TRIPURA VETERINARY COUNCIL RULES 2000

GOVERNMENT' OF. TRIPURÄ AGARTALA TRIPURA VETERINARYÆOUNCIL RULES-200C PUBLISHED Published in the EXTRAORDINARY ISSUE OF TRIPURA GAZETTE Agartala, Tuesday, March 14, 2000, A. D. Phalguna 24, 1921 S.E. GOVERNMENT OF TRIPURA ANIMAL RESOURCES DEVELOPMENT DEPARTMENT No. F. 1-427/ARDD/91 NOTIFICATION Dated, Agartala, the 8th March, 2000. In exercise of the powers conferred by sub section (l) of Sec'ion 65 of the Indian Veterinary Council Act, 1984 (52 of 1984) the Government of Tripura hereby makes the following Rules namely The Tripura Veterinary Council R ules, 2000. PRELIMINARY 1. Short title and commencement (1) These rules may be called the Tripura Veterinary Council Rules, 2000. (2) They shall come into force on the date of their publication in the offcial Gazette

2. Definition (l) In this rules, unless otherwise the context, requires.(a) 'Act' means the Indian Veterinary Council Act, 1984 (No. 52 of 1984). (b) 'State Veterinary Council' means the Tripura State Veterinary Council established under section 32 of the Act. (c) 'Government' means the Government of Tripura. (d) (e) (g) (h) (i) (j) 2. 'Election or re-election' means election or re-electi on to the State Veterinary Council. 'Nomination or re-nomination' means nomination or re-nomination to the Tripura State Veterinary Council. 'Registrar' means Registrar of Tripura State Veterinary Counc.;l. 'Register' means the State Veterinary Register. 'Form' means a Form appended to these Rules. 'Section' means section of the Act. 'Tribunal' means Registration Tribunal for registration established under section 45 of the Act. Words and expressions used in these rules and not separately defined above skall have the same meaning as in the Act. ELECTION TO THE STATE VETERINARY COUNCIL 3. Notification for election to the Council :- For the purpose of electing the members of the state Veterinary Council uuder Clause (a) of Sub-section (I) of section 32, Government shall, by a notification published in its official Gazette, catl upon the persons enrolled in the Register maintained under chapter VII of the Act. to elect the said members in accordance with the provisions of these rules

4. Preparation of the roll :- As soon as may be after the Notification under 'R ule•3' is issued, the Registrar shall prepare the electoral roll wh:ch shall contain the n ame of every person whose name is entered in the register. The names of the electors shall be arranged in the order in which they are entered in the register

5. Publication of roll in draft The Registrar shall publish the roll prepared under Rule (4) in draft by making a copy there of available for inspection by displaying it in the ofice of the State Veterinary Council

6. Period for lodging claims and objections :- Every claim for inclysien of a name in the roll and every objection to an entry shall there-in be lodged within a period of thirty days from the date of publication of the roll in draft under Lule (5) in Forms I and 11 respec:ively

Form I shall be signed by the person who requires his name to be included in the roll.(2) Every objection in Form 11 for inclusion ofa name in the roll shall be prepared by a person whose name is already included in the roll and shall be countersigned by another person whose name is also included in the roll. 3 (3) Every such claim or objection, as the case may be, shall be examined by the Registrar who shall record his remarks thereon following which)heemay either allow or reject the claim or objection. Provided that a claim or objection shall not be rejected unless the person making it is given an opportunity of making representation against such rejection. (4) The decision of the Registrar allowing or rejecting a claim or objec- tion shall be final

8. Final publication of the roll :- (I) The Registrar shall after disposing of the claims and objections, if any, under subrule (3) f Rule-7 prepare a list o? ammendments to carry out his decisions under the said sub-rule and to ctirry out any clerical or printing error and other inaccuracies in the roll subsequently discovered or ibroUgbt to his notice.(2) The Registrar shall publish the roll together with the list of ammend- ments by making a complete copy thereof available for inspection by display- ing it at the office of the State Veterinary Council. (3) On such publication, the roll together with list of atnmendments shall be the electoral roll of who may elect the members of the State Veteri- nary Council under clause (a) of Sub-Section 32 of the Act. (4) A copy of the roll together with the list of ammendments published under sub rule (2) shall be sent by the Registrar to the Government

9. Returning Officer and Assistant Returning Offcer (s) :- (l) The Government shall, after receipt of acepy of the electoral roll published under Rule-8, designate or nominate a Returning Cficer who shall be an Offcer of the Government.(2) Governmtnt may also appoint one or more persons, who shall also be officer(s) of the Government to assist the Returniug Offcer in the perform- ance of his functions as Assistant Returning Offcer(s). (3) Every Assistant Rvturning Officer shall, subject to the control of the Returning Oflicer, be competent to perform all or any of the functions of the Returning Officer. Provided that no Assistant Returning Offcer shall perfrom any of the functions of the Returning officer which relate to the issue of ballot papers, counting oö ballot papers and declaration of results of elections. Appointment of dates for nomination, etc. :- (l) The Rs turnitu shall, by notification in the official Gazette of Government or in such other manner deem fit, appoint. 4 (a) the date for making nomination which shall be the seventh day after the date of publication of the said notification or, if that day is public holiday, the next succeeding day which is not a public holiday (b) the last date of withdrawal of condid Itures which shall be the sec- ond day after date for scrutiny of nomination or, if that day is a public holiday, the next succeeding day which is not a public holiday. (c) the date on which a poll shall, if necessary, be taken which shall be a date not earlier than the fourteenth day after the last date for withdrawal of candidature. (d) the date, the time and the place for counting of votes and for declara, tion of resluts which shall not the third day from the date of the poll. (2) The notification issued under sub-rule (l) of Rule 10 shall also in- vite nomination of the candidates for election on the State Veterinary Council and specify the place at which the nomination papers are to be deli- vered

11. Presentation of nomination paper and requirement for VALID nomination (l) On or before the date appointed under clause (a) of sub-rule (l) of send by registered post with acknowledge- Rule IO each candidate shall ment due or deliver in person to the Returning Officer a nomination paper in

Form Ill.(2) The nomination paper shall be subscribed by two electors one as the pro- poser and the other as the seconder and assented by the candidate proposed and seconded by them: Provided that, on elector shall subscribe as proposer or seconder more nomination papers than there are seats to be filled up; Provided further that, if an elector subscribes to more number of nomi- nation papers than there are seats to be filled up, the nomination papers first received by the Returning Offcer equal to the number of seats to be filled up shall, if they are otherwise in order, be held to be valid, and if all such nomi- nation papers subscribed by the same elector in excess number of seats to be filled up are received simultaneously, all such nomination papers shall held to be invalid. (3) On receipt of each nomination paper the Returning Offcer shall endorse thereon the date and the hour of receipt

12. Rejection of nomination papers A nomination paper which is not received on or before the date appointed by the Returning Oficer in that behalf shall be rejected.5 13. Scrutiny of nomination papers (l) On the date and the time appointed by the Returning Offcer for scrutiny of nomination papers, the candidates and the proposer and the seconder of each candidate or other representatives duly authorised by the candidates in this behalf may attend the offce of the Returning Offcer who shall allow them to examine the nomination papers of all the candidates which have been received by him as aforesaid. (2) The Returning Offcer shall examine the nomination papers thus received and decide all question which may arise as to validity of any nomination, and his decision thereon shall be final

14. Withdrawal of nomination (1) Any candidate may withdraw his candidöture by notice in writing signed by him and delivered to the Returning Officer before the date fixed' under Sub-rule 1 (b), of Rule-IO.(2) A candidate who has writhdrawn his candidature shall not be allowed to cancel the withdrawal or to b: re-nominated as a candidate for the same election

15. Publication of the list of contesting candidate :- (I) Immediately after the expiry of the period within which candidat ure may be withdrawn under •Rule-14' the Returning Officer shall prepare and publish a list of contesting candidates that is to say candidate who were validly n omi nated and who have not withdrawn their candidatuers within the said period.(2) The said list shall contain the names (in alpaabetical order) and addresses of the contesting canidates as given in the nomination papers. (3) The said list shall be published in the official Gazette of the Government and be given wide publicity in such manner as the Returning Oficer may deem fit

16. The poll (l) Ifthe number of duly nominated candida tes for election is equal to the number of members to be elected, the Returning O&ücer shall forthwith declare such candidates to be duly elected.(2) Ifthe number of duly nominated candidate is less than the number of members to be elected, the Returning Officer shall forthwith declare such candidates to be duly elected and inform the State Government for taking appropriate action. (3) If the number of such candidates exceeds the number of members to be so elected, the Returning Offcer shall, not later than thirty days before the date appointed for the poll, send by airmail Io every elector 6 residing or practising abroad, and by post tc every other elector within the State or outside but within the country, a letier of intimation in

Form IV together wi,h a numbered declaration paper in Form V, a ballot paper in Form VI containing the names of the candidates in alphabetical order and bearing Returning Offcer's initials or facsimile signature, a ballot paper cover addressed to the Returning Offcer and outer also addressed to the said offer : Provided that the ballot paper and other connected papers may also be sent to any elector on his applying to the Returning Offcer for the same be- fore the date appointed for the poll, if the Returning Officer is satisfied that the papers have not been sent to him. (4) A Certificate of posting shall be obtained in respect of such letter of information sent to an elector. (5) An elector who has not received the ballot and other connected pa- pers sent to him by post or who has lost them or in whose case the before their return to the Returning Officer have been inadvertently spoilt, may transmit a declaration in writing to that effect and request Returning officer not later than fifteen days before the date appointed for poll to send him fresh papers, and if the papers have been spoilt, the spoilt papers shall be returned to the Returning Offcer who shall cancel them on receipt. (6) In every case. in which such fresh papers have been issued, a mark shall be placed against the number relating to the elector's name in the electoral roll to denote that fresh papers 'nave been issued to him. (7) No election shall be invalid by reason of non-receipt by an elector of his ballot paper and other c Dnnected papers. (8) Each elector shall have the right to vote for as many candidates as there are seats to be filled by the election, and the vote shall be non-transfe- rable. (9) Every elector desirouq of recording his vote shali. after filling up the declaration papers in form V and the ballot paper in form VI according to the direction given in the letter of intimation in Form I V, enclose the ballot paperin the ballot p iper cover, stick up and enclose the said cover along with the declaration paper in the outer envelope addressed to the Returning Omcet and send outer envelope by post at the elector's own cost or by hanl to the Returning Offcer, so as to reach him not later than the appointed time for closure of voting on the date fixed for the poll. (IO) On receipt by post, or by hand, of the envelope containing the dec- laration paper and the closed cover containing the ballot paper. the Returning 7 Officer shall endorse on the outer envelope the date and the hours of the re- eeipt. (11) All envelopes rece ved after the said day and hour shall be rejected. i 7. Opening of the cover :- (l) The Returning Offce; shall open the outer envelopes immediately after the appointed time for closure of voting on the date fixed for the poll at the place to which the envelopes are addressed to him. (2) Any candidate may be present in person or may send a representa- tive duly authorised by him ira writing, to be piesent at the time when the outer elopes are opened

18. Rejection of ballot paper covers :- (1) (b) a ballot paper cover shall be rejected by the Returning Offcer if .the outer envelope contains no declaration papcr outside the ballot paper cover, or the declaration paper is not the one sent by the Feturning Oilicer, or the declaration paper is not signed by the elector or the ballot paper is placed outside the ballot paper cover, or more than one declaration paper or ballot paper cover have been enclosed in the sallie outer envelope. (2) In each case of rejection the word 'rejected' shall be endrosed on the ballot paper cover and the declaration paper. The reason for the rejection shall also be recorded, in brief. on the ballot paper cover. (3) After satisfying himself that the electors have affixed their signatures on the declaration papers, the Returning Offcer shall keep all declaration papers in safe custody pending disposal under Rule 21

19. Scrutiny and counting of Votes (l) On the date appointed for counting of votes, the ballot paper cover other than those rejected under Rule-IS, shall be opened and the ballot papers taken out and mixed together.(2) The ballot papers shall then be scrutinised and the valid votes counted. (3) Candidate may remain present in person or may send a representa- tive duly authorised by him, in writing, to watch tho process of counting. (4) A ballot paper shall be invalid if (a) it does not bear the Returning Officer'S initials or facsimile sig- nature, or (b). a voter signs his name on the ballot paper o,- writes any word on it, or makes a mark on it by which it becomes recognisable as his ballot paper, or (c). no vote is recorded thereon, or (d). it is void for uncertainity of the vote recorded, or the number of votes recorded thereon exceeds the number to (e), be elected, or (f). the recording of vote has been d)ne at a place other than that provided for the purpose. (5). The Returning Offcer shall show the bali ot papers to the candidates or their authorised representatives at the time of scrutiny and counting of vots, if so requested. If any canz date or his authorised representatives make an objection to the acceptance ofa ballot paper on the ground that it dose not comply with specified requirements or to the rejection of a ballot paper by the Returning Officer, it shall be decided at once by the Returning Offcer whose decision thereon shall be final. (7). The

Returning Officer shall nominate s uch number of scrutinisers as he deems fit in accordance with such direction as may be issued in this behalf by the Government

20. Declaration of results (I). When the counting of votes has been completed. the Returnin{ Officer shall draw up a list of candidtes in the order of highest votes polle(by each and shall declare the result of the successful candidates in that orde according to the number of seats to be filled up. (2). If any candidate thus declared elected refused to accept the electio then in the place of that candidate one of the remaining candidates to whor the next largest number of votes have been cast, shall be deemed to has, been elected and the same procedure shall be adopted as often as a vacancy caused in this way. (3). When there is equality of votes among any two or more candidate then the person or persons, as the ease may be, who shall be deemed have been elected shall be determined by lots to be drawn by the Returni) Offcer or any other offcer authorised by him in such manner as ho m detemaine. (4). The Returning Officer shall, as soon as the result is declared infol each successful candidate of his being elected to the State Veterinary Counc 9 21. Voting papers to be retained Upon completion of the counting and after the result has been declared, the Returning Offcer shall seal the bailot papers and all other documents relating to the election, and shall retain the same for a period of six months, and shall not destroy and cause to be destroyed these records even after the expiry of the said six months without the previous concurrence of the Government

22. Intimation of results of election (1). The Returning Offcer shall intimate the names of the elected candi- dates to the Government for publishing the names of the elected candidates in the omcial Gazette under sub-section (2) of section 32 of the Act

23. Election Disputes A complaint may be lodged in case of any dispute regarding the election to the Returning Offcer within fifteen days of declaration of the results. The Returning Offcer shall refer the complaint to the Government for its decision under section 37 of the Act. The decision of the State Government on the complaint shall be final

24. Register of members of the state Veterinary Council (1) The offcer of the State Veterinary Conncil shall maintain a register in

Form VII and enter therein the names and other details of the members elected or nominated to it from time to time

25. Procedure of election of the President of the State Veterinary Council :- l). The election of the president of the State Veterinary Council by the members of the council from amongst themselves shall be held at the first meeting of the council after its constitution or re-constitution, as the case may be. (2). The Registrar shall invite the members present at that meeting to make their nominarions for the omce of the President. Each nomination shall be supported bv another member present at that meeting as the seconder : Provided that no member shall nominate or second more than one mem- ber for the said presidentship. If, there be only one person so nominated, he shall be declared duly (3). elected as the President of the State Veterinary council. If, there are more than one member duly nominated and seconded, the Registrar shall proceed to take ballots in the following manners, namely : (a). a slip of paper shall be given to every member present who shall write on it the name of one of the contestant in whose favour the member wishes to cast his vote. He shall then fold the slip and hand it over to the Registrar. 10 (b). oo receipt of all slips the Registrar shall count the number of votes secured by each contestant and declare that member who secured the largest number of votes to be duly elected as the President of the State Veterinary Council. (c) if there is an equality in the votes secured by two or more contestants the Registrar may decide the issue by taking lots in such manner as he deems fit, and the person so identified by the draw of lots shall be declared as duly elected as the President of the State Veterinary Council

26. Procedure for transaction of business of the State Veterinary Council :- (l) Time and place of meeting The meeting of the State Veterinary Council shall ordinarily be held once in every three months at such time and place as may be decided by its President : Bovided that the plaee chosen shall be within Tripura.(2) The President of the State Veterinary Councit may in the course of a meeting of the council decide the date for its next meeting. (3) A spe•ial meeting of the State Veterinary Council, if deemed necessary. shall be called by the President on ten days notice at any time. (4) The first meeting of the State Veterinary Council, held in arjy financial year sball be thc annual mceting of the council for that year. (5) The minutes of every meeting shall be sent by the Registrar by hand or by registered post to every member of the State Veterinary Council not later than fifteen days of the meeting. (6) The items of business to be transcted at an ordiuary quarterly mee- ting of the State -Veterinary council shall be prepared by the Registrar under instruction of the President and s.hall be sent to the members by the Registrar, well in advance of the :neeting and in any case not less than fiteen days prior to the date fixed for .neeting. (7) In the case of special mecting the Registrar shall, not less than ten days before the date fixed far the meeting, issue along with the notice of meeting the items of business proposed to transacted in that meeting. (8) A member who wishes to move for inclusion of an item not inclu- ded in the agenda of an, ordinary meeting or to move an ammendment to any items of agenda, shall give notice thereof to the Registrar, in. writing not less than fifteen days before the date fixed for the meeting. Thereafter the Registrar shall in consultation with the President of the State Veterinary Council,] either reject or accept the propesal and amend the agenda of the meeting. ; 11 (9) Every meeting of the State Veterinary Council shall be presided over by its President when present and in his absence, by any other member chosen by the members present from amongst themselves to preside over that meeting (10) (a) the quorum necessary for transaction of business at a meeting of the State Veterinary Cou ncil shall not be less than one third of the strength of the Council. (b) if at the time appointed for a meeting there is no quorum then the meeting shall not commence until there is a quorum, and if even at the expiry of one hour from the appointed time there is no quorum the meeting shall stand adjourned to such future date, time and place as the President of the State Veterinary Council may appoint. (11) All questions wnich come up before any meeting of the State Veterinary Council shall be decided by a maj ority of the members present and voting. (12) In the case of an equality of votes, the President shall have a cast- ing vote. (13) An attendauce Register for meeting shall be maintained. Every member shall sign in the Attendance Register before commencement of the m eeting. (14). Proceedings of all meetings of Council shall be entered in the minutes book and shall be read out before the meeting is concluded. The person presiding over the meeting shall then sign it

27. Executive and other committees :- (l). The State Veterinary Council may, under section IO of the Act con- on the adoption of a stitute an executive committee and other committees. resolution to this effect by the Council, with its members for such purpose as it may consider necessary and specify the purpose and functions of such committees in the resol ution itself. (2). The State Veterinary Council may also co-opt

any person or persons specially qualified to advise on any matter to any committee, other than the Executive Committee, by adopting a resolution to this effect by the Council. (3). The quorum for a meeting of the Executive Committee or other committees shall be prescribed by the Council. (4). The Executive Committee and other committees so appointed shall report to the Registrar of the State Veterinary Council on the matters referred in the resolution (s) constituting the committee (s) within the time frame specified for this purpose. 12 (5), Save in exceptional circumstance, no extension of time shall be given to any committee appointed by the State Veterinary Council under sub-rule (l). (6). The Registrar shall place before the State Veterinary Council the rep ort of the committee at the next meeting of the Co uncil. (7). Fees and allowances to President and other members of the State VeteLinary Council and members of the committees. (a). The President and other members of the State Veterinary Council other than the Government officials and ex-mcio members shall be paid travelling allowances as applicable to Group-A offcers of the Government for attending the meetings of the Council and committee (s) (b) the members of the committees other than the members of the State Veterinary Council, shall also be paid like wise travelling allowances for attending the meetings of the committees. (c) the Government offcials who are nomi nated by the Govern- ment and ex-offcio members shall be entitled to travelling and other allowances as per Government/institution/organisation rules from their respective offces/institutions/organisations. (d) non-omcial members shall be paid daily allowance at the rate admissible to Group-A offcers of the Government as daily allowance. (e). fee of Rs. 100/- shall be paid to all members other than thc President and the Government offcials who are members of the Co uncil for attending a meeting of the State Veterinary Council or the Executive Committee or other committees. the President of the State Veterinary Council, if he is not a (f). Government omcial shall be entitled to an amount of Rs. 200/- for attending each meeting of the State Veterinary Council and Rs. 100/- for other meeting.s. (g) Where a member of the State Veterinary Council, in the absence of its President, p:esides over a meeting of the council under Rule 26 (9). he shall be paid a fee of Rs. 200/-

28. Terms and conditions of appointment of Registrar and other staff of the State Veterinary Council :- (I). The terms and conditions of service of the Registrar and other ofticers and employees of the State Veterinary Council shall be such as are appiicable to similar oiücers and empl oyees of the Government

29. State Council Register :- The State Veterinary Council shall maintain the State Veternary Register of Tripura in

Form VIII containing the names of the persons 13 possessing the recognised Veterinary qualifications and registered witb the State Veterinary Council incl uding (a) nationality and residential address of the registered persons : (b) the date of his admission •in the State Veterinary Register .(c) his qualification for registration. (d) the dates on which he obtained such qualification (e) the authority which conferred it. (f) his professicnal address ; and (g) such further particulars as may be relevant

30. Application for registration and registration fees (1) Every person who holds a recognised Veterinary Qualification and who desires his name to be registered with the State Veterinary Couneil shall apply to Registration Tribunal/Registrar, as the case may be.in

Form IX duly filled in and signed by himself. (2) Every such application shall be accompanied by fee Rs. 25-(twenty five) as per postal order. (3) On the entry of a person's name in the State Veterinary Council Reg- ister.the Registrar shall issue to him a certificate of registration in Form X

31. Renewal fee for registration (l) Any person desiring to retain his name in the State Veterinary Register shall pay to the State Veterinary Council in every five years a registration renewal fee of Rs.15-before the 1st day of April of the year in which his registration renewal falls due. (2) Where the renewal fee is not paid within the period mentioned in sub-rule (l) the defaulter's name shall stand removed from the register and shall be registered to it only after the payment of renewal fee with fine which shall be Rs. 15- (fifteen) for every one month or part thereof

32. Cost of the State Veterinary Council Register (1) A person may apply, on payment of Rs.10 for a copy of State Veterinary Register

33. Transfer of Registration (1) A registered veterinary practitioner of one State/Union Territory practicing veterinary medicine in Tripura may apply for the tran$fer of his name, in

Form XI, from the register o:" the State/Union Territory where he is registered to the register of the Tripura where he is practicing.(2) The application for such transfer shall be accompanied by a fee of Rs. 15- (fifteen). M. Issue of Duplicate (l) A duplicate certificate of registration or renewal, ag the case may be, shall be iss ued by the Regi*trar of the State Veterinary Council on pay- ment of Rs. IO- (ten). 14 (2) Tbe duplicate certificate shall be in Form XII

35. Finance and Accounts :- (l) For the purpose o/ financing and accounting under these rules, each year shall be deemed to commence on the 18t day of April and to terminate on the 31st day of March of the following year.(2) The Council is authorised to receive for the purpose of its expense, grant-from the Govt. of India, State Government and other bodies and the proceeds of the sale of its reports and publication. (3) Tho banker of the State Veterinary Council shall the Nationalised Banks/ TGB/TSCB, All funds of the Council shall be deposited with the Nationalised Banks/TGB/TSCB and shall be withdrawn by means of cheques signed by the Registrar. The cheque books shall remain in the personal custody of Registrar. (4) The funds of the Council surplus to current requirements. with sanction of the Co uncil, be iuvested in the following manner. (i) In promissory notes, stock or other securities of any State Government or the Government of India. (ii) In stock or debentures of or shares in Railway or other com- panies, the interest where on shall have been guaranted by any Govern- ment of the Goverument of India. (iii) In debentures or other securities for money issued under the authorlty of an Act of Legislature established in the Re-public of India by or on behalf of any State Govt. undertaking, corporatioas etc. (iv) In fixed deposits with the State Bank of India. (v) In sueh other manner as the Council and or the State Govt. upon application by the Council, may authorise. (5) All investments of the funds of the Council shall be made in the name of the State Veterinary CounciL The custody of receipts shall remain in the personal charge of the Registrar and shall be verified once in six months with register of securities maintained under rules and of verification shall be recorded by the Registrar on the register and counter signed by the President. (6) Registrar shall prepare detailed estimates of receipts and expenditure for the next financial year and shall submit the same for the approval of the Couroil at a meeting to be held for the purpose before the the first day of November every year. One copy of finally approved estimat:s shÄll be sent by the first day of November to the State Government. (7). The funds of the Council shall not be appropriated for expenditure on any items which has not been. duly sanctioned by the Council or the President: as the case may be. 'I 15 (8). The primary units of appropriations shall be "pay of Offcer" "Pay of establishment" "Allowances and honorarium" "Contingencies" "Leave Salary" and "Provident Fund contributions" (9). The Registrar shall have power to sanction expenditure of miscellaneous and contigent nature - upto an amount of not exceeding Rs. 10,000/- (p. a.) in each case. Expenditure iD excess of this amount upto Rs. 25,000/- shall require the sanction of the President and beyond this of the Council. (10). Permanent advance of Rs. 1,000/- shall be made to the Registrar. (11). The Registrar shall be the controlling offcer for travelling, halting and other allowances to members and other employees of the Council, the President for those of the Registrar. (12). The following account registers of the Council shall be maintained t. 2. 3. 4. 5. 6, 7. 8. 9. IO

11. The Cash Book. The Classified Abstract. The Register of securities. The Stock Register of Cheque Books. The Register of Leave and pengion contribution . The Register of Permanent advance. The Register of Stock and Furniture. The Annual accounts. The Bill Register. Acquittance Roll. The Register of Grant-in-aid (13). Monthly accounts shall be compiled in the classified abstract aecor- ding to Primary Units of appropriation suitable Secohdary Units may be opened at the discretion of the Registrar who shall be responsible for the due preparation and maintenance of all accounts. (14). The State Veterinary Council shall maintain appropriate accounts and other relevant records and prepare a statement of accounts including the balance sheet in accordance with such general direction and in such forms as may be specified by tho State Government in consultation with the Acco untant General, Tripura. (15). The accounts of the State Veterinary Council shall be audited annually by the Accountant General, Tripura or person appointed by him in this behalf and any expenditure incurred by any person appointed by him in conection with such audit, shall be payable by the State Veterinary Council to the Accountant General, Tripura or to a person authorised by him in this behalf. (16). The accounts of the State Veterinary Council as certified by the Accourtant General, Tripura or any person appointed by him in this behalf, together with the audit report thereon, shall be forwarded annually to the State Government. (17). Copy of the accounts of the Council as so certified together with audit report thereon shall be forwarded simultaneously to State Veterinary Council. 16 ANNEXURE - 1

FORM-I (Seg rules 6&7) To The Registrar, Tripura State Veterinary Council, Agartala. Sir, I do hereby file under rules 6 and 7 of the Tripura State Veterinary Council framed under the Indian Veterinary Council Act. 1984 (52 of 1984), my claim for inclusion of my name in the electoral roll for the ensuing elec- tion to the Tripura Veterinary Cou ncil under clause (a) of sub-section 1) of section 32 of the said Act. The relevent details are given below. Name (in block letters) Address Academic Qualification Designation and offcial address if any Grounds for the claim (with proof, if any) I declare tbat I am citizen of India, Veterinary medicine employed in Trip ura. Place Dato residing in Tripura and practising (Signature of Claimenl) Name Regn. No. 17 ANNEXURE - 11 Form - iL (See Rule O 7) OBJECTION ro AN ENTRY IN THE DRAEr ELECTORAL ROLL The Registrar, TriP qtale cterinary Covncil, Sir. I do hereby file under rules 6 & 7 of Tripura Veterinary Council Rules framed under the Indian Veterinary Council Act. 1984 (52 of 1984), my objection to the following entry in the draft electoral roll prepared by you in connection with ensaing election to the -rcipura Veterinary Council under clause (a) of sub-seetion (l) of section 32 ot' the said Act. l. Name of the person (In block letters), the entry of whose name in the draft electoral roll is objected to 2. Particulats of entry objected t) 3. Grounds of objection to the entrv Place Date Serial No. Name of objector as entered in the Draft Electoral Roll Address of objector Place Date Serial No. and name of person counter signing as entered in the Draft Electoral Roll Address of the person counter signing (Signature ofobjector) (Counter Signature) 18 ANNEXURE - 111 Form - 111 (See rule-11) NOMINATION PAPER Election to the Tripura State Veterinary Council under section (l) of section 32 of the Indian Veterinary Council cla use (a) of sub- Act. 1984 (52 of 1984). l. 3. 4. 5. 6. 7. 8. 9. 10 11. 12. 13

14. Name of the candidate Father's name Age and Date of birth Nature of quilification Registered number (in the State Veterinary Register) Page No.in the State Veterinary Register or its supplement (mentioning the year) in which the name appears. Serial No. in the electoral roll. Address, House No. Block Street No. Village Town, Post Office Pin code. Name of proposer Signature of proposer Registered No. of proposer in the State Veterinary Register and the page No. in the said Register or its supplement (mentioning the year) in which the name appears. Serial No. in the roll Name of Seconder Signature of Seconder

17. Registered No.of Seconder in the State Veterinary Register and the page No. in the said Register or its suppletnent (Mentioning the Year) in which the name appears. Serial No in the roll Declaration by the candidate 0 I do hereby deelare that I agree to the nomination (Signature of candidate) Thi€ nomination paper was received by me at (Place) ..on (date) (t i:ne)... ..at (Signature of Returning Oficer) INSTRUCTION N onli nation paper hich are not received by the Returting Officer before (hour) (Date) be invalid.

Form - VI ...in the ...will ANNEXURE - IV [See rule 16 (3)) BALLOT PAPER Serial No. of Ballot paper 'er(s) is are to be elected to the State Veterin ary Co uncil Indian Veterinary Council Act. 1984 (52 of 1984) vrder the Vote R'. No. 3 4. Name and Address of ca ndidate duly nomiLated. Initials Fascimile signature of Retu ning Officer 20 INSTRUCTIO.AS of .Nien%bers to be elected are... elector has the right to vote for as many candidates as the number to be elected. ble vote by placinz . ...i..'idate(s) whom he PREI•ERS

4. The Bal:ot paper shall be invalid if Opposite the name (s) of the (a) It dots get beat' the Returning O!licer's initials or fascim:le Cignature or wriæs a word or :nake any on it, by The sote:• signs his narne Ilic 11 it be.o:ne recognisable as his voti112 paper or is recotded thereon, (d) tuark •X' is so placed as to render it doubtful to which candidate it iatended to apply. or it" it is placed the namec, of ;nore inemhers of candidates than 1 equiced to be elected * Number io be indicated.

Form-V Ru:e 16 DI CLARATION PAPER Io Tripura State Veterinary Council uader section 3? (l) (a) of tho Council Act, 19S4 (52 of t9S4) 1 Fleeter's Sd!über in tae State Vet:rmary R e:'iS'ver and c, in that Reoister or its supplenient (tnentio- the \ ear) in which the nanie appea rs. 1 ELECTOR'S DECLARATION .(nayne in full and designation if any) declare that I arn an elector for the election of raer.lbers of Tripura State Veterinary Council under clause (a) sub-section (t) ot- section 32 of the IndiÅ(1 Veterinary Council Act. 1934 (52 of 1984) and I has e sublüitted no ether Ballot paper at this election. Place (Signature of Elector) Date 21 Form-I V [rule /6(3) LETTER OF INTIMATION 5 IWI Madam, The persons whose names are printed on the enclosed Ballot paper have been duly nominated as candidates for election to the Tripura State Veteri- nary council under section 32 or the Indian Vet erinary Council Act. I req uest that 19S4 (52 of 19Sh should you desire to vote at the election. vou will (a) Filt up and sign. the declaration paper (Form V). (b) Mark your vote in the colurnn provided for the purpose in the Ballot paper (Form I V) as directed on the Ballot paper. (c) Enclose the Ballot paper in the smaller cover and stick it up, and (d) Enclose the smaller cover and the declaration paper in the outer envelope which is large and on wh ich my address is already printed at cost or deliver it in person in and return the same to me by post my office so as to reach me not later than (time). ...on the (date) day of (year) ..

2. The Ballot paper "ill ue rejected if :- (a) The outer envelope enclosing the Ballot paper cover and the declaration paper is not sent by post or liot delivered in person in my offjee or received later than hour fixed for the closing of the poll, or (b) The outer envelop contain no declaration paper out side the smaller cover, or (c) The Ballot paper is placed outside the Ballot paper cover, or (d) The declaration paper is not the one sent by the Returning Officer to the cover or (e) Nfore than one declaration paper enclosed in one and same outer envelope ; or (f) The declaration is not signed by the (g) The Ballot paper is invalid.or Ballot paper have been elector ; or 3. 22 A Ballot paper be invalid if (a) It does not bear the Returning Officer's initials or fascimile signa- ture ; or (b) A voter signs his name on the Ballot paper, or writes any word on it or makes by which it become recognisable as his Ballot paper, or (c) No vote is record ed thereon, or (d) The number of votes recorded thereon exceeds the number to be elected, or (e) It is void for uncertainly of vote exercised

4. If voter inadvertenly spoils a Ballot paper, he can return it, not later than fifteen days before the date appointed for the poll, in the Returning Offcer who will if satisfled of such inadvertence issue to him an otuer Ballot paper. The scrutiny and counting of votes begin on .. ...(date) at. (h ours) 6. No person shall be present at the scrutiny and counting except the Returning Officer, such other. person as he may appoint to assist him, the candidates or their duly authorised representative. Returning Oji cer

ANNEXUREw lv REGISTER

FORM—VII OF MEMBERS OF THE TRIPURA STATE VETERINARY COUNCIL. Name (in block letters) and date of Birth 2 Address 3 Whether Elected or Nominated. No & date of Notification in official Gazette. 5 Date of Due date of commencement Termination No. 1 Of t t er•rr of office. 6 of o ffice 7 Date & Reason for the termination of office earlier than due dace if any 8 Remarks if any. 9 TRIPURA STATE FORM—VIII VETERIN4RY REGISTER MAINTAINED UNDER SECTION 44 OF THE INDIAN VETERINARY COUNCIL ACT. 1984 (52 OF 1984) (SEE RULE 9) Regi' trabon Full name (in block Letters) and date of Birth. 2 Nationality 3 Residential Address 4 Professional Address if any. Permanent Addrss if any. 6 Govt. service 14 Date of admission in stale veterin- ary register 7 for Qualification Year with date Authority (Collcge No. 1 1 2 3 4 5 8 of obtaining the Qualification. 9 OTHER ACADEMIC QUALIFICATION, IF ANY PRESENT OCCUPATION Qualification 11 Instituton from obtained 12 which Year with date of obtaining the Qualification 13 Service in Private firm 15 Private Practice 16 Retired 17 & Univcrsi{v Confering the Qualificaticn). 10 Remarks if any 18 25 Form - tx ANNEXURE VIII APPLICATION FOR REGISTRATION AS REGISTERED VETERINARY PRACTITIONER UNDER THE VETERINARY COUNCIL ACT, 1984 (52 of 1984) I (See Rule 30(1 To The Registrar, Tripura State Veterinary Council, Agartala. The Secretary. Registration Tribunal, Tripura Veterinary Council, Agartala. Sir, I request that my name, address, qualification and particulars as given hereunder may be •registered in the tripurå Mate Veterinary Register to be/ being maintained by you under the Indian Veterinary Council Act. 1984 (52 of 1984) and that I may be issued with a certificate of such registration in due course

2. I enclose herewith the originals of my degrees/diplomas in support of my for your verifcation and request that they may be returned to when done With.also enclose their attested copies for your record

3. The prescribed registration fee of Rs.25.00 (Rupees twenty five) only is also sent herewith through enclosed Demand Draft/lndian Postal order bearing No Date 4. The above mentioned particulars of mine are as under : (a) (b) (c) (d) (e) Name in full (in block letters) : Place and date of birth Nationality Residential Address : Professional Address . Permatreüt Address Veveyihäry Qoålificätions -6 Qualification, Date & year of passing Institution or UE'—. (h) Other qualification, if any (i) Present occupation i.- Government Service • ii•.. Serviéeän private firm : iii. •Private practice. iv. Retired person • (j) Any other relevent information

5. I amrm that all particulars given above are correct. Place Date Yours faitkfüüy. (Signature of Form-X CERTIFICATE OF REGISTRATION [See Rule 30 (3)] Tripura State Veterinary Council Established under section 32 Indian Veterinary Council Act, 1984 (52 of 1984) (Seal) No. This is to certify that Dr. of... Date rzideat has been duly registerd as a Registered Veterinary practitioner under the Indian Veterinary Councn Act 1984 (52 of 1984). This registration has been effected with Tripura State Veterinary Council; under the said Act. In witness whereof affxed the seal of Tripura State Veterinary Counc;l and the signature ot the Registrar of the said State Council. Seal. (Signature of Registrar) (This certificate is the property of the Tripura State Veterinary Council, Established under the Indian Veterinary Council Act, 1984 (52 of 1984), and is issued to the Registered Veterinary Practitioner mentioned above under rule IO (3) of the Tripura State Veterinary qpuncil Rulea, 2D. 27 Form-X1 ANNEXURE - X APPLICATION FOR TRANSFER OF NAME OF REGISTERED VETERINARY PRACTITIONER FROM STATE VETERINARY REGISTER OF ONE STATE To THAT OF OTHER. (See rule 33 The Registrar, Tripura State Veterinary Council, Agartala. Sir, resident of ... and practicing vet eri nary Medicine at... , éterinary Practitioner having got -registered my name and other particulars with State Veterinary Council under tho Indian Veteri nary Council Act, 1984 (52 of 1984). Register is... No My As I am desirous of getting Registered No. in the said State Vety. ...and appeared on page of that register/its supplement. my name and particulars transferred from the above register to the State Veterinary Register of Tripura I request that necessary di rection may be given to the concerned Union Territory/ State Veterinary Councii of and ... ... to the effect that my name and particulars be removed from the Veterinary Regis- ter and refferred in... ... The prescribed tée of Rs. ... union Territ ory/State Veterinary Register. (Rupees . (equivalent to the renewal fee for registration in the State ot Tripura) as provided under section 52 of the Act, is also submitted herewith the enclosed Demand Draft/lndian postal order No. ...e dated... crossed and made payable to the Registrar of the Tripura State Veterinary Council. Place Date Name in full... Registration No Yours faithfully, (Signature of applicant) 28 DüPlicAté certihéå't€ of régiStHttoh/keneWål Tripura State Veterinary Council established Indian Veterinary Council Act, 1984

(52 of 1984). (SEAL) ANNEXURE-XII of Registration. under Section 32 of the (The duplicate certificate of Registration or renewal of registration shall be on the same ern as the original certificate, provided the word DUPLICATE shall be printed in red ink at the top of right hand corner of the said certificate). By Otdét and in the name of Governor Tripura. Secretary, Animal Resources Dev. Department, Government of Tripura. Printed at the Tripura Government Press, Agartala.