK lnL;] cSBd esa Hkkx ysus ds fy, ikap gtkj #i;s dk HkÙkk çkIr djus gksxk%

ijUrq fo'ks"kK lnL; ds :i esa ukfer ,sls yksd lsod] tks dsUnzh; ljdkj ;k jkT; ljdkj ds fu;kstu esa gS] dks dksbZ cSBd HkÙkk vuqKs; ugha gksxk A

vU;

15- fo'ks"kK lnL;] cSBd esa Hkkx ysus ds ç;kstuksa ds fy,] eq[; dk;Zdkjh leku njksa ij ;k=k HkÙkk vkSj nSfud HkÙkk çkIr djus dk gdnkj gksxk vkSj Lor%&izek.khdj.k ds vk/kkj ij çfriwfrZ dk nkok fd;k tk,xkA

vof'k"V

16- विशेषज्ञ सदस्यों से संबंधित किसी भी भत्ते के अवशिष्ट मामलों. जिसके लिए इन Li"V çkoèkku ugha fd;k x;k gS] dks çkf/kdj.k }kjk fu.kZ; ds fy, jkT; ljdkj dks fufnZ’V fd, tk,axs vkSj ,sls ekeyks ij jkT; ljdkj dk fu.kZ; vafre gksxkA

fdlh Ldhe] lsok] lfClMh ;k ykHk ds ç;kstu ds fy, lwpuk ds çek.khdj.k ;k अधिप्रमाणन के fy, Qhl A

17- ¼1½ çkfèkdj.k }kjk bldh LFkkiuk ds cFke o"kZ ds nkSjku dksbZ Qhl tk,xkA

¼2½ bldh LFkkiuk ds izFke o"kZ ds ckn mn~x`ghrdh tkus okyk Qhl] ,slh सरकार के पूर्व अनुमोदन से प्राधिकरण द्वारा डाटा फील्ड, जिसके लिए प्रमाणीकरण या अधिप्रमाणन सेवाçnku dh tkuh gS] ds vkèkkj ij çR;sd Ldhe] lsok] lfClMh;k

ctV çLrqr djus dk iz:Ik vkSj le; A

18- vkxkeh vuqorhZ foÙkh; o"kZ ds lacaèk e]sa çkfèkdj.k dk ctV] eq[; iz:i&I esa rS;kj fd;k tk,xk vkSj çR;sd foÙkh; o"kZ dh lekfIr ls iwoZ blds vuqeksnu ds fy, izkf/kdj.k dks izLrqr fd:k tk.xkA

19- ¼1½ ys[kk iqLrdksa vkSj vU; lqlaxr nLrkost vkSj okf"kZd ys[kksa ds bysDVªksfud <ax ls vuqjf{kr fd, tk,axsA

okf"kZd ys[kk&fooj.k

¼2½ çkfèkdj.k iwoZ foÙkh; o"kZ ds foÙkh; ifj.kkeksa dks n'kkZrs iz:Ik II esa rqyu i= rFkk vk; vkSj O;; dh fooj.kh ds lkFk vius okf"kZd ys[kk&fooj.k करेंगा तथा मुख्य कार्यकारी अधिकारी तथा प्राधिकरण के लेखों का रखरखाव करने वाले प्रभारी अध्ि◌ाकारी}kjk vfHkizekf.kr vkSj izkf/kdj.k }kjk lE;d~ #i ls vuqeksfnr mDr okf"kZd ys[kk&fooj.k egkys[kkdkj] gfj;k.kk dks izR;sd o"kZ 15 ebZ rd Hksts tk,axsaA

ijUrq jkT; ljdkj] fyf[kr :i esa fyfic) fd, tkus okys dkj.kksa ls] okf"kZd ys[kk&fooj.k çLrqrdjuh dh frFk dks ,slh vofèk rd c<+k ldrh gS] tks og vko';d le>sA

¼3½ egkys[kkdkj] gfj;k.kk] bls okf"kZd ys[kk&fooj.k çLrqr djuh dh frFk ls nks ekl dh vofèk ds Hkhrj okf"kZd ys[kk&fooj.k dh ys[kk ijh{kk iw.kZ djus dk ç;kl djsxkA

¼4½ egkys[kkdkj] gfj;k.kk ;k mlds }kjk bl fufeÙk fu;qä fdlh O;fä }kjk okf"kZd ys[kk&fooj.k dh ys[kk&ijh{kk rFkk çek.ku ds ckn] okf"kZd ys[kk&fooj.k ds lkFk&lkFk ys[kk&ijh{kk fjiksV jkT; ljdkj dks vxzsf"kr dh tk,xhA

20- ¼1½ eq[; dk;Zdkjh vfèkdkjh çR;sd foÙkh; o"kZ dh lekfIr ds i'pkr rhu ekl dh okf"kZd ls rqjUr iwoZ ml foÙkh; o"kZ ds nkSjku bldh xfrfofèk;ksa dk ys[kk&tks[kk vkSj vxys foÙkh; o"kZ ds nkSjku çkfèkdj.k }kjk dh tkus okyh lEHkko xfrfofèk;ksa dk ys[kk&tks[kk nsrs gq, izkf/kdj.k dh okf"kZd fjiksZV rS;kj djsxkA

¼2½ çkfèkdj.k dh okf"kZd fjiksVZ ds iz:Ik esa] iz:Ik III esa fufnZ"V ekeys 'kkfey gksaxsA

iz#i **I**

(देखिए नियम 18)

forh; o"kZ ds fy, ctV

vuqeku

Øe la[;k	fooj.k	ctV vuqeku o"kZ	iqujhf{kr vuqeku o"kZ ¼,Dl&1½		
1	2	3	4		
			okLrfod ¼viSzy ls fnlEcj½	vuqeku ¼tuojh	o"kZ ,Dl ds fy, iquhf{
d	çkfIr;ka				
¼1½	izek.khdj.k vkSj अधिप्रमाणन				
¼2½	vU; ¼fufnZ"V djsa½				
¼3½	vuqnku				
¼d½	¼d½ jkT; ljdkj				
¼[k½	vU;				
¼4½	_.k vkSj vU; m/kkj				
¼d½	¼d½ jkT; ljdkj				

¼[k½	cSd				
¼x½	vU;				
¼5½	vfxze				
	deZpkjh rFkk veyk				
¼6½	vftZr C;kt				
d	dqy izkfIr;ka				
[k	O;;				
1-	स्थापना तथा प्रशासन				
¼d½	deZpkjh O;;% oru rFkk HkRrs				
¼[k½	¼[k½ deZpkjh O;; %				
¼x½	fo'k"kKk dk ikfjJfed				
¼?k½	¼?k½ lsokfuo`fÙk				
¼M-½	¼M-½ LFkkuh; lfefr				
¼p½	ekuo 'kfDr vkmVlksflax O;;				
¼N½	ijke'k] i'koj izHkkj vkSj Ohl				

¼t½	deZpkfj;ka d fy, _.k rFkk vfxze				
	?kVk,a % _.kksa rFkk vfxzeksa dk				
	deZpkfj;ka dk “k) _.k rFkk vfxze				
¼>½	¼>½ vU; ¼fufnZ"V				
¼¥½	¼¥½ iz’kklfud O;;				
¼V½	¼V½ lwpuk				
¼B½	okn O;;				
¼M½	çkf/kdj.k vkSj dk;Zdkjh lfefr dh cSBdksa ij				
¼<½	¼<½ vU; cSBdksa ij				
¼2½	j[k&j[kko O;;				
¼d½	voljpuk dk j[k&j[kko				
¼[k½	l;= vkj e'khujh dk j[k&j[kko				
¼x½	vkb-Vh- DykmM ,o MkVk lsaVj dk				
¼?k½	¼?k½ usVofdZax ,oa				
¼M½	lkbcj lj{kk ,o MkVk lqj{kk				
¼p½	ty vkSj fctyh [kpZ				
¼t½	vU;				

¼3½	_.k rFkk vfxze				
¼d½	iznk;dka rFkk Bsdnkik dks				
¼[k½	ckgjh vfHkdj.kk e tek				
¼4½	_.kksa rFkk C;kt dk iqu% Hkqxrku				
¼d½	iqu% Hkqxrku				
¼[k½	C;kt				
¼5½	dj				
[k	dqy O;;				
x	अधिशेष (घाटा)				
	iawthxr ys[ks esa@ls varfir				
	आरक्षित तथा अधिशेष —@1				

iz#i **II**

/देखिए नियम 19(2)/

rqyu&i=

Øe la[;k	fooj.k	vuqlwph	pkyw o"kZ	iw o'
d	ns;rk,a			
	iwathxr ns;rk,a iwathxr [kkrk	1		
	vkjf{kr fuf/k;ka	2		
	vuqnku	3		
	xSj&pkyw ns;rk,a			
	izfrHkwr _.k vkSj m/kkj	4		
	vizfrHkwr _.k vkSj m/kkj	5		
	pkyw ns;rk,a	6		
d	dqy ns;rk,a			
[k	vkfLr;ka			
	xSj&pkyw vkfLr;ka	7		
	iwathxr dk;Z izxfr ij	8		
	fuos'k	9		
	pkyw vkfLr;ka	10		
[k	dqy vkfLr;ka			

vk; vkSj O;; dk fooj.k

Øe la[;k	fooj.k	vuqlwph	pkyw o"kZ	
d	vk;			
	jktLo izkfIr;ka	11		
	प्रमाणीकरण और अधिप्रमाणन सेवाओं से प्राप्ितयांvU; ¼fufnZ"V djsa½			
	jktLo [kkrs ij izkIr vuqnku	12		
	ftlesa ls jkT; ljdkj ls izkIr vuqnku			
	fuos'k vkSj cSad C;kt ls vk;	13		
d	dqy vk;			
[k	O;;			
	स्थापना एवं प्रशासन व्यय	14		
	LFkkiuk O;; ftlesa ls osru ,oa etnwjh vU; deZpkjh O;; lsokfuo`fÙk ykHk vkSj isa'ku fo'ks"kKksa dk ikfjJfed LFkkuh; lfefr O;; ekuo 'kfDr vkmVlksflaZx O;; ijke'kZ] is'ksoj izHkkj vkSj Qhl deZpkjh vkokl O;; vU; ¼fufnZ"V djsa½ iz'kklfud O;; ftlesa ls dk;kZy; O;; प्रमाणीकरण और अधिप्रमाणन व्यय vkbZVh] DykmM vkSj MkVk lsaVj O;; usVofdZax vkSj lapkj O;; lkbcj lqj{kk vkSj MkVk lqj{kk O;; ;k=k vkSj ifjogu O;; okgu [kjhn vkSj fdjk, ij ysuk okgu bZa/ku] ejEer vkSj j[k&j[kko deZpkfj;ksa ds fy, 'kq) _.k vkSj vfxze ¼d½ deZpkfj;ksa dks ldy _.k vkSj vfxze ¼[k½ ?kVk,a % deZpkfj;ksa dks igys			

	foKkiu vkSj izpkj O;; fof/kd O;;			
	j[k&j[kko O;;	15		

	Hkwfe ,oa Hkou vkbZ-Vh- DykmM ,oa MkVk lsaVj volajpuk usVofdZax ,oa lapkj volajpuk lkbcj lqj{kk ,oa MkVk lqj{kk volajpuk ikuh vkSj fctyh [kpZ			
	cSBd O;; izkf/kdj.k dh cSBdsa vU; cSBdsa C;kt O;;	16		
[k	dqy O;; ¼djksa ls iwoZ½			
	djksa ds fy, izko/kku			
x	dqy O;; ¼djksa ds ckn½			
	व्यय पर प्राप्ितयों का अधिशेष/(घाटा)¼d&x½			
	lkekU; vkjf{kr fuf/k;ksa esa@ls vUrj.k			
	iwathxr [kkrs esa@ls vUrj.k			
	egRoiw.kZ ys[kkadu uhfr;ka			
	[kkrksa vkSj vkdfLed ns;rkvksa ij fVIif.k;ka			

iz#i **III**

/देखिए नियम 20(2)/

izkf/kdj.k dh okf"kZd fjiksVZ esa 'kkfey fd, tkus okys ekeys

gfj;k.kk ifjokj igpku çkf/kdj.k dh okf"kZd fjiksVZ esa fuEufyf[kr ekeys 'kkfey gks ldrs gS %

1-o"kZ dk voyksdu] ftlesa fuEufyf[kr ds ckjs esa tkudkjh 'kkfey dh ldrh gS %

d-हरियाणा परिवार पहचान अधिनियम, 2021 (2021 का 20) के अधीन यथानिर्दिष्ट प्राधिकरण के उद्देश्य, विज़न

vkSj izR;k;ksftr 'kfä;ka

[k- o"kZ esa gfj;k.kk ifjokj igpku çkf/kdj.k ds çn'kZu dk voyksdu

x- gfj;k.kk ifjokj igpku çkf/kdj.k esa çeq[k fodkl

?k- dksbZ vU; lacaf/kr tkudkjh

2-gfj;k.kk ifjokj igpku çkf/kdj.k dh laxBukRed lajpuk] ftlesa fuEufyf[kr tkudkjh 'kkfey gksxh%

d- çkf/kdj.k dh lajpuk] bldh izHkkx okj lajpuk

[k- gfj;k.kk ifjokj igpku çkf/kdj.k dh ç'kklfud LFkkiuk

x- dksbZ vU; lacaf/kr tkudkjh

3-gfj;k.kk ifjokj igpku çkf/kdj.k dh dk;Z ç.kkyh] ftlesa fuEufyf[kr tkudkjh "kkfey gksxh %

d- ifjokj lwpuk MsVk dks"k esa ukekadu

i. fpfàr] izekf.kr ifjokjksa dh la[;k dh fLFkfr vkSj iwoZ o"kZ dh rqyuk esa fLFkfr

ii. ifjokj lwpuk MsVk dks"k esa ukekadu ds fy, ifjokj igpku i= Ldhe dh igqap] bls lqfo/kktud

cukus] ;k leFkZrk gsrq fd, x, mik;

[k- fofHkUu MsVk QhYM ds izek.khdj.k@v|ru dh fLFkfr

4-ifjokj igpku la[;k ds ek/;e ls lsok dk ifjnku

d- lsokvksa dk ,dhdj.k

i. fofHkUu Ldheksa] lsokvksa] lfClMh ;k ykHkksa dk ,dhdj.k

ii. Ldhe] lsokvksa] lfClMh ;k ykHkksa dk lfØ; ifjnku

iii. mi;ksxdrkZvksa@ykHkkfFkZ;ksa dh la[;k

[k- fo'ks"k :i ls ifjokj igpku la[;k ij vk/kkfjr Ldheksa] lsok,¡] lfClMh ;k ykHk

i. lsokvksa dk C;kSjk

ii. mi;ksxdrkZvksa@ykHkkfFkZ;ksa dh la[;k

x- f'kdk;r dk fuokj.k

i. f'kdk;rksa dh fLFkfr@Lo:i vkSj çkIr f'kdk;rksa dh la[;k

ii. çkIr f'kdk;rksa ds fy, çfrfØ;k vof/k vkSj izfroZru vof/k

?k- dksbZ vU; lacaf/kr tkudkjh

5-MsVk lqj{kk vkSj xksiuh;rk

d- MsVk dh lqj{kk vkSj vuf/k—r igqap dks jksdus ds fy, fd, x, lqj{kk mik;

[k- lqj{kk çek.khdj.k

x- vkbZVh ys[kk&ijh{kk fjiksVZ ¼lHkh vkof/kd fjiksVZ½

?k- MsVk uhfr

M+- dksbZ vU; lacaf/kr tkudkjh

6-laxBukRed ekeys

d- çkf/kdj.k dh cSBdsa

[k- fgr/kkjdksa ds lkFk baVjQsl esdSfuT+e ¼osc@eksckby@dksbZ vU;½

x- eq[; [kjhn ds laca/k esa tkudkjh

7- Hkkoh ;kstuk,a

d- अगले राजकोषीय वर्ष के लिए विज़न और पिछले वित्तीय वर्ष के रुझान।

ख. अगले राजकोषीय वर्ष के लिए विज़न पर कार्य योजना

x- nh?kZdkfyd Hkkoh ;kstuk

8-jktLo vkSj O;;

d- foÙkh; o"kZ ds nkSjku foÙkh; ifj.kkeksa] vuqekuksa ¼;fn dksbZ gks½] ls varj ds fy, dkj.kksa lfgr O;; dk

lkjka'k

[k- foÙkh; çn'kZu ¼vk; vkSj O;;½

x- ys[kk ijhf{kr ys[kk&fooj.k ¼okf"kZd ys[kk&fooj.k½

?k- fofHkUu enksa ds varxZr vkxkeh foÙk o"kZ ds fy, visf{kr O;; vkSj muds C;kSjk

M+- dksbZ vU; lacaf/kr tkudkjh

vuqlwph 1 % iwathxr ys[kk

Øe la[;k		fooj.k	pkyw o"kZ	iwoZ o"kZ
¼1½ ¼2½ ¼3½	tksM+sa % tksMs+a % ¼?kVk,a½	o"kZ ds izkjaHk esa vfr’ks"k o"kZ ds nkSjku va'knku vk; ,oa O;; [kkrs esa@ls vUrfjr 'kq) vk; vkSj O;; dh vfr’ks"k		
		o"kZ ds var esa 'ks"k jkf'k		

vuqlwph 2 % vkjf{kr

Øe la[;k	fooj.k		pkyw o"kZ	iwoZ o"kZ
¼1½	lkekU; vkjf{kr	o"kZ ds izkjEHk esa o"kZ ds nkSjku ifjo/kZu o"kZ ds		
		o"kZ ds var esa		

vuqlwph 3 % vuqnku

Øe la[;k	fooj.k	pkyw o"kZ	iwoZ o"kZ
¼1½ ¼d½ ¼[k½ ¼x½	jkT; ljdkj vuqnku dh ldy izkfIr;ka ?kVk,a % iwathxr [kkrs esa vUrj.k jkT; ljdkj ls 'kq) vuqnku jkT; ljdkj ds v/khu vU; vfHkdj.k ¼fufnZ"V djsa½ vU; ¼fufnZ"V djsa½		
	dqy		

vuqlwph 4 % izfrHkwr _.k vkSj m/kkj

Øe la[;k	fooj.k	pkyw o"kZ				iwo	
		izkjafHkd 'ks"k	o"kZ ds nkSjku izkIr _.k	o"kZ ds nkSjku _.kksa dk iquHkZqxrku	vUr 'ks" k	izkjafHkd 'ks"k	o"kZ ds nkSj u izk _.k

¼1½	jkT; ljdkj cSad vkSj foÙkh; laLFkku						
¼2½	d- lkof/k _.k						
¼3½	[k- lkof/k _.kksa ij vftZr vkSj ns; C;kt x- vU; _.k ¼fufnZ"V djsa½ ?k- vftZr vkSj vU; _.kksa ij ns; C;kt vU; ¼fufnZ"V djsa½						
	dy ifrHkwr _.k vkSj						

vuqlwph 5 % vizfrHkwr _.k vkSj m/kkj

Øe la[;k	fooj.k	pkyw o"kZ				iwoZ o"kZ			
		izkjfEHkd 'ks"k	o"kZ ds nkSjku _.kksa dh	o"kZ ds nkSjku _.kksa dk	var 'ks"k	izkjfEHkd 'ks"k	o"kZ ds nkSjku	o"kZ ds nkSjku _.kksa	var 'ks"k
¼1½	jkT; ljdkj cSad vkSj foÙkh; laLFkku								
¼2½	d- lkof/kd _.k								
¼3½	[k- lkof/k _.kksa ij vftZr vkSj ns; C;kt x- vU; _.k ¼fufnZ"V djsa½ ?k- vftZr vkSj _.kksa ij ns; C;kt vU; ¼fufnZ"V djsa½								
	dqy vizfrHkwr _.k vkSj m/kkj								

vuqlwph 6 % pkyw ns;rk,a

Øe la[;k	fooj.k	pkyw o"kZ

d-	pkyw ns;rk,a	
¼1½	Lohd`fr;ka	
¼2½	fofo/k ysunkj %	
	eky vkSj lsokvksa ds fy,	
¼d½	oLrqvksa vkSj lsokvksa ds vfrfjDr vU; vuqca/kksa ij vU;	
	vfxze izkIr	
¼[k½	vftZr C;kt ysfdu ns; ugha %	
	izfrHkwr _.k@m/kkj	
¼x½	vizfrHkwr _.k@m/kkj	
¼3½	lkafof/kd ns;rk,a %	
¼4½	vfrns;	
	vU;	
¼d½	vU; pkyw ns;rk,a ¼fufnZ"V djsa½	
¼[k½		
¼5½		
¼d½		

d-	pkyw ns;rk,a ds fy, dqy	
[k-	izko/kku	
¼1	ns; nkos	
½	djk/kku	
¼2	lsokfuo`fÙk ykHk vkSj isa'ku	
½	vU; dkfeZd [kpZ	
¼3	O;kikj okjaVh	
½	okn vkSj e/;LFkrk	
¼4	vU; izko/kku ¼fufnZ"V djsa½	
½		
¼5		
[k-	izko/kkuksa ds fy, dqy	
	dqy ¼d$[k½	

vuqlwph 7 % fLFkj vfLr;ka

Øe la[;k	fooj.k	ldy CykWd				ewY;gzkl				'kq) CykWd	
		o"kZ ds izkjaHk esa	o"kZ ds nkSjku	o"kZ ds nkSjku	o"kZ ds var esa ewY;kadu@yk	o"kZ ds izkjaHk	o"kZ ds nkSjku	o"kZ ds nkSjku	o"kZ ds var esa	pkyw o"kZ ds 31	iwoZo"kZ ds 31 ekpZ dks

d- ¼1½ ¼2½ ¼3½ ¼d½ ¼[k½ ¼4½ ¼5½ ¼6½ ¼7½ ¼8½ ¼9½	fLFkj vfLr;ka% Hkwfe % Hkou % la;a= vkSj e'khujh dwfyax mn~ns';ksa ds fy, vU; vkbZ-Vh-] DykmM vkSj MkVk lsaVj volajpuk usVofdZax vkSj lapkj volajpuk lkbcj lqj{kk vkSj MkVk lqj{kk volajpuk Okkgu										
	dqy										

vuqlwph 8 % iwathxr dk;Z izxfr ij

Øe la[;k	fooj.k	pkyw o"kZ	iwoZ o"kZ
d-	Hkwfe		
¼1½	Hkwfe ?kVk,a % fLFkj vfLr;ksa		
	Hkwfe ds fy, dqy		
[k-	fodkl		

¼1½	Hkou ?kVk,a % fLFkj vfLr;ksa esa		
¼2½	vUrj.k		
¼d½	vkbZVh] DykmM vkSj MkVk lsaVj		
	DykmM vkSj MkVk lsaVj		
¼[k½	vU; vkbZVh midj.k		
	vU;		
¼x½	?kVk,a % fLFkj vfLr;ksa esa vUrj.k		
¼3½	usVofdZax vkSj lapkj volajpuk ?kVk,a % fLFkj vfLr;ksa esa		
¼4½	vUrj.k lkbcj lqj{kk vkSj MkVk lqj{kk		
¼5½	voljapuk ?kVk,a % fLFkj vfLr;ksa		
¼d½	esa vUrj.k la;a= vkSj e'khujh		
¼[k½	dwfyax baÝkLVªDpj vU; ?kVk,a % fLFkj vfLr;ksa esa		
[k-	fodkl ij dqy		
	dqy ¼d$[k½		

vuqlwph 9 % fuos'k

Øe la[;k	fooj.k	pkyw o"kZ
¼1½ ¼2½	jkT; ljdkj dh izfrHkwfr;ka cSad vU; ¼fufnZ"V djsa½	
	dqy	

vuqlwph 10 % pkyw vfLr;ka

Øe la[;k	fooj.k	pkyw o"kZ	iwoZ o"kZ
d-	pkyw vfLr;ka		
¼1½	izkI; jktLo		
¼d½	lR;kiu lsokvksa ls		
¼[k½	vU;		
¼2½	fofo/k nsunkj		
¼3½	gkFk esa udn jkf'k		
	¼psd@Mªk¶V vkSj vxznk; 'kkfey djsa½		
¼4½	cSad esa tekjkf'k %		
	& pkyw [kkrksa esa		
	& tek [kkrksa esa		
	& cpr [kkrksa esa		

¼5½	Mkd?kj&cpr [kkrs		
d-	pkyw vfLr;ka ds fy, dqy		
[k-	_.k] vfxze vkSj vU; lEifÙk;ka		
¼1½	_.k		
¼d½	deZpkjh		
¼[k½	vU; ¼fufnZ"V djsa½		
¼2½	vfxze vkSj olwyh ;ksX; vU; jkf'k		
¼d½	iwath [kkrs ij		
¼[k½	iwoZ Hkqxrku		
¼x½	vU;		
¼3½	vftZr vk;		
¼d½	fuos'k ij		
¼[k½	_.k vkSj vfxze ij		
¼x½	vU;		
	ftuesa ls % vk; ns; ysfdu olwy ugha gqbZ		
4½	izkI; nkos		
[k-	_.k] vfxze vkSj vU; ds fy, dqy		
	dqy ¼d$[k½		

vuqlwph 11 % jktLo izkfIr;ka

Øe la[;k	fooj.k	pkyw o"kZ	iwoZ o"kZ
	dqy		

vuqlwph 12 % jktLo [kkrs ij izkIr vuqnku

Øe la[;k	fooj.k	pkyw	iwoZ
¼1½ ¼2½ ¼	jkT; ljdkj vU; vfHkdj.k ¼fufnZ"V djsa½ vU;		
	dqy		

vuqlwph 13 % fuos'k ls vk;

Øe la[;k	fooj.k	pkyw o"kZ
¼1½ ¼2½ ¼d½ ¼[k½ ¼3½ ¼4½	jkT; ljdkj dh izfrHkwfr;ka cSad lkof/k tek cpr deZpkfj;ksa@veys ds fy, _.k vkSj vfxze vU; ¼fufnZ"V djsa½	

	dqy	

vuqlwph 14% LFkkiuk vkSj iz'kklfud O;;

Øe la[;k	fooj.k	pkyw o"kZ	iwoZ o"kZ
	dqy		

vuqlwph 15% j[k&j[kko O;;

Øe la[;k	fooj.k	pkyw o"kZ	iwoZ o"kZ
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CITIZEN RESOURCES INFORMATION DEPARTMENT

Notification

The 8 August, 2022

No. 2/6/2022-1CRID.— In exercise of the powers conferred under sub-section (1) of section 45 of the Haryana Parivar Pehchan Act, 2021 (20 of 2021), the Governor of Haryana hereby makes the following rules, namely:–

Short title and commencement.

1. (1) These rules may be called the Haryana Parivar Pehchan Rules, 2022.

(2) They shall come into force on the date of their publication in the Official Gazette.

Definitions.

2. (1) In these rules, unless the context otherwise requires;-

(a) "Act" means the Haryana Parivar Pehchan Act, 2021 (20 of 2021);

(b) "electronic mode" means a mode such as video-conferencing, video-calling or other audio-visual means based on the available technology;

(c) "Form" means the form appended to these rules;

(d) "Presiding Chair" means the Chairperson of the Authority or in his absence, such member as may be nominated by the Chairperson to preside over a meeting, or part of a meeting, of the Authority;

(e) "registered address" means the postal address of a member, provided by such member to the Chief Executive Officer;

(f) "registered electronic mail address" means the electronic mail address of a member, provided by such member to the Chief Executive Officer.

(g) "Schedule" means the schedule appended to these rules.

(2) Words and expressions used herein and not defined in these rules but defined in the Act shall have the same meaning as assigned to them in the Act.

Remuneration and allowances payable to Deputy Chairperson.

3. (1) The Deputy Chairperson shall be entitled to pay and allowances as under:-

(i) in case of non-pensioner, monthly remuneration of Two lakh rupees plus house rent allowance equal to the amount admissible to the Chief Secretary to Government, Haryana; or

(ii) in case of pensioner of any Department/ Statutory Body/Board/ Corporation/ Public Sector Undertaking etc. under any State Government or the Government of India, his pay shall be fixed equal to last pay drawn minus pension (inclusive of the commuted portion of pension, if any). He shall be entitled to dearness allowance and house rent allowance, as admissible under the Haryana Civil Service Rules on re-employment after retirement.

(2) Other compensatory allowances, e.g. travelling allowance, daily allowance, etc. shall be admissible in both the cases as applicable to the Chief Secretary to Government, Haryana.

Meetings of Authority.

4. (1) The Authority shall meet at such time and at such place as the Chairperson may decide.

(2) The Chairperson shall ordinarily convene at least one meeting in every three months for the transaction of its business.

(3) The Chairperson may convene an urgent meeting of the Authority for consideration of any matter which, in his opinion, requires immediate and urgent attention by the Authority.

(4) Any meeting may be adjourned until the next or any subsequent date, and an adjourned meeting may be further adjourned in like manner.

Notice of meeting.

5. (1) A meeting of the Authority may be called by giving notice of not less than seven days either in writing at the registered address or through the registered electronic mail address of each member:

Provided that an urgent meeting of the Authority may be called by giving not less than forty-eight hours notice through the registered electronic mail address of each member.

(2) Every notice of a meeting shall specify the place, date and time of the meeting and shall contain a statement of the business to be transacted at such meeting and shall give information to the members regarding the option available to them to participate through video conferencing, video calling or other audio visual means based on the available technology and the notice shall provide all the necessary information to enable the members to participate through electronic modes.

(3) Non-receipt of such notice by any member for any meeting shall not invalidate the proceedings of the meeting.

Special provisions regarding attendance through electronic mode

6. (1) A member intending to participate through electronic mode shall communicate, at least forty-eight hours prior to the meeting his intention to the Chief Executive Officer, so as to enable suitable arrangements to be made in this behalf.

(2) In the absence of any intimation under sub-rule (1), it shall be assumed that the member shall attend the meeting in person.

(3) At the commencement of the meeting, a member participating through the electronic mode shall state for the record the following, namely:–

(a) name;

(b) the location from where he is participating; and

(c) that no one other than the member is present or having access to the proceedings of the meeting at the location mentioned in clause (b).

Quorum.

7. (1) The quorum for the transaction of business at a meeting shall be one-third of the total number of members including a member participating in a meeting through the electronic mode:

Provided that quorum is not required in case of an urgent meeting convened by the Chairperson.

(2) If there is no quorum, the Presiding Chair shall either adjourn the meeting or suspend the meeting until there is a quorum.

(3) Where a meeting has been adjourned under sub-rule (2), the business which would have been brought before the original meeting had there been a quorum present thereat, shall be brought before and may be transacted at an adjourned meeting whether there is quorum present or not:

Provided that notice of an adjourned meeting under sub-rule (2) shall be given to all members.

Business to be transacted in meeting.

8. (1) The statement of business to be transacted in a meeting shall ordinarily be set out in the notice for the meeting under rule 5 and the Chief Executive Officer shall circulate, not later than twenty-four hours before the scheduled meeting, a statement of additional business proposed to be transacted.

(2) The Presiding Chair shall have the power to list any question, which in his opinion is necessary for discussion in a meeting though such question is not contained in the statement of business or additional business circulated under sub-rule (1).

(3) A member shall have the power to suggest, not less than seventy-two hours prior to a scheduled meeting, any issue or question for discussion in the scheduled meeting and such issue or question shall be taken up for discussion in such scheduled meeting though such question is not contained in the statement of business or additional business circulated under sub-rule (1).

Method of deciding questions.

9. (1) For the purposes of deciding questions as provided under sub-section (3) of section 14 of the Act, the voting shall be by show of hands.

(2) At any meeting, unless voting be demanded by at least five members present, a declaration by the Presiding Chair at such meeting that a resolution deciding a question has been carried or rejected and an entry to that effect in the minutes of the proceedings shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

(3) If voting as aforesaid is demanded, the votes of all of the members present who desire to vote shall be taken under the direction of the Presiding Chair at the meeting and the result of the voting shall be deemed to be resolution of the Authority deciding the question at such meeting.

(4) No member shall vote at a meeting on any question relating to his own conduct or vote or take part in any discussion on any matter, which affects his pecuniary interest or any property in respect of which he is directly or indirectly interested.

Participation of non-members in meetings of Authority.

10. The Chairperson and the Chief Executive Officer shall have the power to invite any person or any officer of the Authority to attend a meeting, whose assistance or advice, in the opinion of the Chairperson or the Chief Executive Officer, as the case may be, is considered necessary for deciding any question under consideration of the Authority:

Provided that such person or such officer shall have the right to attend such meeting of the Authority and to take part in the discussions but shall not have the right to vote.

Maintenance of order at meetings.

11. (1) The Presiding Chair shall preserve order thereat and shall have all powers necessary for the purpose of preserving such order.

(2) The Presiding Chair over a meeting may direct any member whose conduct is, in his opinion, disorderly to withdraw immediately from the meeting, and any member so directed to withdraw shall do so forthwith and shall absent himself during the remainder of the meeting.

(3) In the case of grave disorder arising in a meeting, the Presiding Chair may, if he thinks it necessary to do so, adjourn the meeting to a date or time to be specified by him.

Minutes of proceedings.

12. (1) Minutes shall be drawn up and recorded by the Chief Executive Officer and shall be signed by the Presiding Chair.

(2) With respect to every meeting in which one or more members have participated through the electronic mode, the scheduled place of the meeting as set forth in the notice convening the meeting shall be deemed to be the place of the said meeting and all recordings of the proceedings at the meeting in the minutes shall be deemed to be made at such place and the minutes shall disclose the particulars of the members who attended the meeting through electronic mode and the location from where the member has attended.

(3) Minutes of the proceedings of each meeting shall be circulated through the registered electronic mail address, as soon as may be, after it has been signed by the Presiding Chair, to all the members and shall be laid before the Authority in its next ensuing meeting.

(4) Every member who attended the meeting shall give his comments or objections, if any, in writing or through electronic mail of the Authority, regarding the accuracy of recording of the minutes of that particular meeting within seven days from the date of issue of the minutes, failing which it shall be presumed that there are no objections to the minutes as recorded:

Provided that where a member has given his comments or objections, such comments or objections shall be placed before the Authority in its next ensuing meeting.

(5) The Chief Executive Officer or such officer of the Authority, as may be authorized, by general or special order by the Chief Executive Officer, forward to the State Government a copy of the minutes of the proceedings of each meeting.

(6) The State Government may ask for a copy of any paper or all the papers which were laid before the Authority and the Chief Executive Officer or such officer authorized by the Chief Executive Officer, shall forward to the State Government, a copy of such paper or papers.

Validation of proceedings.

13. The minutes of proceedings of meeting which have been duly drawn up and signed shall be deemed to have been duly convened and to be free from all defects and irregularities.

Meeting allowance.

14. An expert member shall be entitled to receive an allowance of rupees five thousand for a meeting attended by him:

Provided that no meeting allowance shall be admissible to a public servant in the employment of the Central Government or the State Government nominated as an expert member.

Other allowances.

15. An expert member shall, for the purposes of attending a meeting, be entitled to travelling allowance and daily allowance at the same rates as applicable to the Chief Executive Officer, and the reimbursement shall be claimed on the basis of self certification.

Residuary matters.

16. Residuary matters relating to expert member, with respect to any allowance for which no express provision has been made in these rules, shall be referred by the Authority to the State Government for decision and the decision of the State Government on such matter shall be final.

Fee for verification or

17. (1) No fee shall be levied by the Authority during the first year of its establishment.

(2) The fee to be levied after the first year of its establishment shall be such, as may be

authentication of information for the purpose of any scheme, service, subsidy or benefit.

determined, from time to time by the Authority with the prior approval of the State Government, for each scheme, service, subsidy or benefit based on the data fields for which the verification or authentication service is to be provided.

Form and time of submission of Budget.

18. The budget of the Authority, in respect of the financial year next ensuing, shall be prepared by the Chief Executive Officer in Form I and presented to the Authority for its approval on or before the end of each financial year.

Preparation and submission of Annual Statement

19. (1) The books of accounts and other relevant documents and details related to the annual statement of accounts shall be maintained in electronic mode.

(2) The Authority shall maintain its annual statement of accounts including the balance

Form II alongwith Schedules 1 to 16 showing the financial results of the previous financial year and submit the same, duly authenticated by the Chief Executive Officer and the officer in charge of the maintaining the accounts of the Authority and approved by the Authority, to the Accountant General of Haryana, not later than 31st May of every year:

Provided that the State Government may, for reasons to be recorded in writing, extend the date of submission of the annual statement of accounts, by such period, as it may deem necessary.

(3) The Accountant General of Haryana shall endeavor to complete the audit of the annual statement of accounts within a period of two months from the date of submission.

(4) After audit and certification of the annual statement of accounts by the Accountant General of Haryana or any person appointed by him in this behalf, the annual statement of accounts together with the audit report thereon, shall be forwarded to the State Government.

Annual Report.

20. (1) The Chief Executive Officer shall prepare the annual report of the Authority immediately, and not later than three months, after the end of each financial year giving an account of its activities during that financial year and giving an account of the activities which are likely to undertaken by the Authority during the next financial year.

Form III.

FORM-I

(see rule 18)

BUDGET ESTIMATES FOR FINANCIAL YEAR

Serial Number	DESCRIPTION	BUDGET ESTIMATES YEAR X	REVISED ESTIMATES YEAR (X-1)		
1	2	3	4		
			ACTUALS (APRIL TO DECEMBER)	ESTIMATES (JANUARY TO MARCH)	REVISE ESTIMA FOR YE X-1
A.	RECEIPTS				
(1)	From verification and authentication services				
(2)	Others(specify)				
(3)	GRANTS				
(a)	State Government				
(b)	Others				
(4)	LOANS AND OTHER BORROWINGS				
(a)	State Government				
(b)	Banks				
(c)	Others				
(5)	ADVANCES				
	Employees and Staff				
(6)	INTEREST EARNED				
A.	TOTAL RECEIPTS				
B.	EXPENDITURE				
(1)	ESTABLISHMENT And ADMINISTRATION				
(a)	Employee expenses: Salaries and wages				
(b)	Employee expenditure: Others				
(c)	(c) Remuneration				
(d)	Retirement benefits and pensions				

Serial Number	DESCRIPTION	BUDGET ESTIMATES YEAR X	REVISED ESTIMATES YEAR (X-1)		
1	2	3	4		
(e)	Local Committee expenses				

(f)	Manpower outsourcing expenditure				
(g)	Consultancies, professional charges and fees				
(h)	Loans and Advances toEmployees				
	Less: Repayment of loans and advances				
	Net Loans and Advances to Employees				
(i)	Others (specify)				
(j)	Administration expenditure (specify)				
(k)	I.Texpenses				
(l)	Litigation expenditure				
(m)	Expenses on meetings of the Authority and Executive Committe				
(n)	Expenses on other meetings				
(2)	**MAINTENANCE EXPENDITURE**				
(a)	(a) Maintenance ofinfrastruct				
(b)	Maintenance of Plant and Machinery				
(c)	Maintenance of I.T., Cloud and Data Centre				
(d)	(d) Networking and				
(e)	Cyber Security and Data Security				
(f)	Water and Electricity				

Serial Number	**DESCRIPTION**	**BUDGET ESTIMATES YEAR X**	**REVISED ESTIMATES YEAR (X-1)**		
1	**2**	**3**	**4**		
(g)	Others				
(3)	**LOANS and ADVANCES**				
(a)	Advances to suppliers and contractors				

(b)	Deposits with external agencies				
(4)	**REPAYMENT OFLOANS and INTEREST**				
(a)	Repayment				
(b)	Interest				
(5)	**TAXES**				
B.	**TOTAL EXPENDITURE**				
C.	**SURPLUS (DEFICIT)**				
	Transferred to/(from)Capital Account				
	Transferred to/(from) Reserves and Surplus				

FORM-II

[see rule 19(2)]

BALANCE SHEET

Serial Number	Description	Schedule	Current Year	Previ Yea
A.	**LIABILITIES**			
	TOTAL LIABILITIES			
B.	**ASSETS**			
	NON CURRENT ASSETS Fixed Assets Capital Works in Progress Investments **CURRENT ASSETS**	**7** **8** **9** **10**		
	TOTAL ASSETS			

STATEMENT OF INCOME AND EXPENDITURE

Serial Number	Description	Schedule	Current Year	Previo Yea
A.	**INCOME**	**11**		
	Revenue Receipts Receipts from verification and authentication services Others (specify) **Grants received on Revenue account** Of which grants received from State Government **Income from Investments and Bank Interest**	**12** **13**		
A.	**TOTAL INCOME**			
B.	**EXPENDITURE**			

	Establishment and Administration Expenditure **Establishment Expenditure** Of which Salaries and Wages Other Employee Expenditure Retirement benefits and pensions Remuneration of experts Local Committee Expenses Manpower outsourcing expenditure Consultancies, professional charges and fees Employee Housing expenditure Others (specify) **Administrative Expenditure** Of which Office expenses Authentication and Verification Expenses I.T, Cloud and Data Centre expenses Networking and Communications Expenses Cyber Security and Data Security Expenses Travelling and Conveyance Expenses Vehicles purchases and hiring Vehicles fuel, repairs and maintenance Net Loans and Advances to Employees			

	(a) Gross Loans and Advances to Employees (b) Less: Repayment of Loans and Advances granted earlier to employees Advertisement and Publicity expenses Legal Expenses Other (specify) **Maintenance Expenditure** Land and Buildings I.T, Cloud and Data Centre Infrastructure Networking and Communications Infrastructure Cyber Security and Data Security Infrastructure Water and Electricity Expenses Others (specify)	**15**		
	Meetings Expenditure			
	Authority Meetings			

	Other Meetings			
	Interest Expenditure	**16**		
B.	**TOTAL EXPENDITURE (before taxes)**			
	Provision for taxes			
C.	**TOTAL EXPENDITURE (after taxes)**			
	SURPLUS/(DEFICIT) of Receipts over Expenditure [A-C]			
	Transfer to/(from) General Reserves **Transfer to/(from) Capital Account**			
	SIGNIFICANT ACCOUNTING POLICIES **NOTES ON ACCOUNTS and CONTINGENT LIABILITIES**			

FORM-III

[see rule 20(2)]

MATTERS TO BE CONTAINED IN ANNUAL REPORT OF AUTHORITY

The annual report of the Haryana Parivar Pehchan Authority (HPPA) may contain the following matter:

1. An over view of the year, which may contain information regarding:
    - (a) Objective, vision and powers delegated to the Authority as specified under Haryana Parivar Pehchan Act, 2021(20 of 2021)
    - (b) An overview of the performance of Haryana Parivar Pehchan Authorityin the year
    - (c) Major developments in Haryana Parivar Pehchan Authority
    - (d) Any other related information
2. Organization Structure of Haryana Parivar Pehchan Authority, which shall contain the following information
    - (a) Composition of Authority, its division wise structure
    - (b) Administrative Setup of Haryana Parivar Pehchan Authority
    - (c) Any other related information
3. Functioning of Haryana Parivar Pehchan Authority, which shall contain the following information
    - (a) Enrolment in Family Information Data Repository
        - (i) Status of Number of families Signed, Verified and status vis-à-vis with last year
        - (ii) Measures taken for the outreach of the PPP scheme, facilitation, or enablement for the enrollment in FIDR
    - (b) Status of Verification/ Updation of various data fields
4. Service Delivery through Parivar Pehchan Number
    - (a) Integration of Services
        - (i) Integration of various scheme, services, subsidy, or benefits
        - (ii) Proactive delivery of scheme, services, subsidy, or benefits
        - (iii) No. of users/ beneficiaries
    - (b) Schemes, Services, Subsidy, or Benefits exclusively based on Parivar Pehchan Number
        - (i) Details of services
        - (ii) No. of users/ beneficiaries
    - (c) Grievance's redressal
        - (i) Status/ Nature of complaints and number of grievances received
        - (ii) Response Time and Turnaround time for the complaints received
    - (d) Any other related information
5. Data Security and Privacy
    - (a) Security measures taken to safeguard data and prevent unauthorized access
    - (b) Security Certification
    - (c) IT Audit report (All periodic reports)
    - (d) Data Policy
    - (e) Any other related information
6. Organizational Matters
    - (a) Meetings of the Authority
    - (b) Interface Mechanism with the stakeholders (Web/ Mobile/ any other)
    - (c) Information regarding major procurements

7. Future Plans

(a) Vision for the next fiscal year and the trends over the last financial year.

(b) Plan of action on vision for next fiscal year

(c) Long term future plan

8. Revenue and Expenditure

(a) A summary of financial results during the financial year, expenditures with reasons for difference from estimates (if any).

(b) Financial performance (Income and Expenditure)

(c) Audited account statement (Annual Account statement)

(d) Expected expenditure for next fiscal year under various heads and their details

(e) Any other related information

SCHEDULE 1 : CAPITAL ACCOUNT

Serial Number		Description	Current Year	Previous Year
(1) (2) (3)	Add: Add (Deduct)	**Balance at the beginning of the year*** Contributions during the year Balance of net income/(expenditure) transferred from/(to) the Income and Expenditure Account		
		Balance at the end of the year		

SCHEDULE 2 : RESERVES

Serial Number	Description		Current Year	Previous Year
(1)	**General Reserves**	**At the beginning of the year** Additions during the year Deductions during the year **At the end of the year**		

SCHEDULE 3 : GRANTS

Serial Number	Description	Current Year	Previous Year
(1)	State Government		
(a)	Gross receipts of Grants		
(b)	Less: Transfer to Capital Account		
(c)	Net Grants from State Government		
(2)	Other agencies under State Government (specify)		
(3)	Others (specify)		
	Total		

SCHEDULE 4 : SECURED LOANS AND BORROWINGS

Serial Number	Description	Current Year				Pre	
		Opening Balance	Loans received during the year	Repayment of loans during year	Closing Balance	Opening Balance	Loans received during the year
(1) (2) (3)	**State Government** **Banks and Financial Institutions** (a) Term Loans (b) Interest accrued and due on term loans* (c) Other loans(specify) (d) Interest accrued and due on other loans* **Others (Specify)**						
	Total Secured Loans and Borrowings						

SCHEDULE 5 : UNSECURED LOANS AND BORROWINGS

Serial Number	Description	Current Year				Previous Year			
		Opening Balance	Loans received during the year	Repayment of loans during year	Closing Balance	Opening Balance	Loans received during the year	Repayment of loans during year	Closing Balance
(1) (2) (3)	**State Government** **Banks and Financial Institutions** (a) Term Loans (b) Interest accrued and due on term loans* (c)Other loans(specify) (d) Interest accrued and due on other loans* **Others (Specify)**								
	Total Unsecured Loans and Borrowings								

SCHEDULE 6 : CURRENT LIABILITIES

Serial Number	Description	Current Year
A.	**CURRENT LIABILITIES**	
(1) (2)	Acceptances	
(a)	Sundry Creditors:	
(b)	For goods and services	
(c)	On contracts other than goods and services	
(3)	Others	
(4)	Advance Received	
(a)	Interest accrued but not due on: Secured loans/borrowings	
(b)	Unsecured loans/borrowings Statutory Liabilities:	
(5)	Overdue	
(a)	Others	
(b)	Other current liabilities (specify)	
(6)		
A.	**Total for current liabilities**	
B.	**Total for provisions**	
	Total (A+B)	

SCHEDULE 7: FIXED ASSETS

Serial Number	DESCRIPTION	GROSS BLOCK				DEPRECIATION				NE	
		Valuation/ cost as at the beginning of the year	Additions during the year	Deductions during the year	Valuation/cost as at the end of the year	As at beginning of year	Additions during the year	Deductions during the year	At the end of the year	As on 31st March of Current Year	As on 31st March of Previous Year
A.	**FIXED ASSETS:**										
(1)	**Land:**										
(2)	**Buildings:**										
(3)	**Plant and Machinery**										
(a)	for cooling purposes										
(b)	others										
(4)	**I.T, Cloud and Data Centre Infrastructure**										
(5)	**Networking and Communications Infrastructure**										
(6)	**Cyber Security and Data Security Infrastructure**										
(7)	**Vehicles**										
(8)	**Office Equipment, Furniture, Fixtures**										
(9)	**Other Fixed Assets**										
	TOTAL										

SCHEDULE 8: CAPITAL WORKS IN PROGRESS

Serial Number	Description	Current Year	Previous Year
A.	**LAND**		
(1)	**LAND** Less: Transfer to Fixed Assets		
	Total for land		
B.	**DEVELOPMENT**		
(1)	**BUILDINGS**		
(2)	Less: Transfer to Fixed Assets **I.T, CLOUD and DATA CENTRE**		
(a)	Cloud and Data Centre		
(b)	Other I.T Equipment		
(c)	Others		
(3)	Less: Transfer to Fixed Assets		
(4)	**NETWORKING and COMMUNICATIONS**		
(5)	**INFRASTRUCTURE**		
(a)	Less: Transfer to Fixed Assets		
(b)	**CYBER SECURITY and DATA SECURITY INFRASTRUCTURE** Less: Transfer to Fixed Assets **PLANT and MACHINERY** Cooling Infrastructure Others Less: Transfer to Fixed Assets		
B.	**Total on Development**		
	Total (A+B)		

SCHEDULE 9: INVESTMENTS

Serial Number	Description	Current Year
(1) **(2)** **(3)**	State Government securities Banks Others (specify)	
	Total	

SCHEDULE 10: CURRENT ASSETS

Serial Number	Description	Current Year	Previous Year
A.	CURRENT ASSETS		
(1)	Revenues receivable:		
(a)	From verification services		
(b)	Others		
(2)	Sundry debtors:		
(3)	Cash-balance in hand		
	(include cheques/drafts and imprest)		
(4)	Bank Balances:		
	- On Current Accounts		
	- On Deposit Accounts		
	- On Savings Accounts		
(5)	Post Office-Savings Accounts		
A.	Total for current assets		
B.	LOANS, ADVANCES and OTHER ASSETS		
(1)	Loans		
(a)	Staff		
(b)	Others (specify)		
(2)	Advances and other amounts recoverable		
(a)	On Capital Account		
(b)	Prepayments		
(c)	Others		
(3)	Income Accrued		
(a)	On Investments		
(b)	On Loans and Advances		
(c)	Others		
	Of which: Income due but not realised		
(4)	Claims Receivable		
B.	Total for loans, advances and others		
	Total (A+B)		

SCHEDULE 11: REVENUE RECEIPTS

Serial Number	Description	Current Year	Previous Year
(1) **(2)**	From Verification services Others (specify)		
	Total		

SCHEDULE 12: GRANTS RECEIVED ON REVENUE ACCOUNT

Serial Number	Description	Current Year	Pr
(1) (2) (3)	State Government Other agencies (specify) Others		
	Total		

SCHEDULE 13: INCOME FROM INVESTMENTS

Serial Number	Description	Current Year	Previous Year
(1)	State Government securities		
(2)	Banks		
(a)	Term deposits		
(b)	Savings		
(3)	Loans and Advances to Employees/Staff		
(4)	Others (specify)		
	Total		

SCHEDULE 14: ESTABLISHMENT AND ADMINISTRATIVE EXPENDITURE

Serial Number	Description	Current Year	Previous Year
(1)	**ESTABLISHMENT EXPENSES**		
(a)	Salaries and Wages		
(b)	Other Employee Expenditure		
(c)	Remuneration of experts		
(d)	Retirement benefits and pensions		
(e)	Local Committee expenses		
(f)	Manpower outsourcing expenditure		
(g)	Consultancies, professional charges and fees		
(h)	Employee Housing expenditure		
(i)	Others (specify)		
(2)	**ADMINISTRATIVE EXPENSES**		
(a)	Office expenses		
(b)	Authentication and Verification expenses		
(c)	I.T, Cloud and Data Centre expenses		
(d)	Networking and communications expenses		
(e)	Cyber Security and Data Security Expenses		
(f)	Travelling and Conveyance Expenses		
(g)	Vehicles purchases and hiring		
(h)	Vehicles fuel, repairs and maintenance		
(i)	Insurance		
	Duties and Taxes		
	Travelling and Conveyance Expenses		

SCHEDULE 15: MAINTENANCE EXPENDITURE

Serial Number	Description	Current Year
(1)	Maintenance of Land and Buildings	
(2)	Plant and Machinery Maintenance	
(3)	I.T, Cloud and Data Centre Maintenance	
(4)	Networking and Communications Expenditure	
(5)	Data Security and Cyber Security Expenditure	
(6)	Other Maintenance Expenditure (Pl specify)	
(7)	Water and Electricity Expenditure	
	Total	

SCHEDULE 16: INTEREST EXPENDITURE

Serial Number	Description	Current Year		Previous Year	
		Secured Loans	Unsecured Loans	Secured Loans	Unsecured Loans
(1) (2) (3)	**State Government** Interest payable Less: Interest capitalised Interest expenses **Banks and FIs: Loans** Interest payable Less: Interest capitalised Interest expenses **Others (Specify)** Interest payable Less: Interest capitalised Interest expenses				
Less	**Total Interest Payable** **Total Interest capitalised**				
	Total Interest Expenditure				

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