PUNJAB WAREHOUSES RULES 1958

The Punjab Warehouses Rules 1958 [42] COOPERATIVE DEPARTMENT NOTIFICATION The 3rd December 1958 No. 3771 -Coop -58/792-With reference to the Punjab Govt. Cooperative Department, Notification No. 2274-Coop. 58/2892, dated 24th Sept. 1958, and in exercise of the powers conferred by section 34(3) of the Punjab Warehouses Act, 1957, the Governor of Punjab is pleased to make the following rules .- 1. 2

3. PRELIMINARY These rules may be called the Punjab Warehouses Rules, 1958. In these rules unless there is anything repugnant to the subject or context- Section 4(i) 11 and 34 (i) a) b) c) d) a) b) c) "Act" means the Punjab Warehouses Act, 1957 {Punjab Act No. 2 of 1958). Form" means a form appended to these rules "Non-negotiable receipt" means a receipt on the production of which the goods specified therein shall be delivered to "the per son who tendered the goods to the Warehouseman for storage" "Registrar" means the Registrar of Cooperative Societies appointed under the Punjab Cooperative Societies Act, 1954, or any officer of the Cooperative Deptt. not below the rank of an Assistant Registrar authorized by the Govt. in this behalf; "Year" means the calendar year commencing from the first day of January. LICENSING OF THE WAREHOUSES Every application for a licence under Section 3 and for renewal under section 6 of the Act shall be made to the Registrar in

Form I and a duplicate license under section 11 in Form 11. The application shall be signed by the applicant who shall be bound to supply such additional information as may be required by the Registrar. An application for renewal of a licence shall be made every year at least one month prior to the commencement of the year for which it is required. No application for a license or its renewal shall be entertained unless it is accompanied by the fees specified in rule 14. [43] A person desiring to conduct the business of a Warehouseman in more than one village or town shall submit separate applications for licence in respect of his business in each such village or town. In the case of his having more than one place of business in the same village or town he may apply for only one license in respect of such places of business provided he specifies which of them shall be his principal place of business. The scale of annual fees prescribed for the grant of licence or 4. 5. d) a) b) t s renewal for the conduct of the business of a Warehouseman shall be as follows . * i) warehouses having a storage capacity upto 25,000 cft. Rs. 100/- for every additional 25,000 cft. storage capacity or fraction thereon Rs. 100/-. For the issue of a duplicate license under Section 11 (a) fee of Rs. 10/- shall be charged. A licence under sub section (2) of section 4 of the Act shall be granted in Form Ill, subject to the following conditions :- i) iii) iv) v) every warehouseman shall maintain in respect of each warehouse for which a license has been granted, net assets liable for the payment of any indebtedness arising from the conduct of a warehouse to the extent of at least Rs. 5 per 100 cft. storage capacity of the licensed warehouse. Such assets may consist of movable -or immovable property. These assets shall be suitably insured against any loss or damage according to the directions issued from time to time by the Registrar in this behalf; a warehouseman shall display his license in his principal space of business where receipts are delivered to the depositors; whenever any warehouseman has become incompetent or has ceased to conduct the business of a warehouse, he shall inform the authority granting the license immediately • the Registrar or any other person authorized by him in this behalf shall be competent to inspect or examine the warehouse licensed under the Act and shall have access at all usual hours of business to all the books, records, papers and accounts relating to the warehouse , the warehouseman shall furnish such information with regard to the working of the warehouse, as the Registrar or any other person authorized by him in this behalf may require. Section 4(2), and 34(2) (a). Section 3 and 34(2) (b). Section 6 *Substituted vide Notification No. 428 - c - 8 - 92/23458 dt. 23-11-92 [44] Section 5 Section 32 (2) Section 9 (2) and 34 (2) (c) Section 12(2) 16(1) & 34(1) Section 13(2) 16(1) & 34(1) Section 34(1) Section 27 & 34(1) Section 28 & 34(1) 6. 7. 8. 9. 10. 11. 12. 13

14. A license shall be granted for a period of one year provided that a licence issued during a year shall expire on 31st December of the same year.1) 2) An applicant for a licence of a warehouseman shall, at the time of application, furnish to the Registrar a security deposit in cash or in Govt. securities assessed at Rs. 5 per hundred cubic feet of the storage capacity subject to a minimum of one hundred rupees Provided that no security shall be required if the applicant is a corporation established under the Warehousing Corporations Act, 1962. The security furnished under sub-rule (1) shall be liable to forfeiture in part or in whole by the Registrar if he is satisfied that the warehouseman has violated any of the provisions of the Act or these rules. The names and locations of the warehouses and the names and address of warehouseman licenced under the Act, as on the 1st day of January every year shall be published in the Punjab Govt. Gazette before the 15th of February of the same year. The orders passed under subsection (2) of section 9 of the Act, by the prescribed authority for the suspension, revocation or cancellation of a licence shall take effect from the date of communication of such orders. All cases of suspension, revocation or cancellation of the licences shall be published in the Punjab Government Gazette. DEPOSIT & MAINTENANCE OF GOODS Application for the deposit of goods shall be made to the warehouseman in

form IV and for goods shall be made in Form V. The warehouseman shall issue receipts of the goods received by him in Form VI Every warehouseman shall send the names, addresses and signatures of the persons authorized to sign on behalf of the warehouseman, to the Registrar. In the case of any change made in the persons so authorized, information in respect of that shall be supplied immediately to the prescribed authority along with the names, addresses and signatures of the newly authorized persons. Every warehouseman who issues a non-negotiable receipt shall cause to be marked upon it the words "Not Negotiable" An application for grant of a duplicate receipt, if the original is lost or destroyed, shall be made by the depositor to the warehouseman and shall be accompanied by- a) an affidavit showing that the applicant is lawfully entitled to the [45] b) c) possession of the original receipt that he has not negotiated or assigned it, the circumstances in which the original receipt was lost or destroyed, and if lost, that diligent efforts had been made to find the receipt without success. an indemnity bond for an amount double the value of the goods represented by the original receipt; and a sum of rupees five. 15. 16. 17. 18. 19. 20

21. On receipt of application the fact that the receipt is lost shall be published by the warehouseman, at least in one local newspaper giving one month's clear notice of the issue of a duplicate receipt thereof. The expenses in this regard shall be borne by the applicant. *Provided that no such notice shall be necessary in the case valuing upto Rs

5000. After the expiry of the period referred to in the preceding rule, a duplicate receipt stamped as "duplicate" shall be issued by the warehouseman. The original receipt, after the issue of a duplicate receipt, if produced, shall not be made use of. Every depositor shall supply copies under his signatures of any en- dorsement regarding transfer, mortgage or encumbrance of goods as may be recorded on the warehouse receipt within 48 hours from making such endorsement. No warehouseman shall levy or recover charges for his services in excess of the schedule charges filled by him and approved by the Registrar. A provision shall be made for allowing a concession of 10 per cent to cooperative societies in the schedule of charges. Every warehouseman shall display conspicuously the approved schedule of charges at his principal place of business where receipts are delivered to the creditors. Every warehouseman shall maintain his warehouse in accordance with the directions issued by the Registrar, from time to time, in this behalf and in particular shall keep its warehouses in the following manner :- Section 28 & 34(1) Section 28 & 34(1) Section 28 & 34(1) Section 27 & 34(1) Section 19 & 34(1) Section 19 & 34(1) Section 13 & 34(1) a) b) c) the warehouse shall be damp-proof and rat proof; The warehouse shall be repaired whenever necessary and shall be kept disinfested the goods stored in the warehouse shall be arranged and stored in such manner as to render stock-taking and verification easy and effective. * Added vide State Govt. Notification No. G.S.R. 67/P.A. 2/58/s. 34/87 dated 28-8-1987. [46] d) f) g) h) i) j) k) Section 19 & 34(1) Section 18 22

23. Stacks shall not be constructed touching the walls and a space of about 2 feet shall be left round each stack except in the case of warehouses run by the CWC or the Pb. State Warehousing Corporation established under the Warehousing Corporations Act, 1962 and in which the stocks are deposited by the Govt., FCI and the Cooperative Societies, the stocks shall not ordinarily exceed 15' x 15' in dimensions and shall not be more than 15 bags in height. the container and the contents of each container shall be ordinarily uniform and shall be as advised by the Registrar from time to time. all goods received for storage in the warehouse shall be measured in cubic feet (length, breadth and height) or weighed as the case may be, and such weight or measure shall be duly stenciled on each container or labelled on each stack showing the date and quantity of weight or measure , the container or the stack shall bear the name of the depositor together with the distinctive mark, if any, in bold letters Goods of different classes or grades or qualities shall be stored separately; all leakages in roof, dampness in walls and floor during the monsoons shall be carefully watched and repaired in good time. all appliances in the warehouses such as scales, weights, measures, packers and ladders shall be maintained correctly and in good condition. Every warehouseman shall keep his warehouse clean, free from straw, rubbish or accumulation of materials which may increase the risk of fire or interfere with the handling of goods. 1) Every Warehouseman shall insure goods stored in his warehouse against loss of damages by fire, flood, theft and burglary, for an amount not less than the market value of the goods on the date on which they were deposited in the warehouse, and the insurance shall be made with a company which is on the list of Companies approved for this purpose by the Registrar. Provided that nothing in this sub-rule shall apply to the goods deposited in a warehouse belonging to a Warehousing Corporation established under the Warehousing Corporations

Act 1962 (ParliamentAct 58 of 1962) where such Warehousing Corporation has agreed in writing to compensate the depositor against loss or damage arising from fire, flood, theft and burglary at the market rate prevailing on the date of the [47] 2) occurrence of any of the aforesaid events provided that the amount so payable shall not exceed the market value of the goods at the time of deposit of the goods. The Warehouseman shall insure goods against risk of riot and strike as may be required by the depositor for which the warehouseman shall be entitled to recovery from the depositor such additional charges as the warehouseman may decide, not exceeding the tariff rate of the insurance premium for this risk Provided that if in opinion of the Warehouseman there is an imminent danger of riot and strike then the Warehouseman may insure the goods against the said risk for which the Warehouseman shall be entitled to recover from the deposit or such additional charges as the Warehouseman may decide, not exceeding the tariff rate of the insurance premium for this risk. 24. 25. 26. 27. 28. 29

30. The insurance charges will be recovered as part of storage charges except in respect of insurance against risk of riot and strike which will becharged for separately. Every warehouseman shall keep the goods stored in his warehouse in an orderly manner so as to permit easy access to all lots and to facilitate inspecting, sampling, counting and identification of each lot. Lihenever any quality, standard or grade of any of the goods stored in a warehouse is stated or is required to be stored for the purposes of the Act, it shall be in accordance with the quality, standard or grades, if any, determined for the particular goods by the Registrar from time to time. If a Warehouseman delivers part of the goods for which a negotiable receipt has been issued, he shall record this fact clearly on the receipt. On his failure to make such entry on the receipt, the warehouseman shall be liable to deliver all the goods specified in the receipt; to any one who purchases the same in good faith and for valuable consideration whether the purchaser acquired title to the receipt before or after the delivery of any portion of goods. The warehouseman, shall not be responsible for the loss of weight or bulk by dryage or shrinkage or gain in weight or bulk by the absorption of moisture within the limits specified in Appendix A and Appendix B to these rules. Deleted. All goods for storage shall be delivered at the warehouse, properly marked and packed for handling. The depositor shall furnish at or prior to such delivery a manifest showing marks, brands or sizes to be kept accounted for separately and the class of storage desired [48] Section 18 Section 13(1) & 34(1) Section 34(1) Section 15(1) & 34(2) (a) Section 34(1) Section 16 otherwise the goods may be stored in bulk or assorted lots in the discretion of the warehouseman and will be charged for accordingly. In the absence of any contract to the contrary all goods shall be Section 16 & 34 (1) Section 16 (1) Section 15 (1) Section 15 (2) Section 15 (2) Section 34 (1) Section 34 (1) Section 23 (1) 31. s on month to month basis. O d Provided that where storage period consists of one or more months and a part of month, the storage charges for that part of the month may be on weekly basis. EXPLANATION - For the purposes of this rule the expression 'month' 32. 33. 34. 35. 36. 37. 38. 39. means a period of 30 days. When a negotiable receipt has been issued, the good covered by that receipt shall not be delivered unless the receipt properly endorsed is surrendered for cancellation or for endorsement of partial delivery thereon. In case a negotiable receipt is lost or destroyed, goods covered by it shall not be delivered until the person lawfully entitled to the possession of goods produces a duplicate receipt. In case of the deterioration of. goods, the warehouseman shall serve the depositor with a notice to remove the goods within a period of one week from the date of receipt of the said notice. On failure of the depositor to remove the goods, within the period fixed under rule 34, the warehouseman shall proceed to sell the goods by public auction. The public auction shall take place in front of the warehouse or in the regulated market as may be deemed fit by the warehouseman. The warehouseman shall cause to proclaim the fact of auction by beat of drum at least two days prior to the auction at the place where auction is to take place. Every warehouseman shall be bound to render to the depositor correct accounts and tender to him payment of the sale proceeds of goods realised after deducting all charges legally due to him including all responsible charge for the removal of goods and sale by public auction, within a period not exceeding fifteen days from the date of such sale. He shall make such payment to the depositor on surrender by him of the receipt duly discharged. No warehouse shall remove any goods stored in the warehouse or transfer them to another warehouse without first obtaining the receipt in respect thereof, canceling the same after issuing a new receipt. WEIGHER SAMPLERS AND CLASSIFIERS Any person desiring himself to be licenced as weigher, sampler or classifier shall give an application in

5. The Registrar shall after making such enquiries as he may consider necessary issue a licence on execution of any agreement by the applicant in such form as he may direct. The licence shall be issued in

Form VII, subject to the following conditions :- i) iv) v) vi) No weigher, samplers or classifier will be licensed unless he is literate and has at least two years experience in such line of work in a firm or a market committee established under the Punjab Agricultural Produce Markets Act, 1939. Every licensed weigher, sampler or classifier shall keep books in such form and manner and submit such returns and statements as the Registrar may, from time to time specify. Every licenced weigher, sampler or classifier shall keep such equipment as may be directed by the Registrar. No licenced weigher, sampler or classifier shall recover charges exceeding the rates laid down by the Registrar from time to time. Every licenced weigher, sampler or classifier, when plying his trade, shall wear a distinguished badge, approved by the Registrar No licenced weigher sampler or classifier shall enter in the service of another person or do business other than Section 24(1) that for which he holds a licence or licences. (2) Notwithstanding anything contained in sub-rule (i) where a warehouse is situated within the principal market, yard or Section 23(1) submarket yard of a notified market area, the weigher licenced by the market committee under the Punjab Agricultural Produce Section 24 Markets Act, 1961 , or law corresponding thereto in force in any part of the State shall be deemed to be licenced under the Act and these rules. 40. 41. 42. 43

44. A licence issued to a weigher, sampler or classifier shall remain in force from the date on which it is granted till the 31 st December of the Section 24(2) same year. The certificate to be issued by weigher, sampler or classifier shall be in

Form X. Section 23(2) Applications for renewal of licences issued to weighers, samplers & 34(1) and classifiers shall be made at least one month prior to the termination of the licences and such applications shall be accompanied by a fee of Rs

5. The conditions for the renewal of a licence shall be the same as those on which a new licence is issued. If the original licence is lost or destroyed, a duplicate thereof shall be issued on payment of a fee of Rs

5. Such duplicate licence shall be stamped "Duplicate".(1) On receipt of a written complaint against a weigher, sampler or [50] Section 10 & 24 (4) Section 9(1) Section 34(1) Section 34(2) (b) Section 34(1) (2) (3) (4) classifier relating to weight, sample or grade or goods stored or to be stored in a warehouse, the Registrar shall require both the parties to the dispute to appoint their nominees on the board of arbitrators within 7 days from the date of notice in case either party fails to do so, the Registrar shall appoint arbitrators on his behalf. When the arbitrators of both the parties have been appointed either by the parties or by the Registrar, the Registrar shall nominate a person to act as chairman of the Board of Arbitrators and the opinion of the majority shall prevail. In the conduct of proceedings before them the Board of Arbitrators shall follow the procedure prescribed in the Indian Arbitration Act, 1940. Every award passed by the board shall, if not carried out, be executed in the same manner as a decree of a civil court. MISCELLANEOUS 45. 46. 47. 48. 49

50. When a licence granted to a warehouseman or weigher, sampler or classifier under the act expires or when it is revoked, cancelled or suspended, it shall be returned to the Registrar within 7 days of such expiration, revocation, cancellation or suspension. At least a week's notice shall be given for suspension, revocation or cancellation of a licence under sub-section (1) of section 9 of the Act. The notice shall be sent by registered post. If the warehouseman fails to show cause within the specified time, the prescribed authority may decide the matter without giving any further notice. Where a licence is held by a partnership firm and such partnership is dissolved, every partner of the firm shall send a report of dissolution to the Registrar within a week of the dissolution. Every warehouseman shall use only such standard scales, weights and measures & weighing and measuring machines as may be approved by Registrar. A warehouseman shall maintain in the accounts book and such other records in connection with the accounts in such form and manner as may be directed by the Registrar and in particular shall maintain- 1) 2) 3) A stock register in

Form VII. A ledger for each depositor in Form VIII. A general Insurance Account in Form IX. Every warehouseman shall, from time to time, make such reports as may be required by the Registrar concerning his business as a [51] warehouseman. 51. 2) Any person, not satisfied with the orders passed for refusing to grant or renew a licence or for suspending, revoking or cancelling any licence, may appeal within 30 days from the date of communication of the orders to the .- a) Registrar, Cooperative Societies, if the order appealed against is passed by a subordinate authority exercising the powers of Registrar; b) Government, if the order appealed against is passed by the Registrar Cooperative Societies. No appeal shall be entertained by the Registrar Cooperative Societies or the Government, as the case may be unless the same is accompanied by a copy of the orders appealed against. Sd/- R.I.N. AHOOJA Secretary to Govt., Punjab, Co-operative Deptt. Note : The above rules also include the amendment made by the State Govt. vide their following notifications .- 1. 2

3. Notification No.GSR 44/PA-2/58/S-34/64, dated 27-1-1964. Notification No. GSR/88/PA-2/59/S-34/66, dated 12-4-66 Notification No. 5944-Agr. VIII-72/22564, dated 13-9-72. [52] FORM I (See Rule 3) (Application for grant/renewal of licence to the registrar) To The Assistant Registrar, Cooperative Societies, Sir, l/We . Village District licence 2. 3. 4. 5. 6

7. Dated .as 1 2. 3. 4. 5. 6

7. Tehsil .request that l/We may be granted a . during the year ending 31st December, 20 l/We agree to abide by the terms and conditions of the licence, to be granted. l/We have paid Rs . sub-treasury. as licence fee in Treasury/ l/We have agree to abide by the provisions of the Punjab Warehouses Act, 1957 and the Punjab Warehouses Rules, 1958 and also to the terms & conditions regarding the maintenance of a Warehouse and any orders issued by the Regis trar or such other officer as may be authorised by the Govt. in this behalf. l/We hereby solemnly declare that all information herein given is true to the best of my knowledge and that in case it proves to be untrue, l/we undertake to indem nify person or persons concerned in this business against any loss arising out of such false or untrue information. l/we declare that each of the warehouse specified below is suitable for the storage of goods respectively mentioned against it and that it is in good condition. l/we undertake to execute the security bond of the required amount and in the manner prescribed under rule Village or Town House No Tehsil Sr. No. Area Description of each of the Punjab Warehouses Rules, 1958. Signatures Description of premises to be used Warehouse or warehouses . Dated Detailed description/purpose of the warehouse of each Storage capacity Suitability regarding storage of goods for which it is to be used. Quantities & varieties of goods stored in the previous year, if any? Estimated quantity of goods to be t during the period of licence. Sir, l/we that

FORM 11 (See Rule 3) (Application for issue of duplicate licence) To The Asstt. Registrar, Cooperative Societies, Licence is hereby granted to .....hereinafter referred to as the licencee) on Teh. . Distt. Village request granted on my/our warehouse licence No for the period ending following circumstances. .for the area has been lost/destroyed in the 1. 2. 3. l/We therefore, request you to grant me/us a duplicate licence on the same terms and conditions on which the aforesaid licence was granted. l/we affixed stamp in payment of the fee of Rs. 5/-. l/we hereby solemnly declare that information herein given is true to the best of my/our knowledge. Witness 1. Witness 2. FORM Ill (See Rule 5) (Form for issue of licence) Licence for carrying on the business of a warehouse. Signature Licence No . payment of fee of Rs . of 20 for the conduct of the business of a warehouseman in the warehouse situated at subject to the provision of the Pb. Warehouses Act, 1957 and the rules made hereunder and on the following conditions namely: 2. 3

4. This licence shall be valid upto and inclusive of 31st. Dec, 20 The licencee shall not carry on the business of a warehouseman at any place other than the said warehouse. The licencee shall carry on the aforesaid business for the storage of the following goods in the said warehouse : (ii) (iii) This licence is not transferable. [54] 5. 6

7. No correction or alteration in the Schedule of charges be valid unless approved by the Registrar. This licence shall be liable to be cancelled, revoked or suspended in accordance with the provisions of Sections 8 & 9 of the Punjab Warehouses Act, 1957. In the event of cancellation, revocation or suspension of this licence, the licencee shall surrender it to the Registrar along with all the unused warehouse receipts in his possession. Asstt. Registrar, Coop. Societies Place Date Date of renewal To RENEWAL OF THE LICENCE Period for which renewed

FORM-IV (See Rule 10) (Form for application of deposit of goods) Signature of the Registrar & date The Warehouseman, Dear Sir, Please take delivery of the following goods . Description of goods No. of packages bags and quantities with distinguishing mark if any. Measurement or/and weight Market Total Remarks price at.... valuation of goods I certify that the goods mentioned above are my bonafide property and no other person has any claim against them. (When an agent deposits the goods on behalf of an owner, the form should be as under) I certify that the goods above mentioned are the bonafide property of and no other person has any claim against them. Yours faithfully, Depositor/Agent Certified that the written descriptions of goods, their grade or quantity and weights and/or measurements and price have been certified and are correct. [55] Place . Dated . The..... Dear Sir, Warehouseman's signature FORM-V (Form for delivery of goods) ...warehouseman. Please deliver the goods described below to self or to accompanies. Description of goods to be delivered Description No. of packages of goods etc. Weight or/and measurement Market Special price remarks, if any Received the above noted goods in.....condition. Place . Dated . receipt granted by you Remarks Yours faithfully, Depositor. Depositor The goods mentioned below are hereby released from this receipt for delivery from warehouse. Any unreleased balance of the goods is subject to a lien for unpaid charges and advances on the released portion Date Quantity released [56] Quantity due on receipt FORM-VI (See Rule 11) (Form for issue of receipt) Serial No. of receipt: Location & No. of warehouse Warehouseman's-licence No.: Valid upto • Date of issue of receipt Received from . Description Kind Class or standard qty. and/ or grade No. of packages of lots Net quantity in mts. by weight or measure Signature of warehouseman Name and/or licence No. of the weigher/ classifier/sampler. Condition of the goods. .....(1) Good (2) Fair (3) Average Private Marks of the depositor on the packages. Rate of storing and other charges. Insured for fire/theft/rain/floods/civil commotion with (Name of Insurance Co.) for the amount of Rs..... The goods are accepted for storage from.....to. [57] FORM (See Rule 49) (Form for Stocks Register) If the godown is hired period of hire from.. Godown No. to Situated at Owners Name Whose name hires Reference to policies of Insurance Signature of the Warehouseman or his agent . ..Rent fixed. Rate payable Rate paid Name of Companies with which insured Amount for which insured. DESCRIPTION & QTY, OF GOODS RECEIVED & SPECIAL MARK ON GOODS IF ANY Date of dep- osit 1 Name of person who deposited the goods 2 No of units (a) Delivery order No. Weight or measure (b) Nos. or units [58] Grade of quantity standard (c) 3 Wt. or/ and me- asure- ment Special make, if any, then specify (d) 4 No of receipts issued Description of goods released or delivered No.. No. Wt. or/and Grade units measurement or Qty. Stan- dard Balance of stock .. ...Market price Grade of Qty. stand- ard Market price of Goods on the date of deposit (a) (b) (c) 5 Initials of the godown keeper for having received or delivered the goods. 9 10 Deposit No. Name of the depositor Address of the depositor Reference to Specimen signature card Date of Expenses Goods deposit of stacking Receipt or cleaning No. & charges of safe custody 6 Initials of checking officer and the date of checking. 11 FORM VIII 7 Remarks if any of the Inspecting officer 12 8 Reference to ledger (See Rule 49) (Form for Depositor's ledger) Godown No. Particulars of insurance No. of policies Godown Registration No..... Amount Period Date of expiry Description of goods received Description of goods released or delivered No. of Packages or bags or qty. (special work on goods, if any) (a) Wt. or/ & mea- sure- ment (b) [59] Grade or/& stan- dard (c) No. of Packages or bags qty. (a) Wt.or & Mea- surem- (b) Grade or Qty. stand ard (c) 1 2 3 Initials of Godown 8 4 No. of packa- ges 9 5 Balance of stock Particulars payment made by depositors Date of pay- ment (a) 6 Amount Delivery Wt. or/ & mea- surem- ent Grade or quality standard (b) order No. 7 Market Price of deposited goods on the date of deposit 10 Remarks Name of transferee to whom goods are transferred or by whom they are held as secu- rity for advances, if any 11 Name Ware- of the house Reference to the instrument of document transferring possession. 12 FORM IX (See Rule 49) (Form for General Insurance Account) Value Amount of for Name of Period insurance for 13 Amount Re- of other marks depo- Receipt goods which expenses sitor No. 1 2 3 Insured 4 co.with which insured 5 which insured 6 No. of insur- rance Policy 7 Amount of insur- rance char- ges 8 9 10 Dated: Signature of Warehouseman FORM X (See Rule 41) (Form of certificates to be issued by the Weigher, Sampler or Classifier) Weight/grade certificate Name & location of the warehouse in which the grain or produce is to be stored Date of certificate Consecutive number of certificate Weight of grain or product covered by the certificate Grade and or weight of grain or produce as determined by licenced weigher, sampler or classifier This certificate is issued under the Punjab Warehouses Act, 1957 and the rules made therein.

Signature of the licenced weigher, sampler or classifier FORM Application for a licence to weigh/sample/grade commodity. To The Registrar, Cooperative Societies, Punjab. Sir, I hereby apply under the Punjab Wharehouses Act, 1957 and the rules prescribed there under for a licence to weigh/sample/grade and to certify the *weight/sample/grade of the stored or to be stored in the following warehouses licenced or for which application for [61] licence has been made under the Punjab Warehouses Act, 1957. Name of Warehouseman Name and/or licence Location of the warehouse number of warehouse 2

3. I agree to comply with and abide by the provisions of the Act, and the rules so far as the same may relate to me.I have attached a treasury receipt for the payment of the licence fee of Rs. 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. (Questions to be answered by the applicant) Full name Residential address Date of birth Age Year Present employment Name and address of present employer How were you employed during the past five years? Have you ever been discharged from employment? If so, give name and address of the employer and the reasons for discharge. Have you ever been licenced to perform services similar to those for which the licence is applied for? If so, give details. Have you ever performed service similar to those for which the licence is applied for? If so, give details. Have you any special qualifications? Are you physically fit to perform the duties of the post for which the licence is applied for? Have you any defect of sight or disease of the eye? Names and addresses of three persons who have personal knowledge of your qualifications (Two of them must be engaged in commercial concerns handling the products covered by the application). Place: Date: I declare that the foregoing statements are true to the best of my knowledge and belief. Signature of the applicant [62] Serial No. *Score out what is not wanted. Here enter the names of the goods. FORM (See Rule 39) FORM OF LICENCE TO WEIGHT/SAMPLE/GRADE Shri..... .. ...commodity Valid upto the 31st December, 20 Under sub-section (1) of section 23 of the Punjab Warehouse Act, 1957 (Punjab Act 2 of 1958) at.. district of..... . ...of... .Son of..... ... .tehsil..... in the .. ...residing certify the weight/class/grade of the . is hereby licenced to *weigh/sample/grade and to ... .stored or to be stored in the following warehouse licenced or for which application for licence has been made under this said Act. Name of warehouseman Conditions of licence .- Name and licence number Location of warehouse of warehouse 1. 2. 3

4. This licence shall be valid upto the 31st December, 20 This licence shall be subject to the provisions of the Pb. Warehouses, Act, 1957 and the rules made there under. This licence shall not be transferable. This licence shall be produced whenever demanded by the prescribed authority or any other person authorized by him on this behalf. *Strike out what is not wanted Here enter the names of the goods Registrar Cooperative Societies Punjab. APPENDIX A (See Rule 28) Maximum percentage of loss in weight or bulk due to dryage or shrinkage S.N0. Commodity Maximum percentage of loss allowed for the period of [63] 1 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 2 Paddy Rice Wheat Wheat product Maize Barley Qats Bazra Jowar Bengal gram Bengal gram dal Kabuli gram Red gram Red gram dal Black gram Black gram dal Green gram Green gram dal Masoor Masoor dal Peas Beans Groundnut kernels Groundnut pods Gingli seeds Cotton seeds Cotton Kapas Cotton lint Caster seeds Sunhemp fibre Sugar cane jaggery Palayya jaggery Sugar Shakkar Peeper Cardamoms Two months 3 2 11/2 1 2 2 1 1 1 1 1 11/2 1 1 11/2 1 11/2 1 11/2 11/2 11/2 11/2 11/2 2 2 1 1 1 1 1 2 2 1 1 1 Four months 4 21/2 2 11/2 21/2 21/2 2 11/2 11/2 2 2 2 2 2 2 2 2 2 2 2 21/2 21/2 1 3 3 11/2 11/2 11/2 11/2 2 3 3 11/2 2 2 1 64] Six months 5 3 21/2 2 3 3 21/2 2 2 21/2 21/2 3 21/2 21/2 3 21/2 3 21/2 31/2 31/2 3 3 3 11/2 31/2 4 2 2 2 2 3 31/2 31/2 2 3 3 11/2 One year 6 4 3 21/2 41/2 31/2 3 21/2 21/2 3 31/2 31/2 3 3 31/2 3 31/2 3 31/2 3 31/2 4 4 2 4 5 21/2 21/2 21/2 21/2 4 4 4 21/2 4 4 3 37. 38. 39. 40. 41 42. 43. 44. S.N0. 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30

31. Ginger Chillies Turmeric Corriander Onions Garlic Potatoes Fertilizers 1 2 2 1 4 3 2 1 2 3 3 2 6 4 4 2 21/2 31/2 31/2 3 6 6 3 2 4 4 4 4 APPENDIX B (See Rule 28) MAXIMUM PERCENTAGE OF GAIN IN WEIGHT OR BULK DUE TO ABSORPTION OF MOISTURE Commodity Paddy Rice Wheat 'Meat Products Maize Barley Oats Jowar Bazra All grams & their dals Beans Groundnut kernels & Pods Gingli seeds Sugarcane jaggery Palayya Shakkar Potatoes Cotton seeds Cotton kapas Cotton lint Sugar Castor seed Sunhemp fibre p e oper Cardamoms Ginger Chillies Turmeric

coriander Onions 65] Maximum percentage of gain in weight allowed for absorption of moisture during the monsoon months of July to Oct.1 1 1 2 1 1 1 1 1 1 1 1 1 2 2 2 2 1 1 1 1 1 1 1 1 1 1 1 1 1