TRIPURA MUNICIPALITIES (REGISTRATION OF ELECTORS) RULES, 1995

"LO ENT DEPARTMENT -$91. Short title and mencement. DEFINITION Published in the EXrRAORDINARY ISSUE OF TRIPURA GAZETTE Agartala, Tuesday, October 31, 1995 A. D. Kartika 9. 1917 S. E. GOVERNMENT OF TRIPURA URBAN DEVELOPMENT DEPARTMENT Dated, Agartala, the 31st October, 1995. NOTIFICATION In exercise the powers conferred by Section 274 of the Tripura Municipal Act, 1994 the State hereby makes the following rules :—namely CHAPTER—I Preliminary 1. (l) These rules rnay be called the Tripura Municipalities (Registration of Electors) Rules, 1995 (2) They shall come into forge At once. (1) In these rules unless the context otherwise requires, (a) "Act" means the Tripura Municipal Act , 1994 (Tripura Act No, 8 of 1994) ; (b) "Election Commission" means the State Panchayat Election Commi- ssion Constituted under Article 243K of the Constitution of India read with section 176 of the Tripura Panchayat Act, 1993 (Act No. 7 of 1993). (c) "Constituency" means a ward of a Municipality (d) "District Municipal Election Offcer" means an offcer appointed under sub-rule (1) of rule•4. Superintendence Direction and Control. (e) "Elector' • in i•elatton to (?onstituencv a whose n 1 n e is entered in the Electoral toll of thit constituen •y f or the t: in force according to thcqe Fuies and who is entitieJ to vote eiecttoh to Municipality. (f) "Election Authority" means d n aopoi undec s uh section (l) of section of the Tripura Manieipal Act, i 994 and includes an Assistant Election Authority (gl "Electoral Roll" in relation to any a?' MunicID.L!i+' the list of electors maintained under Section 51 by the Election Authority for that Election , (h) "roll" means the electorat roll for a Constituency ofa Municipality, (i) "Electoral Roll nunB±F or a (i) the seci;xl nui)lbec of the entry in the roll in of that person and (ii) the serial number the sub pact,'part as the ease nuy b2 the such entry occurs and (iii) the name of the Municipality to which the roll relates (j) ' 'Forni" means a form appended to cules i eluda manuscript, or type written or cyclostyled copy and also a translated copy in Bengali thereof (k) "Polling station" in relation to election of Municipality means the place fixed for taking poll of that election (l) "Qualifying date" means the date specified as such by the State election Commission by the Notification foc the pu:pose of these rules ; (m) "Section" means a S32tion of the Act (2) The expression used in these rules and not otherwise defined shall have the meanings respectively assigned to them in the Tripura Municipal Act, 1994. (3) The Tripura General Clauses Act 1966 Si!uli apply for interpret ition of these rules as it applies for the intzrpretation of an Act of the leg islatures of the State of Tripura. CHAPTER—11 Administrative Machinery For Preparation of Electoral Rolls

3. The superi ntendence, Direction and Control of the p:eparation of elec- toral rolls for all, elections to the Municipalities shall b.e vest3.d in the Ele3tion Commission appoi nted by the State Government under arcic!e 243K rerid with Section 176 of the Tripura Panchayat Act, 1993. Appointment of _District Municipal E)eqtion Omer. Appointment o!' Flection Authority. Appointment of Assistant Eection Authority. Poliing Station. Electoral rolls for every coestitueney. 4. 6. 3 (l) For each District thc Election Ccvmmisslon shalL in coasullation with the State Government, appoi nt a District Municipal Election who Shail be the District Magistrate of the Dßtricts (2) Subject to the superintendence, direction and control of the E}eetion Commission the District Municipal Election Officer shall supecvise the preparation of all electoral roll within his j urisdictions under these rules (3) The District Municipal Election O(ücer shall perform such other functions as mav be entrusted Lo him by the State Election Commission ! •otoral roll for each constituency of a Municipality (l) For Di'enaring the State Government shall appoint an Election Authority who shall be the Sub-Divistonal Omcer vsithin whose territorial jurisdiction a Muni- cipality or a part of the Municipality IS sÄuated. Provided that omcer nvay be appointed as Election Authority for more than one unicipality. (2) The election authority may. subject to the approval of the [ile2tion Co.nmission employ such persons as he thinks fit for he preparation of the eietoral roll of a Municipal area. (l) The State Gover nment nvay appoint one or morepersons as Assistant Election Authority to assist the Election Authority in performance of his fu ncti (2) Every Assistant Election Authority shall subject to the direction and control of the Election Authority, shall be competent to perform all or any of the functions of the Eleetion Authority under the Act a Ru Ies as the Election Authority may delegate in this behalf

7. The District Municipal Election Returning Officer shall with the Commission I provide suffcient previous permission of the Election number of polling stations where poll will be held for election of Members ofa Municipality and shall, not later than the last date for the withdrawal of the candidature appointed under these rules published a list showing the polling stations provide all the polling areas of group of voters for which they have respectively been provided.CHAPTER—HI 8. (l) For every Municipal area there shall be preparded an electoral roll showing the names of the persons qualified to vote. The electoral roll shall be-prepared in accordance -with the provisions of the Act and these rules. The electoral roll shall be, prepared under the superi dence, direction and coritrol of the Election Commission. Manner of preparation of Electoröl Roll. 4 (2) The Election Commission shall, in consultation with the Statf Government, draw up the programme for publication of elect roll in draft, before its final publication to I Ile, prep t • til,oa o? (3) The Election Commission shall in relation to the prep (ration, re revision ot correction o: rolli i pee•uy D y notification published in the 0TLcial (Guette the qualifying d,2te and s hall, in addili to the said notification, specifv the progcamiüe for I ate nstve or s urn revtsi.on, including the neriod or date as case net y be on the (a) period for cornpietion of enumeration and preparation of manuscript electoral roll i. e. ouse to house enurneration of electors and iss ue of electoral card for (b) date for puD1ication of Electorat Roll In draft I -ISt date for filling of claims and objection shall be within a (c) period of 7th day of the date of publication of Electoral Roll in draft under clause (b) (d) period for disposal of clai;ns and objections ; and (e) date of final publication of Electoral Roll Provided that the Election Commission if he considers it expedient so to do for sufficient reasons extend the perm) I of hogse to house enumeration , lodging of claims and objections, period for dispQsal of claims and objections and may also make consequencial changes with reference to the dates for publication of Electoral Roll in draft and linal publicat]oa of the Electoral Roll. 9. (1) The Election Authority appointed by State Government U/S 50 of the Act shall collect or ca use tp be collected information by house to house enumeration ia

Form-I and s a Ill prepare or va use tp be prepared Elect oral Roll of each constituency of a Municipqlity ip F.prm-2 in Bengali or if so directed by the Election Commission in ßpy other language. The Electoral roll shall contain the names of all persons who ate qualified to vote under the provisions of the Act. sub-divide the Electoral Roll of a (2) The Election Authority may Constituency in such manner or into such parts at it nuy deem expedient for the purpose of conduct of election and facilitating the publication of the Electoral Roll. (3) When the Electoral Roll of a constituency are so sub-divided, the parts shall be numbered in Bengali alphabets. (4) The names of electors in each pact of the electoral roll shall be numbered as (ar as practicable consecutively with a separate series of numbers beginning wich number one, Disquali,, fication for Registration -No person be registered in more than one constitüency. Condition of Appointment persons for electoral roll. Wormation to supplied by c-:cupants of elling house. Acc€ss to Register F=pzation of E'=--.oral Roll •Sen Tripura Legisiative Asseably Ea:toral roll IO. (l) A person shall be disqualified for Registration in an Electoral Roll if he— a) is not a citizen of India or b) is of unsound mind and stands so declared by a competent Court ; or c) is for the time being disqualified from voting under the pcovi« SIOil Of Othef connection with elections. (2) The name of any person who becomes so disqualified after registra- tion shall forthwith be struck off from electoral roll in which it is i acluded Provided that the name of any person struck off from the electoral r 01] of a constituency by reason of a disqualification under clause (c) of sub-rule (l) shall forthwith be reinstated in that roll if such disqualification is, during the period such roll is in force, removed under any law authorising such removal

11. No person shall be entitled to be registered in the electoral roll for mor e than one constituency in a Municipality

12. A person shall not be entitled to be registered in the electoral Registration roll of any constituency of a Municipality if he does not fulfil the conditions laid down in Section 52 Of' the Act

13. The State Government when so requested by *the Election Commission shall make available the services of such staff of the State Government as may be necessary for preparing the electoral rolls in respect of any constituency or constituencies of a Municipal area.14, The Election Authority may, if he considers necessary for the purpose of preparing electoral rolls, send letter of request in

Form 3 to the occupants of dewlling houses in a constitue:ncy or part thereof and every person receiving any such letter shall furnish the information called for therein to the best of his ability

15. For purpose of deciding any claim or objection regarding certain Register entry in an electoral roll, the Election Authority or any person authorised by him shall have access to any admission register of any educational institution, ordinarily resident register maintained by any local or other authority and it shall be the duty of every person in-charge or any such register to give to the said omcer or person such information and such extract from the said register as he may require.16. (1) Notwithstanding anything contained in these rules if the Election Commission considers it expedient so to do for holding of election in Municipal Area may direct the Election Authorities to adopt the electoral roll of the Tripura Legislative Assembly so far as it relates to the Municipal Areas and on receipt of such instruction from Publication of Electoral roll in draft. 6 the Election Com nission, the Election Authority shall adopt th electoral roll or the time being in force for the election of members ot Fripura Legislative Assembly so it celates to the area* V in the Municinalities. (2) if the Election Auth ocity adopts the electoral roll for the time being in force fop the election of member of the Tcipura Legislative Assembly in pursuance of sub-section (4) of Section 51 of the Act, then a otwithstanding anything contained in these rules, so much of the electoral rolls of any Assembly Constituency or as the case may be, Assembly Constituencies for the time being in force as relates to the area comprised within the Municipality, shall be the preliminary or draft electoral roll for the election of memgbers of the Municipal Area. (3) So much of the electoral rolls for any Assembly Constituency or as the case may be, Asqembly Constituencies for the time being in force as relates to the area comprised within a Constituency provided in Rule 3 and 3A of the Tripura Municipal (Delimitation of Constituencies) Rules, 1994, shall be draft electoral roll for the election of members of the Municipality from that constituency. (4) The electoral roll for each constituency ofa Municipal area shall be prepared by the Election Authority appointed for that constituency by the tate Government U/S 50 of the Act. (5) For the purpose of preparing the electoral roll of each constit- tuency ofa Municipality. Electoral Rolls of any Assembly Consti- case may be Assembly Constituncies may be split tuency or as the up as the election authority may consider fit, proper and necessary. (6) The Electoral Rolls of each constituenv•y ofa Municipality m IY be sub-divided into convenient sub-parts Each sub-part shall be numbered consecutively and Shail be prepared in

Form 2 in Bengali. Provided that whenever necerssary the split-up rolls referred to in sub- rule (5) may beconsolidated and in such event the serial number of the electors may be renumbered starting from serial Number one so to elsuce cutive serial numbecs of the elec,tors of each sub-part. 17. (1) The Election Authority shall publish the. electoral roll prepared under rule 8 to 15 or as the case may be under rule 15 foc a constituenu•y or as the case may be constituencies ofa Municipal area in draft in the following manner or in any other manner as the thinks fit and give it wide publicity by afixing for public inspection a complete copy of the electoral roll in the omce -of the— (a) Election Authority ; (b) concerned •Municipality ; (c) Distict Magistrate in whosejurisdiction Municipal Area is situated, 18. nd (2) As soon as the electoral roll has been pulished in draft the Election Authority shall wide publieity within the Municipal area in Form 4 as widely as possible to the effect that the electoral roll has been published in draft and may be inspected at the otüce of the Election Authority or at the O FL'e the cotGerned Municipality or at the offce of the concerned District Magistrate within whose jurisdiction the Muni-upality is situated on days and during offce hour. The Election Authority shall soecify in the notice, the place at which the period within which and manner in which a claim for being included in the electoral roll oc any to the of any narne or any objection to to any particulars in any entry in the electoral roll shall be preferred. (3) The elector'al roll required to be published in draft under sub rule (l) may be printed or cyclostyled or photocopied or tyepd or be in manuscript form. (4) The Election Authority shall supply free of cost two copies of each separate part of the roll to every political party for which a symbol has been exclusively resarved in the state by Election Commission. (1) Every claim for inclusion of a name in the Electoral Roll of a Municipal area Constituency and every objection to an entry in the roll shall be lodged within seven days from the date of publication of the Electoral Roll in draft , Provided that the Election Commission may by Notification in the Offcial Gazette, extend the period for lodging claim and objection in respect of Constituency as a whole or in respect of any part tbereof. (2) Eevery claim for inclusion of name in the Electoral Roll shall be ; (a) in Form--5 , (b) signed by the person desiring his name to be included in the Electoral Roll , (c) countersigned by another person whose nameis already included in that part in the Electoral Roll in which the claimant desires to be included. Provided that when assembly rolls are adopted for draft publication under Rule 16 no claim for inclusion of a name in the electoral roll of a constituency shall be entertained except on the ground that the name of the person appears as an elector in that part of the electoral roll of the Assembly Constituency which relates to the constituency of a Mmunicipal Area. (3)ä Every objection to the inclusion ofa name in the roll shali be : (a) in Form 6 (b) Preferred only by a pers on whose name is already included In that Roll ; and (c) countersigned by another person whose name is already included in the Roll in which the name objected to appear Provided that when Assembly rolls are adopted for that publication under Rule 16 no objection for exclusion of any name from the electoral rolls s\lall be entertained except on the ground that such name has been Included in the electoral roll of a constituency ofa Municipal Area, though such name does not appear in the related electoral roll of the Assembly Conctituency. (4) Every objection to a particular or particulars in an entry in the Roll shall be (a) in Form—I* and (b) Preferred only by the person to whodm that entry relates. (5) Every claim or objection shall— (a) either be presented to the Election Authority concerned or to such other offcer as may be authorised by him in this behalf • or (b) be sent by registered post to the Election Authority • Provided that any claims or ojbection which may be sent by registered post shall be rejected by the Election Authority unless it is received by him on or before the last date specified for the purpose by Notification. Proced ure of Authorised Offcer Procedure for Election Authority. Rejection Of certain claims and objection. 20. 21. (1) Every Officer authorised under Rule 18 shall (a) mai ntain in duplicate a list of claims in Form--8, a list of objection to the inclusion of names in Form -9 and a list of objection to particulars in entries in Form -10 ; and (b) keep exhibited one copy of each such lists on a Notice Board in his offce. (2) Where a claim or objection is preferred to him, he shall comply with the requirement of sub-Rule (l), forward it with such remarks, if any, as he considers proper to the Election Authority. (1) The Election Authority shall also— (a) maintain in duplicate the three lists in Form-8, 9, IO entering thereon the particulars of every claim or objections as and when it is received by him whether directly under Rule 8 or being forwarded under Rule 9 ; and (b) keep exhibited one copy of each such list in the Notice Board in his office. Any claim or objection which is not lodged within the period, or in the form and manner, herein specified, shall be rejected by the Election Authority, Aceptance elain-ls am'} object ions, cf arc E ine and of . ctly. vaiiditv e t' any claim 22. If Election satisuec. as or objection, hc may allovo it without

further enquiry after Che expiry of three days frona the date on which it is entered in the list exhitibited by him under clause (h) Rule IO: such clainl or obiectoin has been allowed Provided that where before a demand for inquiry il•as been made in writing to the Election Authorit by any person, fi shall noc allowed without futher uiry 23. 24. 25. (l) Wlaere a clava or objection IS not disposeu of undec Rute I I 12. the Registration Offcer shall under (a) Specify in the list exhibited by him under clause (b) of Rule ti•-ne and place 0k hearing of the claim or objection --10 the (b) give notice of the hearing— (i) in the case of a claim, to the claimant in Form--ll (ii) in the case of an objection to the inclusion o? a name. to the objector in Form-12 and to the person objected to in Formü13 and (iii) in the case of an objection to a particular or particulars in an entry, to the objector in Form-14. (2) i A notice under this Rule may be given either personally or by registered post or by affixing a copy thereof in some conspicuous part of the persons house, if any, in which such person is known to have last resided within the Municipal Area. (l) The Election Authority shall hold a summary inquiry into every claim or objection inlrespect of which notice has been given under Rule —17 and shall record his decision thereon. (2) At the hearing. the claimant or, as the case may be the objector and the person objected to and any other person, who, in the opinion of the Election Authority, is likely to be of assistance to him, shall be entitled to appear and be heard. (3) The Election Authority may in his discreation. (a) require any claimant, objector or person objected to, to appear in person before him (b) require that the evidence tendered by any person shall be given on oath an administer and oath for the purpose. If it appears to the Election Authority that owing to inadevertence or error during preparation, the names of any electors have been left out of the roll and that remedial action shouldÅbe taken under this Rules, the Election Authority shall— (a) prepare a list of the names and other details of such electors ; (b) exhibit on die Notice Board of his a copy together with a notice as to the date, time and Dlace at inclusion oj these names in the roll will be considered, publish the lisc and the notice in such '-nan nev as he mav of the list which th and also thinks fit, Deletion of Namrs. Final Pub. lication of the Electoral Roll. (c) after considering any or written ot)jeetions that may be oreferred, .:lecide whether all or any of the names should be included in the electo:al roll

26. If it appears to the Election Authority at any time before final publiscation of the roll that owing to inadevercence or error or otherwise, the name of dead persons or of persons who cease to be or are not.ordinlt•ily residents in the consituency or of person who are otherwise not entitled to be registered in that roll, have been included in that electoral roll and that remedical action should be taken under this rule, the Election Autho:ity shall— (a) prepare a list of the names and other details of such electors ; (b) exhibit on the Notice Board of his a copy of the list together with a notice as to the dates time and place at which the deletion of these names in the roll will be considered and also publish the list and the notice in such nanner as he may think fit ; and (c) after considering any verbal or written objections that may be preferred, decide whether all or any of the names should be deleted from the roll. Provided that before taking any action under this rules in respect of any person on the ground that he ceased to be, or is not, ordinarily resident in the constituency, tne Election Authority shall take every endeavour to give him a reasonable opportunity to show cause why the action proposed should not be taken in relation to him. 27. (1) The Election Authority shall thereafter— (a) prepere a list of amendments or erratas as the case may be, o the Electoral Roll to carry out his decision under Rules 12, 14, 15 and 16 and to correct any clerical or printing errors or othe inaccuracies subsequently discovered in the roll and (b) publish the roll, to gether with the list of amendments, and a errata by making complete copy thereof available for inspectio and displaying a notice in

Form-15 at his offce ; and (c) on such publication, the Electoral roll together with the li of amendments and or errata shall be Electoral Roll for the Municipal Area. the roll Special Pro. visron for Pre- -arati 'n of I! on redeli- -z nation of 2 -nastituenciss Correction of in roll final 7 • c. '.cation. 28. 29. (2) Subject to such general or special directions as may be given by Election Commission, the Election Authority shall supply, free of cost, one copy of the roll, as puDiished, with the list of amendments, if any, to all recognised political parties in the State of T rip ura for which a symbol has been exclusive;j by Election Commission of India. (l) If any constituency is delimited anew in accordance with the law and it is necessary urgently to prepare the roll for such constituency, the Election commission may direct that it shall be prepared (a) by putting together the roll of such of the existing constituencies or part thereof as are comorised within the new constituency ; and (b) - by making appropriate alternations in the arrangement, serial numbering and headings of the rolls so compiled. (2) The rolls so prepareu sha!l b: Dublishedin the manner specified in rule-17 and shall, on such publication be the electoral roll for the new constituency. every anplication for correction of enttries in roll duplicate in Forms-5 to 7 or 16 as may be approrpriate. (2) Every application referred to in sub-rule (l) shall be presented to the Election Authority. (3) Every application for inclusion of name in the roll to be presented to the Election Authority under sub-rule (2), shall be countersigned, where necessary, by another person whose name is already included in the roil in which the claimant desires his name to be included. (4) The Election Authority shall, immediately on receipt of such application, direct that one copy thereof be posted in some conspicuous place in his omce together with a notice inviting objections to such applications within a period of theree days from the date of such posting. (5) The Election Authority shall as soon as may be, after the expiry of the period specified in sub-rule (3), consider the application and the objection, thereto, if any, received by him and shall, if satisfied, direct the inclusion, deletion, correction or transposition of entries in the roll, as may be necessary. Provided that when an application is rejected by the Election Authority, he shall record in writing a brief statement of his reasons for such rejection. (6) No amendement by way of incluison of name in the electoral roll shall be made under this rule and no direction for inclusion of name in the roll ofa Municipal Area shall be allowed after the last date of making nominations for an election in the constituency and before completion of that election. 30s 31. 12 (l) An appeal under section 54 against order or decision Election Authority shall lie to the Districl iV1 unicioal (a) in (2) Every appeal under Section 54 shall be. (ib) iliemorandLÜü signed by the atyplicant the arypealed from ; and (c) fee of Rs, 5/- to b (i) Paid by means of non-judicial stamp 01 (ii) deposited in a Government Treasury in favouk' of the lee t} on A uth ority. (iii) paid in such manner as may be directed by the State Election Commission. (c) presented to the Appellate specified sub-CW I) (3) Where the fee is deposited undet subclause (ii) of cla use (c} of sub- rule (l), the applllant shall enclose with menorandutn of appeal a Government Treasury receipt in proof of the fee having been deposited. (4) For the purpose of sub-rule (l) shill be deemed to have been presented to the Appellate Authority, when the Memorandum of appeal is delivered by or on behalf of, the appellant to the Appellate Authority, or to any othe- 0T1)er appointed by him in this behalf. (5) The presentation ofa appeal under this rule shall not have the effect of staying or postponing any action to betaken by the Election A athority under these rules. (6) Every decision of the District Municipil Ele)tion O fflcer shall be final, but insofar as it reverses o: modifies the decision ot' the Eelection Authority, shall take effect only from the date of decision in appeal. (7) The Election Authority shall cause such amendment to be made in the rule as may be necessary to give effect to the decision of the District Municipal Election Offcer under these rules. The revision of Electoral Roll under sub-section (3) of Section 51 shall Revison of Elect oral Roll. Procedure for revison of Electoral Roll. be made either intensively or summarily or partly intensively or partly summarily as the Election Commission may direct

32. The Electoral Roll for Municipal Atea shall, unless otherwise directed by the Election Commission for reason to be reeorded in writing be revised from time to time with reference to the qualifying date.(i) before each general election of the Municipality (ii) before each by-election to fill a us ult Provided that if the Electoral Roll is not revised as aforesaid the validty of continued operation of the eletoral roll shall not thEeby be . P resen ation 2nd eustody cf Electoral Rolls and connected papers. Eectoral - other of roll papers. i : iculties if • :he 13 33. After Electoral Rolls for Municipal Areas have been finaily published the following papers shall be kept in the office of the Election Authority or in such other place as the Election Commission tnay, by order, specify until expiration of one year after the completion of the next intensive revision of that roll . (b) (c) (d) (f) for (g) one complete copy coll

statement submitted to the Election Commission statement submitted to the Election Authority register of enumeration forms application in regard to the preparation of the roll manuscript parts prepared by enumerating agencies and use compliling the roll papers relating to claims, objections and appeals (2) One complete copy of the roll for each constituency duly authenti- cated by the Election Authority shall be kept in such place as tho Election Commis,ion may specify

34. Every person shall have the right to inspect the Election paper referred to in Rule 23 and toget attested copies thereof on repayment of such fee as be fixed by the Election Commission.35. 36. 23 shall be disposed of in such (l) The papers referred to in Rule manner on expiry of the period specified thereoin and subject to such general or special direction, if any, as m IY be given by the Électlon Cqmmission in this behalf. (2) Copies of the Electoral Roll for any constituency in excess of the number required for deposit under rule 23 and for any other public purpose shall be disposed of at such time and such manner as the Elect Election Commission may direct and untill such disposal attested copies shall be made available for sale to the public, (1) The State Government may issue such ge7eal or direction as may, in its opinion, be necessary for the purpose of giving effect to these rules. or holding any election under the Act. (2) If any diffculty arises in giving effect to the provisions of these rules, or in preparation revision and correction ot Electoral Roll, the State Government, if occasion requires, may by order, do anything n D- in consistent with the provisions of the Act and these rules, which appears to be necessary for the purpose of removing the diffculties. By order of the Governor, Sd/-LALVOHLIANA Secretary Go vernment of Tripura, District Municipal Area Suh-Part No. 14

6. Municipal Area. Name of Elector PART No. Name of father/ mother/husband. Male/ Female Approximate age (as on Total number of electors in the family The abave statement are true to my knowledge. Signature/thumb impression of the Head of the family or adult member Signature of the Dated Enumerator of the family. Electoral Roll Constituency No. District of Municipal Area Area/Para

FORM—2 (See Rule -9(1)) Sub-Part No. .. Tripura, Sub-Divis±ion Par! No. .,./Su b-Part No. .. Serial No. of electors SL. No. 1. 3

4. Name of Electors. Name of father/ mother/husband of the elector. Male/ Female. Age (Approx.) as on The

FORM—3 (see Rule 14) (Letter of request) Place Date Occupant of The preparation of the electoral roll for the constituency in whicb you are residing has beeu taken It wili greatly facilite my work if you will kindly complete the statement below after the attached instructions and hand it over to my assistant who will Cöll for it. Election Auteority Constituency No. Municipal Area STA.EMENT Name and particulars of Adult Citizens ordinarily residing in the above premises. s aze of rx:nns 1. 4 Particulars as to father or husband. Signature... Date. Instructions. Age on the qualifying date i. e. Enter the names of all persons who have completed 18 years of she on or berore the qualifying date . and who are ordinarily residing in the premises .

2. Only the names of those who are citizens of Indla should be entered 3. Enter against serial No. I in the first column the name of the aeaci or other senior member of the family, provided he or she has the qualifications mentioned in instructions I and 2 above, 4, Ordinarily residing does not mean that the persons should be actually in the house you are filling in the Form. The persons who normally live in the house should be included even though he may be temporaily absent e, g, on a journey or on business or in hospital. On the other hand, a guest or visitor who normally lives elsewhere but happens to be in the house at the time should not be included

5. All ordinarily residents of the house should be included, whether they are members of the family or not.6, In the case of every male citizen, enter in the second column the name of his father preceeded by the words ' 'son of"

7. In the case of every female citizen, enter in the second column (i) the name of husband preceeded by the words "wife of" if she be married, (ii) the name of the late husband preceeded by the word "widow of" if she" be a widow and (iii) the name of the father preceeded by the words "daugther of" If she be un-married

8. In the third column, enter the age of the citizen as accurately as possible, giving only the number of completed years and ignoring the months.FOR M —-4 (See Rule 17(2)) omce of the... ....during omce hours. Notice of publication pf electoral roll To The Elector... No... Municipal Area. in draft • ...Constituency, ...Sub-Part No... of of Notice is hereby given that the electoral roll for constituency No. (S). .. ... Municipal Area has been prepared in accordance with the Tripura Municipal (Registration of Elector) Rules, 1995 and that a copy there of is available for inspection at the The qualifying date for the preperation of the Electoral Roll is... If, with referenc to the above qualifying date, there be any claim for the inclusing of a name in the roil or any objection to the inelusion of a name or any objection to particulars in any entry, it should be lodged On or before the... .in from No. 5, 6, or 7 as may be appropriate. Every such claim or objection should either be presented in my offce or to... or sent by post to the address given below so as to reach me not later than the aforesaid date. Date, .. Election Authority Address . 17 FORM—S (See Rule 18(2) Claim application for inclusion of name. ..Constituency No... The El.ection Authority, M Area. I request that my name Sfunicipal Area. (in full . of be included in the electoral roll in the above Constituency in sub-part No... -•r's -Mother's/huband's name - -ars of my place of residence are, .. if any S _ 'T Village... Xrea . Sub-DivlSion declare to the best of my knowledge and belief : that I am a Citizen of India. : hat my age on qualifying date, :hat I am ordinarily resident at the Address given above ; •hat I have not applied for tne inclusion of my name in the electoral roll for any other constituency Municipal Area. :hat my name has not been included in the electoral roll for any other constituency of Municipal Area. Or my name has been included in the electoral roll in constituency No... Area and I request that the name may be excluded from that electoral roll, of Signaturs or Thumb impression of the claimant. I am an elector included in the same part of the electoral roll in which the claimant has applied for inclussion viz part No... Area. My serial number therein is of Conttitnency No... ... of . . unicipa! ... I support this claim and countersign it. Signatnre of the elector (Name in full) Note : Any perenn who makes a statement or declaration which he either known or belicves to be false or does not belive to be true is punishable under Section 55 of the Tripura Municipal ACJ, 1994 Perforation Intimation of Action taken The application in

Form 5 of Shri/Shrimati/ Kumari. has been ... address a) accepted and his/her name has been included in the Part No. b) rejected for the reason... Date ... electoral roll Receipt for application Received the application in form No. 5 Shri/Shrimati/Kumari ... address Perforation from vide Sl. No... Election Authority (Address) Blection Authority. Address... 19 FORM—6 (See Rule 18 (3) Objection to inclusion of name Election Authority, Constituency No . Area. I object to the inclusion of the name of in part No. . reasons (a). of the Electrol Roll for the I hereby declare that the facts mentioned above are true to the best of my knowledge and -My name has been included in the electrol rell for this constituency as follows Name in full F ather's/Mother's/Husband's name Serial No. Part No, Constituency No. beilef. Signature/thumb impression of objector (full postal address). I am an elector åid my name has been tmluded in part No. : : No. s ihis objection and countersign it. of the electoral roll under serial No ... Signature of the elector (Name in full) — Any pesron who makes a statement or declaration which he either knows or believes to be false or does not believa to be true is punishable under Section 55 of Tripura Municipal Act, 1994. 20 FORM—7 (See Rule 18(4)) Objection to particulars in any entry To The Election Authority, ...Constituency No Municipal Area. Sir. of I submit that the entry relating to myself which appears at serial No ...in patt is not correct It should of Constituency No . corrected to read as follows : of the electoral roll as Place Date Note . Signature or thumb impression of the elector. Any person who makes a statement or declaration which is false and which he either knows on or believes to be false or does not believe to be true is punishable under section 55 of the Tri pura Municipal Act, 1994. Perforation INTIMATION OF ACTION TAKEN The objection in form 7 lodged by The objection in form 7 lodged by Shri!Smti/Kumari address (a) (b) Date has been accepted and the relevant entry has been corrected to reåd follows reject for the reason. Election Addres. • Authoriw. Y•piication in 21 Receipt for apprication. form 7 from Shri'Smti/Kumari Election Address •.thorit„l Sl. No. 2 Sl. No. 2 Name of claimant FORM—8 (See Rule 19) List c.f claims Name of father, mother/husband 4 Place of residence. 5 Date, time & place cf hearing. 6 Signature of the Election Authortty/Authorised Offcer. Constituency No. Municipal Area. FORM—9 (See Rule 19) List of objection for inclusion of names Full name of objector's 3 Particulars objected to name in full. 4 Reasons in brief for objection. 5 Date, time & Place of hearing. 6 Signa ture of the Election Authority/Authorised Officer. Constituency No. Municipal Area FORM— 10 (See Rule 19) List of oojection to particulai:, Date of receipt To by post, attach Name in full of the elector No. 2 Reference: Claim No. objecting. 3 Part No. & Serial No... of entry. 4 FORM—11 (See Rule 23(1) Nature of objectic:,. 5 'Date. time anc p;zce 01 .earing 6 stgaazate of the Election Authoricy/A uthorised Officer Constituency No... Municipal Area. ORIGINAL F o be served on the ciaimant. Notice of hearing of claim Take notice that your claim for the inclusion of your name in the electoral roll will be heard at (Place) at 0' Clock on the of ... 199 You are directed to be present at the hearing with such evidence as you may like to adduce. Certificate of Service of notice Received notice of the date of hearing Election Authority Constituency No. Municipal Area... Address. Signature of claimant. Date Place Date Certified that the notice on the claimant has been duly served by this ... day of personally/by affxation on residence. on (name) Signature of Serving omcer. If this notice is served the receipt here. FORM NO. 11. (See Rule 23 (1) Notice of hearing of claim 2.1 -i address of claimant) Qaim No. ¯---y-: T. 3' •ace tha' y our claim for the inclusion of your name in the (Place) at... = -e Citected to be present at the h?2Ping with such evidence D! 'PL€CATE OFFICE COPY electoral roll will be heard at... O Clock on 19... as you may like to adduce. the Date Authority Constituency No. Municipal Area. FORM—D (See Rule 23(1) ORIGINAL To be served on the objector. Notice to the objector on the hearing of an objection against the inclusion ofa name. To (Fuil name and address of objector) Reference : Objection No... Take notice that heard at on the You are directed Place. Date... your objection to the inclusion of the name of... (Place) at day of will be '0 Clock to be present at the hearing with such evidence as you may like to adduce, Certificate of Service of Notice Received Notice of the date- of bearing Election Authority Constituency No... Municipal Area. Signature of Objector Certified that the Notice of .-äl,ezce on the objector has been duly served by me this on (name) personally/by a flixation on Signature of Serving Offcer. B If this n Dtice is served by post, attach the receipt here. FORM—12 (See Rule 230) Notice the objector the hearing of an objection against the To (Full name and address of clairnant)i Claim No. Reference Inclusion ot Take notice that your objection to the inclusion of the name of heard at O' Clock on the (place) at day of you are directed to be present at the hearing with such evidence as you Place Date FORM—13 (See Rule 23(1) Notice to the person objected to on the hearing of an objection against To (Fuli name and address of person objected to),

Reference : objection No. DUPLICATE OFFiCE COPY twill be may like to adduce Election Authtrit> Constituency No. Municipai Area. ORIGINAL To be on the person objected to the inclusion ot' name Take notice that the objection to the inclusion of your name at serial No, in part No... of the electoral roll for Constituency No... address of objector) ...of Municipal Area by (full name and ...will be heard at. , , ...day of... (place) at... ...O, Clock on the... You are directed to be present at the hearing with such evidence as you may like•to adduce. The Ground of objection (in brief) are— (a) (b) (c) Date Date... Election Authority Constituency No , Municipal Area. Address. Certificate of service of Notice Received Notice of the date of hearing Signature of person objected to the entry relating to whose name has been objected to, has been Certified that the notice on tlte person, duly served by me this... Place... Date... N.B. If this notice is served by post, ...day of... attach the receipt here. on (name).,. ...date Signature of Serving Offcer. DUPLICATE OFFICE COPY name. Notice to the persan objected To (Full name and address of person Reference : Objection No—. FORM—13 (See Rule 23(1) to on hearing of an objection against the inclusion of objected to his Take notice that the objection to the inclusion of your name at Sl. No . in part No of... O.. Clock on the... You are directed of objection (in brief) (a) (b) (c) Place... Date... , ..of the electoral toll for the Constituency No. ...Municipal Area filled by (Full name are address of objector).. ...will be heard at.. ...day cfo ..(ptace) at.. to be present at the hearing with such evidence as you may like to adduce. are... The grounds FROM— 23 (1) (See Rule Election Authority Constituency No... Municipal Area ORIGINAL To be served on the objector. entry Notice of hearing of an objcetion to particulars To (Full name and address of objector) Reference : Objection No. in any Take notice that your objection to certain particulars in the entry relating to you will be heard at (place) at O'Clock on the day of 19 . Date Place You are directed to be present at the hearing with such evidence as you may like to adduce, Election Authority Constituency No. Municipal Area. Address. Certificate of service of Notice Received Notice of the date of heating Da te Signature of Person of Objector. Certified that the notice on the objector has been duly served by this day of on (name) Date personally/by amxation on residence. Signature of Serving Offcero entcv To (Full name and FORM—14 (See Rule 23 (1) Notice of hear:ng on an objection to particulars in any Address of objector)... Reference : Objection No. Take notice that your objection to certain particulars in the entry relating to you will be . (Place). .O'CIoek on the... ...day of . DUPLICATE OFFIC hearo ai 19 You are directed to Place.,. Date... be present at the hearing with such evidence as you may like to adduce. Flection Authority Constituency No. Municipal Area. Address. FORM—15 (See Rule 27 (1)) Notice of final publication of Electrol Roli It is hereby notified for public information that list of amendments and/or errata to the draft electoral roll for.. Constituency No. of Municipal Area has been prepared in accordance with the Tripura Municipal Registration of Election Rules, 19>5 and a copy of the said roll together with the said list of amendments has been published and will be available for inspection at my office. Place Date Printed at the Tripura Government Press, Election Authority Constituency No Municipal Area. Address Agartala.